



HINDUSTAN ORGANIC CHEMICALS LTD.

(A Government of India Enterprises)

Regd. Office: P.O.: Rasayani, Dist. Raigad 410207.

Website: www.hocindia.com; CIN: L99999MH1960GO1011895

POSTAL BALLOT FORM

[Voting from 28.3.2017 to 26.4.2017]

Serial No. :

1. Name and address of the sole /first
Named shareholder as registered
with the Company

2. Name(s) of the joint shareholder(s)
if any, registered with the Company

3. Registered folio No. / *DP ID Client ID No.
(*Applicable to shareholders holding
shares in dematerialized form)

4. No. of equity shares held

I / We hereby exercise my/our vote in respect of Special resolution to be passed through postal ballot in connection with business stated in the postal ballot notice by recording my/our assent or dissent to the said resolutions by placing the (√) in the appropriate box below:

Resolution No.	Description	No of Shares	(FOR) I/We assent to the resolution	(AGAINST) I / We dissent to the resolution.
1.	To consider and to approve the Transfer of Company's N2O4 / CNA Plant at HOCL, Rasayani to ISRO, Department of Space, GOI along with (approx.) 20 acres of land and manpower as is where is basis as decided by Govt of India.			
2.	Proposal of Stoppage of 2 Plants viz. Nitrobenzene & Formaldehyde Plants at Company's (HOCL) Rasayani Unit, alongwith approval for disposal of 7 Plants (of Rasayani Unit) namely, Nitrobenzene II & III, Formaldehyde, Aniline II & III, Hydrogen III and Nitro toluene and Super Structures disposal and consequent Closure of Rasayani Unit Operations.			

SIGNATURE OF MEMBER

Notes :

1. Last date for receipt of postal ballot form is 26-04-2017 (5 PM)

2. Please read the instruction printed overleaf carefully before exercising your vote.

INSTRUCTIONS – Reg.: Postal Ballot / E- Voting [from 28-03-2017 to 26-04-2017]

1. GENERAL INFORMATION -

- a) There will be one Post Ballot Form /e-voting for every Client ID No./Folio No., irrespective of the number of joint holders.
- b) Members can opt for only one mode of voting i.e. either by Postal Ballot or thorough by e-voting in case you are opting for voting by Postal Ballot, then please do not cast your vote by e-voting and vice versa. In case Members cast their votes both by Postal Ballot and e-voting, the votes cast through e-voting shall prevail and the votes cast through postal ballot form shall be considered invalid.
- c) Voting rights in the Postal Ballot / e-voting cannot be exercised by a Proxy.

2. PROCESS FOR MEMBERS OPTING FOR VOTING BY POSTAL BALLOT :

- a) Members desiring to cast their vote by Postal Ballot should complete and sign this Postal Ballot and send it to : THE SCRUTINIZER, Bigshare Services Pvt. Ltd., **Unit : HINDUSTAN ORGANIC CHEMICALS LIMITED**, E 2/3 Ansa Industrial Estate, Saki Vihar, Saki Naka, Andheri (E), Mumbai – 400072, in the enclosed postage prepaid self-addressed envelope.
- b) In case of joint holding, this Postal Ballot Form should be completed and signed by the first Member and in his absence by the next named Member.
- c) In respect of shares held by corporate and institutional shareholders (companies, trusts, societies etc.), the completed Postal Ballot should be accompanied by a certified copy of the relevant board resolution/appropriate authorization, with the specimen signatures(s) of the authorized signatory(ies) duly attested.
- d) The signature of the Member on this Postal Ballot Form should be as per the specimen signature furnished by National Securities Depository Limited(NSDL) / Central Depository Services (India) Limited (CDSL) or as registered with the Company, in respect of shares held in dematerialized form or in physical form, respectively.
- e) The consent must be accorded by recording the assent in the column 'FOR' or dissent in the column 'AGAINST' by placing a tick mark () in the appropriate column in the postal ballot form. The assent or dissent received in any other form shall not be considered valid.
- f) Duly completed Postal Ballot Form should reach the Scrutinizer not later than the close of working hours i.e. at 5.00 p.m. on 26-04-2017. Postal Ballot Forms received after this date will be consider invalid and as if the reply from such member has not been received.
- g) Postal Ballot Form which is incomplete or unsigned or defective in any manner is liable to be rejected. The Scrutiniser's decision in this regard shall be final and binding.
- h) Member(s) is / are requested not to send any other paper along with the Post Ballot Form. They are also requested not to write anything in the postal ballot form except giving their assent / dissent and putting signature. If any other paper is sent, the same will be destroyed by the Scrutinizer.