

50345-B /21

**HINDUSTAN ORGANIC CHEMICALS LTD
(A Government of India Enterprise)
AMBALAMUGAL, COCHIN – 682 032
Phone: (0484) 2720911, FAX No. (0484) 2720893**

OPEN E- TENDER NOTICE

03.01.2022

HOCL Invites e Bids under the two bid system for the following item.

Sl.No.	Description of item and Tender No.	Qty(Approx)
1	Supply of 2 Methyl Cyclo Hexyl Acetate (2MCA) HOCL tender ref : MAT/PUR/50345-B/21	5700KG

Tender documents may be downloaded from www.hoclindia.com or www.eprocure.gov.in

Approved vendors may please get registered with NIC e-procurement portal (URL: <https://eprocure.gov.in/eprocure/app>) to participate in the tender. Tenders submitted other than through online procedure specified will not be accepted. Please visit the above sites regularly for any addendum/ corrigendum/extension before submitting the offers.

You may submit your offer on two bid system online before the due date and time specified.

Closing Date of Tender : 12.01.2022, 2.00 PM

Opening Date of Tender: 13.01.2022, 2.00 PM

EMD Amount:-NIL

**B.BALACHANDRAN
GENERAL MANAGER (MATERIALS)**



HINDUSTAN ORGANIC CHEMICALS LTD
(A Government of India Enterprise)
AMBALAMUGAL, COCHIN – 682 032
Phone: (0484) 2720911, FAX No. (0484) 2720893

MAT/PUR/50345-B/21

03.01.2022

M/s.

Dear Sir,

Hindustan Organic Chemicals Ltd. is a Govt. of India Undertaking manufacturing Phenol, Acetone & Hydrogen Peroxide at its plant at Kochi, Kerala, India. Our installed capacity for Hydrogen Peroxide is 5500 MT (on 100% basis). HOCL invites e-tenders for supply of **5700 KG of 2MCA** to be used in the H₂O₂ plant. HOCL has entered into an agreement with M/s NIC for e-procurement through their portal www.eprocure.gov.in. You may please get registered as a vendor with NIC for participating in this tender.

Tender documents are uploaded in HOCL website www.hoclindia.com and www.eprocure.gov.in

The details of the tender are as shown in **INDEX** enclosed

You may submit your offer on two bid system online before the due date and time specified.

Closing Date of Tender : 12.01.2022, 2.00 PM

Opening Date of Tender: 13.01.2022, 2.00 PM

Thanking you,

Yours faithfully,

For Hindustan Organic Chemicals Ltd.

B.BALACHANDRAN
GENERAL MANAGER (MATERIALS)

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ANNEXURE- I**GENERAL INSTRUCTIONS TO BIDDERS FOR BID SUBMISSION**

Please submit your e-bids conforming to the specifications and the terms and conditions attached as per instructions given below:-

1. HOCL has entered into an Agreement with nic for e procurement through their portal www.eprocure.gov.in. Quotations shall be submitted online on or before the due date and time of closing the tender.
2. Bids shall be opened electronically on specified date and time given in NIT. Bidders can witness the electronic opening of bid.
3. The bid shall contain as integral part of the same the following compliance statement: "We have read, understood and accepted the terms and conditions of purchase and related documents forming part of this enquiry and agree to supply the goods in compliance with the same."
4. The bids shall be neatly typed in English language with pages consecutively numbered and shall be signed on all pages by authorized persons. Bids shall be free from over writing and all corrections shall be duly attested by the bidder.
5. Bidders should carefully study the documents of this enquiry. All terms and conditions set out there in the enquiry shall be binding on the bidders unless conflicting with any terms and conditions expressly stated by HOCL while accepting any bid, in the event of such acceptance.
6. HOCL reserves the right, without assigning any reason whatsoever, to accept or reject any or all bids in part or in full or cancel this enquiry.
7. HOCL reserves the right to extend without giving any reason(s) the closing date/time of the enquiry.
8. Bids shall be valid for a minimum of 60 days from the due date for receipt and opening of the bids.
9. Purchase Preference to Central Public Sector Enterprises of Govt. Of India and MSMEs shall be as per Govt. of India policy in vogue.

ANNEXURE - II

ELIGIBILITY CRITERIA FOR PARTICIPATING IN THE BID.

Offers of bidders who satisfy the following Eligibility Criteria only will be considered.

1. Only manufacturers or their authorised dealers having sound financial capability and who can supply 2 MCA as per the specification enclosed should submit the offers. Vendors who have been blacklisted in the past by any PSU shall not submit the bids.
2. Any bidder from a country which shares a land border with India will be eligible to bid, only if the bidder is registered with the Department for promotion of Industry and Internal Trade (DPIIT). Such bidders should submit the valid copy of registration certificate along with tender.
3. Vendors must have executed orders of minimum value of Rs.40 Lakhs for similar items in the last 3 financial years.
4. Vendor should have executed at least one order of minimum value of Rs.10 lakhs for similar items in the last 3 financial years.
5. Vendor shall submit a solvency certificate of a scheduled bank worth minimum Rs.5 lakhs.
6. Vendors who are already registered with HOCL for the supply of 2MCA are not required to furnish credentials against point no 3, 4 and 5

Documentary evidence for all above parameters is to be furnished by the bidder with the technical bid.

ANNEXURE III**SPECIFICATION OF 2-METHYL CYCLOHEXYL-ACETATE****(2-MCA OR SEXTATE)**

Appearance	: Clear colourless liquid
2-MCA	: 98% (Min)
Alcohol as Methyl Cyclohexanol	: 0.5% (Max)
Cyclohexyl Acetate	: 1.0% (Max)
Dimethyl Cyclohexyl Acetate	: 1% (Max)
Ketone as MCA	: 0.5% (Max)
Phenolics	: 0.05% (Max)
Unsaturated compounds as MCA	: 0.1% (Max)
Waste	: Less than 0.1%
Residue on evaporation	: Less than 0.1%
Acid value	: 0.1 Mgs.KOH/gm.Max.

NOTE: -IF REQUIRED AND DEMANDED BY HOCL, THE SUCESSFUL BIDDER SHALL FORWARD US A PRE - DISPATCH SAMPLE FROM THE SAME LOT FROM WHICH THEY INTEND TO MAKE THE BULK SUPPLY FOR TESTING AT OUR LABORATORY BEFORE DISPATCHING THE MATERIAL.

ANNEXURE-IV**TERMS AND CONDITIONS FOR SUPPLY OF 2MCA**

- 1) SPECIFICATION:** - The product offered should be as per the specification given in Annexure III.
- 2) PRICE:** - The price quoted should be on FOB dispatch Port on per KG basis for foreign suppliers and on FOR Ambalamugal, Kochi for Indian manufacturers.
- 3) QUANTITY:** - **5700KG** approximately (nearest packing size)
- 4) PACKING:** - To be in HDPE containers each containing 190 kg approximately. Should be suitable for sea-worthy transportation with necessary marking as per International standards. For domestic suppliers, it should be suitable for road transportation .**You may also offer your product in bulk to be supplied in SS /ISO tankers**
- 5) DELIVERY PERIOD:** - The material is required at Cochin Port within 30 days of placement of order on you. Indian manufacturers may supply directly to HOCL-Kochi within 30 days of placement of Order.
- 6) PAYMENT TERMS:** - 100% payment by irrevocable confirmed Letter of Credit with 30 days interest free credit. The L/C shall not be transferable, divisible and assignable. For Indian manufacturers the payment terms would be 30 days IFC. If anybody offers a different credit period, necessary loading will be done based on the prevailing SBI PLR to make all the offers at par.
- 7) VALIDITY OF THE OFFER:** - Should be **60 days** from the due date.
- 8) RECEIPT PORT:** - The product should be dispatched to Cochin Port, Kerala, India for overseas supply.
- 9) INSURANCE:** - Insurance will be arranged by us. As soon as the material is dispatched please intimate the dispatch details to HOCL.
- 10) DOCUMENTATION:-**
 - I. Sellers to provide following documents to the Bank within 21 days of B/L date.
 - (a) Bill of Lading– 1 originals and 2 non-negotiable.
 - (b) Certificate of analysis/quality – 1 original and 2 copy.
 - (c) Commercial Invoice showing FOB value

(II) Upon sailing of the vessel, the Seller shall dispatch directly to the Buyer one non-negotiable set of the following documents by e mail so as to reach the buyer at least 4 working days before arrival of vessel at discharge port.

- (a) Bill of Lading
- (b) Certificate of analysis by Manufacturer
- (c) Commercial invoice
- (d) Phytosanitary Certificate

Domestic suppliers may submit relevant documents pertaining to domestic transactions.

11) OPENING OF THE BIDS: - Techno commercial Bids will be opened on **13.01.2022, 2.00 pm** in presence of attending bidders and this can also be viewed electronically by the Participating Vendors. Technically acceptable bidders will be informed about the date and time of opening of the price bids by e mails.

12) For comparison of tenders, the Currency of tendered price will be converted to Indian rupees based on State Bank of India TT selling exchange rates applicable on the close of the previous working day of price bid opening date.

13) LIQUIDATED DAMAGES: In the event of the supplier's failure to deliver the goods by the dates specified in the contract, the purchaser may without prejudice to his any other rights hereunder, recover from the supplier liquidated damages @ 0.5 percent per week of delay of the contract price of the undelivered goods, subject to a maximum of 5 %.

14) EMD:-NIL

15) SECURITY DEPOSIT:- NIL

16) Purchase preference:-Decision regarding the purchase /price Preference or any other concessions applicable for SSI Units /PSUs will be as per latest Government Of India Directives only. **For availing this benefit, the bidder should make their claim in the Technical Bids itself and enclose necessary documentary evidence to prove their eligibility.**

17) Jurisdiction: All questions, disputes or differences arising under or in connection with this contract shall be subject to the exclusive jurisdiction of the courts in Ernakulam, Kerala, India only:

- a) When the contract is with domestic supplier, the applicable arbitration procedure will be as per Indian Arbitration & Conciliation Act, 1996 or any statutory modifications or reenactment thereof and the rules made there under and for the time being in force shall apply to the arbitration proceedings.
- b) When the contract is with foreign supplier, the supplier has the option to choose either Indian arbitration and Conciliation Act, 1996 or arbitration in accordance with the provision of UNCITRAL (United Nations Commission on International Trade Law Arbitration) Arbitration Rules.

अनुबंध ANNEXURE V-A**वाणिज्यिक अवधि प्रपत्र COMMERCIAL TERM FORMAT**

(आपके पत्र शीर्ष एवं मुद्रित कर अपलोड किया जाए)
(To be printed on your letter head & uploaded)

(कृपया अपने पत्र शीर्ष में नीचे दिये गए विवरण भरें और अपनी बोली के साथ अपलोड किया जाए)

(Please fill up the details mentioned below in your letter head and upload along with your bid)

संगठन का नाम और पता

Name and Address of Organization :

फोन

Phone No :

जीएसटीआईएन

GSTIN :

पत्राचार के लिए ईमेल आईडी

E-mail id for correspondence :

संपर्क अधिकारी के नाम और दूरभाष सं

Contact Person Name and Mobile No :

एमएसएमई/एनएसआईसी के साथ पंजीकृत है (यदि हाँ तो दस्तावेज प्रमाण संलग्न करें)

Whether registered with MSME/NSIC (If so pl. enclose documentary proof):

लिस्ट ऑफ ऑर्डर्स एक्सेकुटेड इन इंडिया फॉर 2एअंक वीट:सूप्पाॅरुटीणग डॉकूण्ट्स

List of orders executed in India for the supply of 2MCA with supporting documents:

कॉऊण्ट्रुय ऑफ ऑरुईसीण ऑफ टःए पृऑडूकट (2एअंक)

Country of origin of the product (2MCA) :

दीगयी भुगतान अवधि Payment Term offered :

Terms of delivery offered:

परतावकीवैधता

Validity of offer:

वितरणअवधि

Delivery period required for delivering the cargo at Kochi from the date of purchase order:

लागूकर

Taxes Applicable:

आपूर्तिकेसाथप्रदानप्रमाणपत्र

Certificates provided along with supply:

विनिर्देशनमेंविचलनयदि कोईहो तो

Deviation in specification/ terms and conditions if any:

हस्ताक्षरऔरमोहरSignature and Stamp

(KINDLY FILL THIS SHEET AND SUBMIT IN -COMMERCIAL/TECHNICAL BID)

Name of Bidder:		
Sr. No.	Commercial Clauses	Bidder Confirmation (Please put ✓ in front of your confirmation)
1	Whether bidder (a proprietary concern, Partnership Firm, Company) is currently on holiday list/black list/de-listed or has been put on holiday/blacklisted/de-listed at any PSU/govt. Organization. If so, give details.	<input type="checkbox"/> Yes, We are on holiday List/Black List/De-List <input type="checkbox"/> No
2i	Whether the party is registered under Micro/Small/Medium Enterprises act 2006 (Please furnish the proof)	<input type="checkbox"/> Micro <input type="checkbox"/> Medium <input type="checkbox"/> Small <input type="checkbox"/> No
2-ii	Status of MSE Bidder	<input type="checkbox"/> Manufacturer <input type="checkbox"/> Services <input type="checkbox"/> Not Applicable
2-iii	Whether MSE bidder is offering product manufactured by him/her	<input type="checkbox"/> Yes <input type="checkbox"/> No
3i	All MSE bidders shall register / declare their UAM Number on CPP Portal and copy of this registration / declaration shall be attached with the offer; failing which such bidders will not be able to enjoy benefits as per PP Policy for MSME order, 2012. <u>SSI/MSME/NSIC/UAM /DIC registration certificate</u>	<input type="checkbox"/> Mention UAM Number <input type="checkbox"/> Not Applicable
3-ii	Submitted valid document against clause no 3i	<input type="checkbox"/> Submitted <input type="checkbox"/> Not Applicable
4i	Whether the proprietor of "MSME" enterprise is from SC/ST category (Please attach caste certificate issued by competent authority)	<input type="checkbox"/> Yes <input type="checkbox"/> No
4ii	Whether the proprietor of "MSME" enterprise is woman (i.e. Woman proprietorship, or holding minimum 51% shares in case of Partnership/Private Limited Companies)	<input type="checkbox"/> Yes <input type="checkbox"/> No
4iil	Submitted certificate against clause no 4ii	<input type="checkbox"/> Submitted <input type="checkbox"/> Not Applicable
5	AGREED TO ALL TERMS AND CONDITIONS OF ENQUIRY: It is hereby stated that the quotation/offer submitted is in full compliance with the documents issued against the enquiry and also further confirmed that there is no deviation from all the terms and conditions as per the enquiry. Non-acceptance or deviation to HOCL's standard terms and conditions mentioned in enquiry documents may lead to rejection of offer, no correspondence shall be done for clarifications	<input type="checkbox"/> Agreed <input type="checkbox"/> Not Agreed
DATE: SIGN AND STAMP OF BIDDER		

अनुबंध ANNEXURE V-B

निविदा सं विरुद्ध बोली का संलग्नक

(प्रस्तुत शीट भरें और वाणिज्यिक और तकनीकी बोली के साथ प्रस्तुत करें)

बोलीदाता का नाम Name of Bidder:		
क्रमांक	वाणिज्यिक खंड	बोलीदाता की पुष्टि (आपकी पुष्टि के आगे कृपया ✓ करें)
1	क्या बोलीदाता वर्तमान में अवकाश सूची/काली सूची/डी सूची में है या किसी पीएसयू/सरकारी संगठन द्वारा होलिडे/कालीसूची/डी सूची में रखा गया है। यदि हाँ तो विवरण दें?	<input type="checkbox"/> हाँ हम अवकाश सूची/ काली सूची/डी सूची में हैं <input type="checkbox"/> नहीं
2i	क्या पार्टी ने सूक्ष्म/लघु/मध्यम उद्यम अधिनियम 2006 के विरुद्ध पंजीकृत किया है। (कृपया प्रमाण प्रस्तुत करें)	<input type="checkbox"/> सूक्ष्म <input type="checkbox"/> मध्यम <input type="checkbox"/> लघु <input type="checkbox"/> नहीं
2-ii	एमएसई बोलीदाता की हैसियत	<input type="checkbox"/> विनिर्माता <input type="checkbox"/> सेवाएँ <input type="checkbox"/> लागू नहीं
2-iii	क्या एमएसई बोलीदाता अपने द्वारा विनिर्मित उत्पाद दे रहे है?	<input type="checkbox"/> हाँ <input type="checkbox"/> नहीं
3i	सभी एमएसई बोलीदाताएं अपनी यूएएम सं की घोषणा सीपीपी पोर्टल पर किए जाएंगे और पंजीकरण/घोषणा की प्रति प्रस्ताव के साथ रखेंगे, ऐसे बोलीदाताएं जो इस प्रकार करने में असफल होने पर एमएसएमई आदेश 2012 के पीपी पॉलिसी के अनुसार फायदाओं का लाभ नहीं उठावेंगे। <u>एसएसआई/एमएसएमई/एनएसआईसी/ यूएएम/ डीआईसी/ पंजीकरण प्रमाणपत्र</u>	<input type="checkbox"/> यूएएम सं दें <input type="checkbox"/> लागू नहीं
3-ii	खंड सं 3i के विरुद्ध प्रस्तुत वैद्य प्रमाणपत्र	<input type="checkbox"/> प्रस्तुत <input type="checkbox"/> लागू नहीं
4i	क्या एमएसएमई उद्यम का मालिक एससी/एसटी संवर्ग से हैं? (कृपया सक्षम प्राधिकारी द्वारा जारी जाति प्रमाणपत्र संलग्न करें)	<input type="checkbox"/> हाँ <input type="checkbox"/> नहीं
4ii	क्या एमएसएमई उद्यम का मालिक महिला हैं?(अर्थात महिला मालिकाना, या सांझेदारी /निजी लिमिटेड कंपनीस के मामले में 51% शेयर रखते हैं?)	<input type="checkbox"/> हाँ <input type="checkbox"/> नहीं
4iii	खंड सं 4ii के विरुद्ध प्रस्तुत प्रमाणपत्र	<input type="checkbox"/> प्रस्तुत <input type="checkbox"/> लागू नहीं
5	पूछताछ के सभी निबंधन और शर्तों से सहमत है इसके द्वारा कहा गया है कि प्रस्तुत किया गया कोटेशन/ प्रस्ताव पूछताछ के विरुद्ध जारी किए गए दस्तावेजों के साथ पूर्ण अनुपालन में है और यह भी पुष्टि की गई है कि पूछताछ के अनुसार सभी नियमों और शर्तों में कोई विचलन नहीं है। जांच दस्तावेजों में उल्लिखित एचओसीएल के सभी मानक नियमों और शर्तों से कोई अस्वीकृति या विचलन प्रस्ताव की अस्वीकृति का कारण हो सकता है, स्पष्टीकरण के लिए कोई पत्राचार नहीं किया जाएगा।	<input type="checkbox"/> सहमत है <input type="checkbox"/> सहमत नहीं है
दिनांक: बोलीदाता के हस्ताक्षर और मोहर		

ANNEXURE – V- C

वाणिज्यिकअवधिप्रपत्र COMMERCIAL TERM FORMAT

(For Purchase Order/ Work Order with estimated value more than FIVE Lakhs)

ANNEXURE TO BE SUBMITTED ALONG WITH THE BID AGAINST TENDER NO _____

(KINDLY FILL AND SUBMIT ALONG WITH COMMERCIAL/TECHNICAL BID)

NAME OF BIDDER:

Sr.No.	COMMERCIAL CLAUSES	BIDDER CONFIRMATION (PLEASE PUT V)
1	Please mention whether you are a Class-I/Class II Local supplier.(Please see the definition given below)	Class I Class II
2	Specify the percentage (%) of local content.	_____ %
3	Details of location at which the local value addition is made.	
4	Mention whether the product offered is manufactured in India under a license from a foreign manufacturer who hold intellectual property rights and there is a technology collaboration agreement / Transfer of technology agreement	Yes / No

SELF DECLARATION OF LOCAL CONTENT

We hereby declare that the percentage(%) of local content specified against mentioned against Sr.No.2 is _____%. We also understand that submitting False self-declarations and auditors will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a Bidder or its successors can be debarred for up to Two Years as per the Rule 151 (iii) of the General. Financial Rules along with such other actions as may be permissible under Law.

Definitions

Local Content: - The amount of value added in India(Total value of item procured minus the value of imported content in the item(including all customs duties) as a proportion of total value, in percentage.

Class I Local Supplier: - Supplier or service provider whose goods, services or works offered for procurement has local content equal to or more than 50%.

Class II Local Supplier: - Supplier or service provider whose goods, services or works offered for procurement has local content more than 20% but less than 50 %.

Purchase Preference: -Will be as per the applicable Government order.

DATE

SIGNATURE AND STAMP

Bid Document

Bid Details	
Bid End Date/Time	13-01-2022 14:00:00
Bid Opening Date/Time	13-01-2022 14:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	60 (Days)
Ministry/State Name	Ministry Of Chemicals And Fertilizers
Department Name	Department Of Chemicals And Petrochemicals
Organisation Name	Hindustan Organic Chemicals Limited
Office Name	Ambalamugal,ernakulam
Total Quantity	5700
Item Category	2 METHYL CYCLOHEXYL ACETATE (Q3) ()
Years of Past Experience required	3 Year (s)
MSE Exemption for Years Of Experience	Yes
Startup Exemption for Years Of Experience	Yes
Document required from seller	Experience Criteria,Past Performance,Certificate (Requested in ATC),OEM Authorization Certificate,Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Past Performance	80 %
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	2 Days
Evaluation Method	Total value wise evaluation

EMD Detail

Required	No
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ePBG Detail

Required	No
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Splitting

Bid splitting not applied.

MII Purchase Preference

MII Purchase Preference	Yes
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MSE Purchase Preference

MSE Purchase Preference	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
4. Preference to Make In India products (For bids < 200 Crore):Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.
5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer)of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.
6. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 80% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

2 METHYL CYCLOHEXYL ACETATE (5700 kilogram)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Brand Type	Unbranded
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Technical Specifications

Buyer Specification Document	Download
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Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Balachandran B	682302,HINDUSTAN ORGANIC CHEMICALS LTD, AMBALAMUGAL ERNAKULAM	5700	30

Buyer Added Bid Specific Terms and Conditions

1. Generic

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

2. Generic

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- Copy of PAN Card.
- Copy of GSTIN.
- Copy of Cancelled Cheque.
- Copy of EFT Mandate duly certified by Bank.

3. Generic

Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.

4. Generic

Experience Criteria: The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for 3 years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.

5. Generic

For hazardous chemical/item, all precautionary measure as per regulation from the point of transportation/ handling/ storage/ safety/ health/ environment to be undertaken/ specified before dispatch. During dispatch, proper symbol for the hazard/ MSDS/ Batch No./ date of manufacturing/ Gross Weight/ Net Weight/ shelf Life etc are to be written/ printed/ pasted on the body of the packing.

6. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

7. Generic

Products supplied shall be nontoxic and harmless to health. In the case of toxic materials, Material Safety Data Sheet may be furnished along with the material.

8. Generic

Upload Manufacturer authorization: Wherever Authorised Distributors are submitting the bid, Manufacturers Authorisation Form (MAF)/Certificate with OEM details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.

9. Generic

Without prejudice to Buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller, if:

- i) The Seller fails to comply with any material term of the Contract.
- ii) The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.
- iii) The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.
- iv) The Seller becomes bankrupt or goes into liquidation.
- v) The Seller makes a general assignment for the benefit of creditors.
- vi) A receiver is appointed for any substantial property owned by the Seller.
- vii) The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller.

10. Scope of Supply

Scope of supply (Bid price to include all cost components) : Only supply of Goods

11. Purchase Preference (Centre)

Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for percentage of 25% of total value.

12. Purchase Preference (Centre)

Purchase Preference linked with Local Content (PP-LC) Policy:

The bid clause regarding "Preference to Make In India products" stands modified in this bid and shall be governed by the PPLC Policy No. FP-20013/2/2017-FP-PNG dated 17.11.2020 issued by MoP&NG as amended up to date. Accordingly, bidders with Local Content less than or equal to 20% will be treated as "Non Local Supplier". The prescribed LC shall be applicable on the date of Bid opening. Sanctions on the bidders for false / wrong declaration or not fulfilling the Local Content requirement shall be as per the PPLC policy. Further following additional provisions are added in the certification and verification of local content provision of the Preference to Make in India clause:

- i. In case of foreign bidder, certificate from the statutory auditor or cost auditor of their own office or subsidiary in India giving the percentage of local content is also acceptable. In case office or subsidiary in India does not exist or Indian office/subsidiary is not required to appoint statutory auditor or cost auditor, certificate from practicing cost accountant or practicing chartered accountant giving the percentage of local content is also acceptable.
- ii. Along with Each Invoice: The local content certificate (issued by statutory auditor on behalf of procuring company) shall be submitted along with each invoice raised. However, the % of local content may vary with each invoice while maintaining the overall % of local content for the total work/purchase of the pro-rata local content requirement. In case, it is not satisfied cumulatively in the invoices raised up to that stage, the supplier shall indicate how the local content requirement would be met in the subsequent stages.
- iii. The bidder shall submit an undertaking from the authorized signatory of bidder having the Power of Attorney along with the bid stating the bidder meets the mandatory minimum LC requirement and such undertaking shall become a part of the contract.

13. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

14. **Certificates**

Material Test Certificate Should Be Sent Along with The Supply. The Material Will Be Checked by Buyer's Lab & the Results of the Lab will be the Sole Criteria for Acceptance of the Item.

15. **Certificates**

The bidder is required to upload, along with the bid, all relevant certificates such as BIS licence, type test certificate, approval certificates and other certificates as prescribed in the Product Specification given in the bid document.

16. **Certificates**

To be eligible for award of contract, Bidder / OEM must possess following Certificates / Test Reports on the date of bid opening (to be uploaded with bid): 1. DETAILED PRODUCT SPECIFICATION & TEST REPORT SHOULD BE SUBMITTED ALONG WITH OFFER. 2. CERTIFICATE OF ANALYSIS SHOULD BE SUBMITTED ALONG WITH SUPPLY..

17. **Past Project Experience**

For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:

- a. Purchase Order copy along with Invoice(s) with self-certification by the bidder that supplies against the invoices have been executed.
- b. Execution certificate by client with order value.
- c. Any other document in support of order execution like Third Party Inspection release note, etc.

18. **Past Project Experience**

The Bidder / OEM {themselves or through reseller(s)}, should have executed project for supply and installation / commissioning of same or similar Category Products during preceding 3 financial years (i.e. current year and three previous financial years) as on opening of bid, as per following criteria:

- (i) Single order of at least 35% of estimated bid value; or
- (ii) Two orders of at least 20% each of estimated bid value; or
- (iii) Three orders of at least 15% each of estimated bid value.

Satisfactory Performance certificate issued by respective Buyer Organization for the above Orders should be uploaded with bid. In case of bunch bids, the Category related to primary product having highest bid value should meet this criterion

19. **Sample Clause**

After award of contract – Successful Bidder shall have to get advance sample approved from buyer before bulk manufacturing / starting bulk supplies. Successful Bidder shall submit 1 samples for Buyer's approval, within 5 days of award of contract. Buyer shall, as per contract specifications framework, either approve the advance sample or will provide complete list of modification required in the sample within 7 days of receipt of advance sample. Seller shall be required to ensure supply as per approved sample with modifications as communicated by Buyer. If there is delay from buyer side in approval of advance sample – the delivery period shall be refixed without LD for the period of delay in sample approval. In case, the sample is found to have major deviations / not conforming to the Contract specifications, the buyer at its discretion may call for fresh samples for approval before allowing bulk supplies or may terminate the contract after notifying the deviations to the seller.

Unless otherwise provided in the contract, all samples required for test shall be supplied by the contractor free of cost. Where under the contract, the contractor is required to submit an advance sample, any expenses incurred by the contractor on or in connection with the production of stores in bulk, before the sample has been approved unconditionally shall be borne by the Seller and he shall not claim any compensation in the event of such sample being found unacceptable by the Buyer / Consignee.

20. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---