



हिंदुस्तान ऑर्गेनिक केमिकल्स लिमिटेड HINDUSTAN ORGANIC CHEMICALS LTD

(भारत सरकार का उद्यम A Government of India Enterprise)

अंबलमुगल, कोची AMBALAMUGAL, COCHIN – 682 302

दूरभाष Phone: (0484) 2720911, फ़ैक्स FAX No. (0484) 2720893

सीमित ई निविदा सूचना LIMITED E- TENDER NOTICE

DATE: 13.10.2020

एचओसीएल निम्नलिखित मदों की आपूर्ति के लिए एकल बोली के अधीन ई बोली आमंत्रित करती है। HOCL Invites e Bids under single bid system for the supply of following item.

क्रमांक Sl.No.	मद के विवरण और निविदा सं Description of item and Tender No.	मात्रा (लगभग) Qty (Approx)
1	सल्फ्यूरिक एसिड की आपूर्ति, आईएस-266(1993) के अनुसार, शुद्धता (%w/w) न्यूनतम : 98% Supply of SULPHURIC ACID, as per IS-266(1993), Purity (%w/w) minimum: 98% एचओसीएल निविदा संदर्भ : HOCL Tender Ref : MAT/PUR/10784/20	120 मि टन MT

निविदा दस्तावेज़ www.hoclindia.com या www.eprocure.gov.in से डाउनलोड कर सकता है।

Tender documents may be downloaded from www.hoclindia.com or www.eprocure.gov.in

अनुमोदित विक्रेता निविदा में भाग लेने के लिए एनआईसी ई प्रोक्योरमेंट पोर्टल (यूआरएल : <https://eprocure.gov.in/eprocure/app>) में पंजीकृत करें। निर्धारित ऑनलाइन प्रक्रिया से भिन्न अन्य माध्यम से प्रस्तुत निविदाएँ स्वीकार नहीं किया जाएगा। कृपया अपना प्रस्ताव प्रस्तुत करने से पहले किसी जोड़/शुद्धिपत्र/विस्तार के लिए उपरोक्त वेबसाइट नियमित रूप से देखें।

Approved vendors may please get registered with NIC e-procurement portal (URL: <https://eprocure.gov.in/eprocure/app>) to participate in the tender. Tenders submitted other than through online procedure specified will not be accepted. Please visit the above sites regularly for any addendum/ corrigendum/extension before submitting the offers.

बयाना जमा धनराशि EARNEST MONEY DEPOSIT (EMD)

- शून्य NIL

धन्यवाद Thanking you,

भवदीय Yours Faithfully,

कृते हिंदुस्तान ऑर्गेनिक केमिकल्स लिमिटेड
For Hindustan Organic Chemicals Limited
(GSTIN: 32AAACH2663P1ZG)

K.R. Usharani के.आर . उषाराणी

CGM (Materials / FPS) मुख्यमहाप्रबंधक (सामग्री /एफ. पी. एस)



हिंदुस्तान ऑर्गेनिक केमिकल्स लिमिटेड HINDUSTAN ORGANIC CHEMICALS LTD

(भारत सरकार का उद्यम A Government of India Enterprise)

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दूरभाष Phone: (0484) 2720911, फ़ैक्स FAX No. (0484) 2720893

सामग्री MAT/क्रय PUR/10784/20

13.10.2020

सर्वश्री M/s.

प्रिय महोदय Dear Sir,

हिंदुस्तान ऑर्गेनिक केमिकल्स लिमिटेड एक सरकार उद्यम है जो फिनोल, एसीटोन और हाइड्रोजन पेरोक्साइड का विनिर्माण कार्य करती है। इनका संयंत्र कोच्चि, केरल, भारत में स्थित है। एचओसीएल **सल्फ्यूरिक एसिड** के लिए ई-निविदाएँ आमंत्रित की जाती हैं। विस्तृत विवरण संलग्न आरएफक्यू में दिया गया है।

Hindustan Organic Chemicals Ltd. is a Govt. of India Undertaking manufacturing Phenol, Acetone & Hydrogen Peroxide at its plant at Kochi, Kerala, India. HOCL invites e tenders **SULPHURIC ACID**. Detailed specification is given in the attached RFQ.

निविदा दस्तावेज़ एचओसीएल निम्न वेबसाइटों में अपलोड किया गया है।

Tender documents are uploaded in HOCL website www.hoclindia.com and www.eprocure.gov.in

निविदा के विवरण अनुक्रमणिका के अनुसार संलग्न है

The details of the tender are as shown in **INDEX** enclosed

आप अपना प्रस्ताव देय तिथि और नियत समय के पहले ऑनलाइन द्वारा प्रस्तुत करें।

You may submit your offer online before the due date and time specified

निविदा की अंतिम तिथि Closing Date of Tender : 27.10.2020 at 2.00 pm

निविदा खोलने की तिथि Opening Date of Tender : 28.10.2020 at 2.00 pm

धन्यवाद Thanking you,

भवदीय Yours Faithfully,

कृते हिंदुस्तान ऑर्गेनिक केमिकल्स लिमिटेड

For Hindustan Organic Chemicals Limited

(GSTIN: 32AAACH2663P1ZG)

K.R. Usharani के.आर . उषाराणी

CGM (Materials / FPS) मुख्य महाप्रबंधक (सामग्री /एफ. पी. एस)

अनुक्रमणिका - सल्फ्यूरिक एसिड वाल्वसकेलिए निविदा सूचना
INDEX - TENDER NOTICE FOR SULPHURIC ACID

1	ऑनलाइन बोली प्रस्तुतिके लिए बोलीदाताओंके लिए अनुदेश Instructions to Bidders for online Bid Submission	अनुबंध Annexure I
2	सामान्य अनुदेश General Instructions	अनुबंध Annexure-II
3	निविदाके सामान्य निबंधन और शर्तें General Terms and conditions of the tender	अनुबंध Annexure-III
4	वाणिज्यिक शर्तें प्रपत्र Commercial Terms format -A	अनुबंध Annexure-IV
	वाणिज्यिक शर्तें प्रपत्र Commercial Terms format -B	अनुबंध Annexure-V
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ऑनलाइन प्रस्तुतीकरण के लिए अनुदेश Instructions for Online Submission

बोलीदाताओं को अपनी बोलियों की सॉफ्ट प्रतियाँ मान्य डिजिटल सिग्नेचर सर्टिफिकेट का उपयोग करके सीपीपीपोर्टल पर इलेक्ट्रॉनिक माध्यम से जमा करनी है। नीचे दिए गए निर्देश सीपीपीपोर्टल पर पंजीकरण करने में बोली लगाने वालों की सहायता करने,

उनकी बोलियों को आवश्यकताओं के अनुसार तैयार करने और अपनी बोलियों को सीपीपीपोर्टल पर ऑनलाइन जमा करने के लिए हैं।

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

सीपीपीपोर्टल पर ऑनलाइन बोलियाँ प्रस्तुत करने के लिए उपयोगी जानकारी:

<https://eprocure.gov.in/eprocure/app> पर प्राप्त की जा सकती है।

information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

पंजीकरण REGISTRATION

1. बोलीदाताओं को सीपीपीपोर्टल पर "ऑनलाइन बोली नामांकन" लिंक पर क्लिक करके केंद्रीय सार्वजनिक खरीद पोर्टल के ई-प्रोक्योरमेंट मॉड्यूल) URL:

<https://eprocure.gov.in/eprocure/app>) पर नामांकन करना आवश्यक है जो निःशुल्क है।

Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.

2. नामांकन प्रक्रिया के भाग के रूप में, बोलीदाताओं को एक विशिष्ट उपयोगकर्ता नाम चुनना होगा और उनके खातों के लिए एक पासवर्ड निर्दिष्ट करना होगा।

As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.

3. बोलीदाताओं को सलाह दी जाती है कि वे पंजीकरण प्रक्रिया के रूप में अपना वैध ईमेल पता और मोबाइल नंबर पंजीकृत करें। इनका उपयोग सीपीपीपोर्टल के किसी भी संचार के लिए किया जाएगा।

Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

4. नामांकनकेबाद, बोलीदाताओंकोअपनेप्रोफाइलकेसाथसीसीएंडडिया(जैसेSify / nCode / eMudhra आदि)

द्वारामान्यताप्राप्तकिसीभीप्रमाणनप्राधिकरणद्वाराजारीकिएगएवैधडिजिटलहस्ताक्षरप्रमाणपत्र (डीएससी) (मुख्यउपयोगपरहस्ताक्षरकरनेकेसाथकक्षा।।।। प्रमाणपत्र (कोपंजीकृतकरनेकीआवश्यकताहोगी।

Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.

5. बोलीदाताद्वाराकेवलएकवैधडीएससीकोपंजीकृतकरनाचाहिए।कृपयाध्यानदेंकिबोलीदातायहसुनिश्चितकरनेकेलिएजिम्मेदारहैंकिवेअपनेडीएससीकोदूसरोंकोउधारनदें, जिससेइसकादुरुपयोगहोसकताहै।

Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse

6. बोलीदातातबअपनीयूजरआईडी / पासवर्डऔरडीएससी / ई-टोकनकेपासवर्डकोदर्जकरकेसुरक्षितलॉग-इनकेमाध्यमसेसाइटपरजासकताहै।

Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

निविदादस्तावेजोंकेलिएखोज SEARCHING FOR TENDER DOCUMENTS

- 1 सीपीपीपोर्टलमेंविभिन्नखोजविकल्पबनाएगएहैं, जिससेबोलीदाताओंकोकईमापदंडोंद्वारासक्रियनिविदाएंखोजनेमेंसुविधाहो।इनमापदंडोंमेंटेंडरआईडी, संगठनकानाम, स्थान, दिनांक, मूल्यआदिशामिलहोसकतेहैं।निविदाओंकेलिएउन्नतखोजकाएकविकल्पभीहै, जिसमेंबोलीदातासीपीपीपोर्टलपरप्रकाशितनिविदाकेलिएखोजकरनेकेलिएकईखोजमापदंडोंजैसेकि संगठनकानाम, अनुबंधकाप्रारूप, स्थान,दिनांक, अन्यकीवर्डआदिजोड़सकतेहैं।

There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.

- 2 एकबारबोलीदाताओंनेउननिविदाओंकाचयनकरलियाहैजिनमेंवेरुचिरखतेहैं, वेआवश्यकदस्तावेज/ निविदाकार्यक्रमडाउनलोडकरसकतेहैं।इननिविदाओंकोसंबंधित "मइंटेंडर" फ़ोल्डरमेंलेजायाजासकताहै।यहसीपीपीपोर्टलकोएसएमएस / ई-

मेलकेमाध्यमसेबोलीलगानेवालोंकोयदिनिविदादस्तावेजमेंकोईभीशुद्धिपत्रजारीकियागया,सूचितकरनेमेंसक्षमकरेगा।

Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

3. बोलीदाताकोप्रत्येकनिविदाकोसॉपीगईअद्वितीयनिविदाआईडीकोनोटकरना चाहिए, यदिवेहेल्पडेस्कसेकोईस्पष्टीकरण / सहायताप्राप्तकरनाचाहतेहैं।

The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

बोलीकीतैयारीPREPARATION OF BIDS

1. बोलीदाताकोअपनीबोलियांजमाकरनेसेपहलेनिविदादस्तावेजपरप्रकाशितकिसीभीशुद्धिपत्रपरविचारकरना चाहिए।

Bidder should take into account any corrigendum published on the tender document before submitting their bids.

2. बोलीकेसाथप्रस्तुतकिएजानेवालेआवश्यकदस्तावेजोंकोसमझनेकेलिएकृपयानिविदाविज्ञापनऔर निविदादस्तावेजकोध्यानसेपढ़ें।कृपयाउनकवरोंकीसंख्यापरध्यानदेंजिनमेंबोलीदस्तावेजजमाकरनेहैं, दस्तावेजोंकीसंख्या -

प्रत्येकदस्तावेजकेनामऔरसामग्रीसहितजिन्हेंप्रस्तुतकरनेकीआवश्यकताहै।इनमेंसेकिसीभीविचलनसेबोलीकीअस्वीकृतिहोसकतीहै।

Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

3. बोलीदाताको, पहलेहीनिविदादस्तावेज /

अनुसूचीमेंदर्शाएअनुसारप्रस्तुतकिएजानेवालेबोलीदस्तावेजतैयारकरना चाहिएऔरआमतौरपर, वेपीडीएफ/एक्सएलएस/आरएआर/डीडब्ल्यूएफ /

जेपीजीप्रारूपोंमेंहोसकतेहैं।बोलीदस्तावेजोंकोकालेऔरसफेदविकल्पकेसाथ100डीपीआईकेसाथस्कैन कियाजासकताहैजोस्कैनकिएगएदस्तावेजकेआकारकोकमकरनेमेंमददकरताहै।

Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

4. मानक दस्तावेजों जिनको प्रत्येक बोलीके साथ प्रस्तुत करनेकी आवश्यकता होती है, के एक जैसे सेट को अपलोड करनेमें लगनेवाले समय और प्रयास से बचनेके लिए, ऐसे मानक दस्तावेजों (जैसे पैन कार्ड प्रति, वार्षिक रिपोर्ट, लेखापरीक्षा प्रमाणपत्र आदि) को अपलोड करनेका प्रावधान बोलीदाताओंको प्रदान किया गया है। बोलीदाता इस तरहके दस्तावेज अपलोड करनेके लिए उनको उपलब्ध "मेरा स्थान" "या" अन्य महत्वपूर्ण दस्तावेज स्थान का उपयोग कर सकते हैं। ये दस्तावेज सीधे बोली लगाते समय "मेरा स्थान" से प्रस्तुत किया जा सकता है, और बार-बार अपलोड करनेकी आवश्यकता नहीं है। इससे बोली प्रस्तुत करनेकी प्रक्रियाके लिए आवश्यक समयमें कमी आएगी।

To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

नोट: मईडोक्यूमेंट स्थानकेवल अपलोड करनेकी प्रक्रियाको आसान बनानेके लिए बोलीदाताओंको दिया गया एक संग्रहस्थान है। यदि बोलीदाताने मईडोक्यूमेंट स्थानमें अपने दस्तावेज अपलोड किए हैं, तो यह इन दस्तावेजोंको तकनीकी बोलीके हिस्सेके रूपमें स्वयं सुनिश्चित नहीं कर सकता है।

Note: My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.

बोलीकी प्रस्तुति SUBMISSION OF BIDS

1. बोलीदाताको बोलीजमा करनेके लिए पहलेसे साइट पर लॉग इन करना चाहिए ताकि वे बोलीसमय पर अपलोड कर सकें या निबोली प्रस्तुतिसमय पर या उससे पहले कर सकते हैं। बोलीदाता अन्य विषयोंके कारण कि सीभी देरीके लिए जिम्मेदार होगा।

Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

2. बोलीदाताको डिजिटली हस्ताक्षर करना होगा और आवश्यक बोली दस्तावेजोंको एक-एक करके अपलोड करना होगा जैसे कि निविदा दस्तावेजमें दर्शाया गया है।

The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

- 3 बोलीदाताकोयथालागूनिविदाशुल्क / ईएमडीकेभुगतानकेलिए" ऑफ़लाइन " भुगतानविकल्पकाचयनकरनाहैऔरलिखतकेविवरणदर्जकरनाहै।

Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.

- 4 बोलीदाताकोनिविदादस्तावेजमेंनिर्दिष्टनिर्देशोंकेअनुसारईएमडीतैयारकरनाचाहिए।मूलप्रतिकोबोलीजमाकरनेकीअंतिमतिथितकयानिनिविदादस्तावेजोंमेंनिर्दिष्टअनुसार, डाक /कूरियरद्वारा / संबंधितअधिकारीकोव्यक्तिगतरूपसेदियाजानाचाहिए।भौतिकरूपसेभेजेगएडीडी/किसीभीअन्य स्वीकृतलिखतकाविवरण,

स्कैनकीगयीकॉपीमेंउपलब्धविवरणऔरबोलीजमाकरनेकेसमयदर्जकिएगएडेटाकेसाथमेलखानाचाहिए।अन्यथाअपलोडकीगईबोलीअस्वीकारकरदीजाएगी।

Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.

- 5 बोलीदाताओंसेयहनोटकरनेकाअनुरोधहैकिउनकोप्रदानकीगईप्रारूपमेंअपनीवित्तीयबोलियांअवश्य रूपसेप्रस्तुतकरनाचाहिएऔरकोईअन्यप्रारूपस्वीकार्यनहै।यदिनिविदाबोलीकेसाथमूल्यबोलीकोएक मानकबीओक्यू) BoQ) प्रारूपकेरूपमेंदियागयाहै,

तोवहीडाउनलोडकियाजानाहैऔरसभीबोलीदाताओंद्वाराभराजानाहै।बोलीदाताओंकोबीओक्यू

)BoQ) फ़ाइलडाउनलोडकरना, उसेखोनाऔरअपनेसंबंधितवित्तीयभावऔरअन्यविवरणों

)जैसेबोलीदाताकानाम (केसाथसफेदरंग) असुरक्षित (

स्थानोंकोपूराकरनेकीआवश्यकताहोतीहै।किसीभीअन्यस्थानोंमेंबदलावनहींकरनाचाहिए।एकबार विवरणपूराहोजानेकेबाद,

बोलीदाताकोफ़ाइलसेवकरकेनामबदलेबिनाइसेऑनलाइनप्रस्तुतकरनाचाहिए।यदिबीओक्यू

)BoQ)फ़ाइलकोबोलीदाताद्वारासंशोधितपायाजाताहै, तोबोलीअस्वीकारकरदीजाएगी।

Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

- 6 सर्वरसमय) जिसे बोलीदाताओं के डैशबोर्ड पर प्रदर्शित किया जाता है (को बोलीदाताओं द्वारा बोलियां प्रस्तुत करने के लिए समय सीमा को संदर्भित करने, बोलियां खोलने आदिके लिए मानक समय माना जाएगा। बोली प्रस्तुतिके दौरान बोलीदाताओं को इस समय का पालन करना चाहिए।

The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

- 7 डेटा की गोपनीयता सुनिश्चित करने के लिए बोलीदाताओं द्वारा प्रस्तुत किए गए सभी दस्तावेजों को पीकेआईकूट लेखन) एन्क्रिप्शन (तकनीकों का उपयोग करके कूट) एन्क्रिप्ट (किया जाएगा। दर्ज किया गया डेटा अनधिकृत व्यक्तियों द्वारा बोली खोलने के समय तक नहीं देखा जा सकता है। बोलियों की गोपनीयता सुरक्षित साकेट लेयर 128 बिट एन्क्रिप्शन प्रौद्योगिकी का उपयोग करके बनाए रखी जाती है। संवेदनशील क्षेत्रों का डेटा संग्रह एन्क्रिप्शन किया जाता है। सर्वर पर अपलोड किए गए कोई भी बोली दस्तावेज सिस्टम द्वारा जनित सममित कुंजी का उपयोग करके सममित एन्क्रिप्शन के अधीन है। इसके अलावा, इस कुंजी को क्रेताओं /

बोली खोलने वालों की सार्वजनिक कुंजी का उपयोग करके असममित एन्क्रिप्शन के अधीन किया जाता है। कुलमिलाकर,

अपलोड किए गए निविदा दस्तावेज प्राधिकृत बोली खोलने वालों द्वारा निविदा खोलने के बाद ही पठनीय होते हैं।

All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

- 8 अपलोड किए गए एंटर दस्तावेज अधिकृत बोली सलामी बल्लेबाजों द्वारा निविदा खोलने के बाद ही पठनीय हो जाते हैं।

The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

- 9 बोलियों के सफल और समय पर प्रस्तुतीकरण) यानी पोर्टल में " फ्रीज बिड सबमिशन " पर क्लिक करने के बाद (,

पोर्टल एक सफल बोली प्रस्तुत करने का संदेश देगा और बोली संख्या तथा अन्य सभी प्रासंगिक विवरणों के साथ बोली प्रस्तुत करने की तिथि और समय के साथ एक बोली सारांश प्रदर्शित किया जाएगा।

Upon the successful and timely submission of bids (i.e. after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

- 10 बोलीसारांशकाप्रिंटकियाजानाहैऔरबोलीप्रस्तुतकरनेकीपावतीकेरूपमेंरखाजानाहै।इसपावतीकाउपयोगकिसीभीबोलीखुलावबैठकोंकेलिएप्रवेशपासकेरूपमेंकियाजासकताहै।

The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

बोलीदाताओंकोसहायताASSISTANCE TO BIDDERS

1. निविदादस्तावेजऔरउसमेंनिहितनियमोंऔरशर्तोंसेसंबंधितकिसीभीप्रश्नकोनिविदाकेलिएनिविदा आमंत्रणप्राधिकरणकोयानिविदामेंउल्लेखितसंबंधितसंपर्कव्यक्तिकोसंबोधितकियाजानाचाहिए।
Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2. ऑनलाइनबोलीप्रस्तुतकरनेकीप्रक्रियासेसंबंधितकोईभीप्रश्नयासामान्यरूपसेसीपीपीपोर्टलसेसंबंधितप्रश्न24 x 7सीपीपीपोर्टलहेल्पडेस्ककोनिर्देशितकिएजासकतेहैं।
Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

अनुबंध ANNEXURE- IIGENERAL INSTRUCTIONS TO BIDDERS FOR E BID SUBMISSION

Please submit your e-bids under the single bid system conforming to the specifications and the terms and conditions attached as per instructions given below:-

1. HOCL has entered into an Agreement with nic for e procurement through their portal www.eprocure.gov.in. Quotations shall be submitted online on or before the due date and time of closing the tender.
2. Techno commercial bid shall be opened electronically on specified date and time given in NIT. Bidders can witness the electronic opening of bid.
3. The bid shall contain as integral part of the same the following compliance statement: "We have read, understood and accepted the terms and conditions of purchase and related documents forming part of this enquiry and agree to supply the goods in compliance with the same."
4. Bidders should carefully study the documents of this enquiry. All terms and conditions set out there in the enquiry shall be binding on the bidders unless conflicting with any terms and conditions expressly stated by HOCL while accepting any bid, in the event of such acceptance.
5. HOCL reserves the right, without assigning any reason whatsoever, to accept or reject any or all bids in part or in full or cancel this enquiry.
6. HOCL reserves the right to extend without giving any reason(s) the closing date/time of the enquiry.
7. Bids shall be **valid for a minimum of 60 days** from the due date for receipt and opening of the bids.
8. Specification of the Product: Specifications of **SULPHURIC ACID** offered shall be uploaded.
9. **Purchase Preference to Central Public Sector Enterprises of Govt. Of India and MSMEs shall be as per Govt. of India policy in vogue.**

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**GENERAL CONDITIONS OF TENDER FOR THE PROCUREMENT OF
SULPHURIC ACID**

1. PRICES**i) FIRM PRICES**

Unless otherwise specified in the order, the order prices shall remain FIRM and will not be subject to escalation of any description during pendency of the order, notwithstanding any change in the cost of materials or of labour or any other cost element which may take place while this order is being carried out.

ii) TRANSIT INSURANCE:- Transit Insurance shall be arranged and borne by HOC.

iii) TAXES AND DUTIES:- All taxes and duties shall be shown in the tender separately, in the respective columns provided in the BOQ. Any other charges applicable may please be specified in the unpriced bid format. Purchaser's GSTIN is 32AAACH2663P1ZG

iv) PRICE BASIS:- The prices shall be based on F.O.R.HOCL site at Ambalamugal, Cochin inclusive of freight and all other incidental expenses. Please indicate the GST rate, HSN code and GSTIN of your firm.

2. VALIDITY OF OFFER: The offer given should valid for a period of **60 days** from the due date of the tender.

3. SUBMISSION OF TENDER: Bids shall be submitted as per the procedure in Annexure-I

4. DELIVERY PERIOD

The delivery period of the item will be spread over a period of **90 days** from the date of purchase order and supply will be as per HOCL delivery schedule given from time to time.

5. SECURITY DEPOSIT

In case of an order placed on you, you will have to furnish us a Bank Guarantee for **5%** of the order value towards Security Deposit within 15 days of issue of Purchase Order from a Scheduled Bank/Nationalised Bank as per the HOCL requirement. This may be submitted in the form of a Bank Guarantee form a Scheduled bank. SD will be forfeited in the event of a breach of any of the terms of the contract by the supplier. SD amount will be returned within 60 days of successful completion of the order. PSU vendors are exempted from SD. Also MSME vendors registered with NSIC are exempted from SD up to the monetary limit mentioned in the certificate.

6. PAYMENT TERMS:-Payment will be released to you within 30 days of receipt & acceptance of materials at site. In case anybody offer a lower/higher credit period other than the specified period, their offer will be evaluated after loading /reducing interest @SBI PLR as on date of price bid opening.

7. INSPECTION AND ACCEPTANCE

Weights and measures recorded at HOCL Weigh Bridge will be treated as final. A sample of each consignment will be analyzed at our laboratory and products meeting our approved specification only will be accepted.

8. QUANTITY: The quantity indicated is only approximate requirement for 90 days and no guarantee regarding upliftment of the full quantity can be given by the company. The actual quantity may vary in the range of +/- 10 % of tendered quantity.

9. QUALITY:Sulphuric Acid offered must conform to the specifications given in the tender. Any offer received for Acid other than the above specification will be rejected.

10. Right to Procure from alternate sources: In the event of non-supply by the vendor on whom purchase order is placed, HOCL reserves the right to procure Sulphuric Acid of same quality from an alternative source at the cost and risk of the Vendor.

11. Signing and sealing on all pages of bid: The vendor shall sign and seal on all the pages of the bids submitted failing which bids are liable to be rejected.

12. It is your responsibility to safely deliver the products to our site in sound and fit road tankers.

13. You should have Public Liability Insurance Coverage as per the relevant act to cover transit risks.

14. Disputes: In the event of a contract being executed, all cases of disputes between seller and buyer shall be settled through arbitration as per Indian arbitration and Conciliation act 1996 or any amendments from time to time. The decision of the arbitration shall be final and binding on both the parties.

15.Purchase/Price Preference: Purchase/Price Preference or any other concessions applicable for SSI Units /PSUs will be as per latest Government of India Directives. **For availing this benefit, the bidder should make their claim in the Bids itself and enclose necessary documentary evidence to prove their eligibility.**

मुख्यमहाप्रबंधक (सामग्री)
CHIEF GENERAL MANAGER (MATERIALS)

अनुबंध ANNEXURE IVवाणिज्यिकअवधिप्रपत्र COMMERCIAL TERM FORMAT-A

(आपकेपत्रशीर्षकएवंमुद्रितकरअपलोडकियाजाए)

(To be printed on your letter head& uploaded)

(कृपयाअपनेपत्रशीर्षकमेंनीचेदियेगएविवरणभरेंऔरअपनीबोलीकेसाथअपलोडकियाजाए)

(Please fill up the details mentioned below in your letter head and upload along with your bid)

संगठनकानामऔरपता

Name and Address of Organization:

फोनऔरफैक्ससंPhone & Fax No:

जीएसटीआईएनGSTIN :

पत्राचारकेलिएईमेलआईडी

E-mail id for correspondence:

संपर्कअधिकारीकेनामऔरदूरभाषसं

Contact Person Name and Mobile No:

एमएसएमई/एनएसआईसीकेसाथपंजीकृतहै

Whether registered with MSME/NSIC:

(यदिहाँतोदस्तावेजप्रमाणसंलग्नकरें)

(If so pl. enclose documentary proof)

दीगयीभुगतानअवधिPayment Term offered.

परतावकीवैधताValidity of offer:

लागूकरTaxes Applicable:

आपूर्तिकेसाथप्रदानप्रमाणपत्रCertificates provided along with supply.

विनिर्देशनमेंविचलनयदि कोईहोतोDeviation in specification if any

कृपया पुष्टि करें कि क्या आपकी फर्म को किसी भी सार्वजनिक उपक्रम द्वारा ब्लैकलिस्ट किया गया है

Please confirm if your firm is blacklisted by any PSU :

हस्ताक्षरऔरमोहरSignature and Stamp

अनुबंध ANNEXURE V

(KINDLY FILL THIS SHEET AND SUBMIT IN -COMMERCIAL/TECHNICAL BID)

Name of Bidder:		
Sr. No.	Commercial Clauses	Bidder Confirmation (Please put ✓ in front of your confirmation)
1	Whether bidder (a proprietary concern, Partnership Firm, Company) is currently on holiday list/black list/de-listed or has been put on holiday/blacklisted/de-listed at any PSU/govt. Organization. If so, give details.	<input type="checkbox"/> Yes, We are on holiday List/Black List/De-List <input type="checkbox"/> No
2i	Whether the party is registered under Micro/Small/Medium Enterprises act 2006 (Please furnish the proof)	<input type="checkbox"/> Micro <input type="checkbox"/> Medium <input type="checkbox"/> Small <input type="checkbox"/> No
2-ii	Status of MSE Bidder	<input type="checkbox"/> Manufacturer <input type="checkbox"/> Services <input type="checkbox"/> Not Applicable
2-iii	Whether MSE bidder is offering product manufactured by him/her	<input type="checkbox"/> Yes <input type="checkbox"/> No
3i	All MSE bidders shall register / declare their UAM Number on CPP Portal and copy of this registration / declaration shall be attached with the offer; failing which such bidders will not be able to enjoy benefits as per PP Policy for MSME order, 2012. <u>SSI/MSME/NSIC/UAM /DIC registration certificate</u>	<input type="checkbox"/> Mention UAM Number <input type="checkbox"/> Not Applicable
3-ii	Submitted valid document against clause no 3i	<input type="checkbox"/> Submitted <input type="checkbox"/> Not Applicable
4i	Whether the proprietor of "MSME" enterprise is from SC/ST category (Please attach caste certificate issued by competent authority)	<input type="checkbox"/> Yes <input type="checkbox"/> No
4ii	Whether the proprietor of "MSME" enterprise is woman (i.e. Woman proprietorship, or holding minimum 51% shares in case of Partnership/Private Limited Companies)	<input type="checkbox"/> Yes <input type="checkbox"/> No
4iil	Submitted certificate against clause no 4ii	<input type="checkbox"/> Submitted <input type="checkbox"/> Not Applicable
5	AGREED TO ALL TERMS AND CONDITIONS OF ENQUIRY: It is hereby stated that the quotation/offer submitted is in full compliance with the documents issued against the enquiry and also further confirmed that there is no deviation from all the terms and conditions as per the enquiry. Non-acceptance or deviation to HOCL's standard terms and conditions mentioned in enquiry documents may lead to rejection of offer, no correspondence shall be done for clarifications	<input type="checkbox"/> Agreed <input type="checkbox"/> Not Agreed
DATE:SIGN AND STAMP OF BIDDER		

अनुबंध ANNEXURE – VI		
वाणिज्यिकअवधिप्रपत्र COMMERCIAL TERM FORMAT-B		
(For Purchase Order/ Work Order with estimated value more than FIVE Lakhs)		
ANNEXURE TO BE SUBMITTED ALONG WITH THE BID AGAINST TENDER NO _____		
(KINDLY FILL AND SUBMIT ALONG WITH COMMERCIAL/TECHNICAL BID)		
NAME OF BIDDER:		
Sr.No	COMMERCIAL CLAUSES	BIDDER CONFIRMATION (PLEASE PUT ✓)
1	Please mention whether you are a Class-I/Class II Local supplier.(Please see the definition given below)	Class I Class II
2	Specify the percentage (%) of local content.	_____ %
3	Details of location at which the local value addition is made.	
4	Mention whether the product offered is manufactured in India under a license from a foreign manufacturer who hold intellectual property rights and there is a technology collaboration agreement / Transfer of technology agreement	Yes / No
SELF DECLARATION OF LOCAL CONTENT		
We hereby declare that the percentage(%) of local content specified against mentioned against Sr.No.2 is _____%. We also understand that submitting False self-declarations and auditors will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a Bidder or its successors can be debarred for up to Two Years as per the Rule 151 (iii) of the General. Financial Rules along with such other actions as may be permissible under Law.		
Definitions		
Local Content: - The amount of value added in India(Total value of item procured minus the value of imported content in the item(including all customs duties) as a proportion of total value, in percentage.		
Class I Local Supplier: - Supplier or service provider whose goods, services or works offered for procurement has local content equal to or more than 50%.		
Class II Local Supplier: - Supplier or service provider whose goods, services or works offered for procurement has local content more than 20% but less than 50 %.		
Purchase Preference: -Will be as per the applicable Government order.		
DATE		SIGNATURE AND STAMP