



हिंदुस्तान ऑर्गेनिक केमिकल्स लिमिटेड HINDUSTAN ORGANIC CHEMICALS LTD
(भारत सरकार का उद्यम A Government of India Enterprise)
अंबलमुगल, कोची AMBALAMUGAL, COCHIN – 682 302
दूरभाष Phone: (0484) 2720911, फ़ैक्स FAX No. (0484) 2720893

OPEN E- TENDER NOTICE

एचओसीएल निम्नलिखित मदों की आपूर्ति के लिए दो बोली के अधीन ई बोली आमंत्रित करती है।
HOCL Invites e Bids under two bid system for the supply of following item.

क्रमांक Sl.No.	मद के विवरण और निविदा सं Description of item and Tender No.	मात्रा (लगभग) Qty (Approx)
1	2 एथ्लान्थाक्विनोन (2 ईएक्यू) 2 ETHYLANTHRAQUINON (2 EAQ) एचओसीएल निविदा संदर्भ : HOCL Tender Ref : MAT/PUR/50342 C/20	तीन हजार किलोग्राम 3,000 Kg

निविदा दस्तावेज़ www.hoclindia.com या www.eprocure.gov.in से डाउनलोड कर सकता है।
Tender documents may be downloaded from www.hoclindia.com or www.eprocure.gov.in

इच्छुक पक्ष निविदा में भाग लेने के लिए एनआईसी ई प्रोक्योरमेंट पोर्टल (यूआरएल : <https://eprocure.gov.in/eprocure/app>) में पंजीकृत करें। निर्धारित ऑनलाइन प्रक्रिया से भिन्न अन्य माध्यम से प्रस्तुत निविदाएँ स्वीकार नहीं किया जाएगा। कृपया अपना प्रस्ताव प्रस्तुत करने से पहले किसी जोड़/शुद्धिपत्र/विस्तार के लिए उपरोक्त वेबसाइट नियमित रूप से देखें।

Interested parties may please get registered with NIC e-procurement portal (URL: <https://eprocure.gov.in/eprocure/app>) to participate in the tender. Tenders submitted other than through online procedure specified will not be accepted. Please visit the above sites regularly for any addendum/ corrigendum/extension before submitting the offers.

धन्यवाद Thanking you,
भवदीय Yours Faithfully,

कृते हिंदुस्तान ऑर्गेनिक केमिकल्स लिमिटेड
For Hindustan Organic Chemicals Limited
(GSTIN: 32AAACH2663P1ZG)

K.R. Usharani के.आर. उषाराणी
CGM(Materials) मुख्यमहाप्रबंधक (सामग्री)



हिंदुस्तान ऑर्गेनिक केमिकल्स लिमिटेड HINDUSTAN ORGANIC CHEMICALS LTD
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दूरभाष Phone: (0484) 2720911, फ़ैक्स FAX No. (0484) 2720893

MAT/PUR/50342-C/20

15.12.2020

Dear Sir,

Hindustan Organic Chemicals Ltd. Is a Govt. of India Undertaking manufacturing Phenol, Acetone & Hydrogen Peroxide at its plant at Kochi, Kerala, India. HOCL invites e tenders for the supply of 3,000 Kg of 2 ETHYLANTHRAQUINON (2 EAQ) as per detailed specification attached in Annexure III. HOCL has entered into an agreement with M/s NIC for e-procurement through their portal www.eprocure.gov.in .You may please get registered as a vendor with NIC for participating in this tender.

Tender documents are uploaded in HOCL website www.hoclindia.com and www.eprocure.gov.in

The details of the tender are as shown in **INDEX** Enclosed

You may submit your offer in two bid system online before the due date and time specified.

Closing Date of Tender : 21.12.2020 at 2.00 pm

Opening Date of Tender : 22.12.2020 at 2.00 pm

धन्यवाद Thanking you,
भवदीय Yours Faithfully,

कृते हिंदुस्तान ऑर्गेनिक केमिकल्स लिमिटेड
For Hindustan Organic Chemicals Limited
(GSTIN: 32AAACH2663P1ZG)

K.R. Usharani के.आर. उषाराणी
CGM(Materials) मुख्यमहाप्रबंधक (सामग्री)

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अनुबंध Annexure-I

ऑनलाइन प्रस्तुतीकरणकेलिएअनुदेश Instructions for Online Submission

बोलीदाताओंकोअपनीबोलियोंकीसॉफ्टप्रतियाँमान्यडिजिटलसिग्नेचरसर्टिफिकेटकाउपयोगकरकेसीपीपीपोर्टलपरइलेक्ट्रॉनिकमाध्यमसेजमाकरनीहै।नीचेदिएगएनिर्देशसीपीपीपोर्टलपरपंजीकरणकरनेमेंबोलीलगानेवालोंकीसहायताकरने,उनकीबोलियोंकोआवश्यकताओंकेअनुसारतैयारकरनेऔरअपनीबोलियोंकोसीपीपीपोर्टलपरऑनलाइनजमाकरनेकेलिएहैं।

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

सीपीपीपोर्टलपरऑनलाइनबोलियांप्रस्तुतकरनेकेलिएउपयोगीजानकारी: <https://eprocure.gov.in/eprocure/app> परप्राप्तकीजासकतीहै।

information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

पंजीकरणREGISTRATION

- बोलीदाताओंकोसीपीपीपोर्टलपर"ऑनलाइनबोलीनामांकन"लिंकपरक्लिककरकेकेंद्रीयसार्वजनिकखरीदपोर्टलकेई-प्रोक्योरमेंटमॉड्यूल) URL: <https://eprocure.gov.in/eprocure/app>)परनामांकनकरनाआवश्यकहैजोनि:शुल्कहै। Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.
- नामांकनप्रक्रियाकेभागकेरूपमें, बोलीदाताओंकोएकविशिष्टउपयोगकर्तानामचुननाहोगाऔरउनकेखातोंकेलिएएकपासवर्डनिर्दिष्टकरनाहोगा। As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- बोलीदाताओंकोसलाहदीजातीहैकिवेपंजीकरणप्रक्रियाकेरूपमेंअपनावैधईमेलपताऔरमोबाइलनंबरपंजीकृतकरें।इनकाउपयोगसीपीपीपोर्टलकेकिसीभीसंचारकेलिएकियाजाएगा। Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- नामांकनकेबाद, बोलीदाताओंकोअपनेप्रोफाइलकेसाथसीसीएइंडिया(जैसेSify / nCode / eMudhraआदि)द्वारामान्यताप्राप्तकिसीभीप्रमाणनप्राधिकरणद्वाराजारीकिएगएवैधडिजिटलहस्ताक्षरप्रमाणपत्र)डीएससी ()मुख्यउपयोगपरहस्ताक्षरकरनेकेसाथकक्षाIII प्रमाणपत्र (कोपंजीकृतकरनेकीआवश्यकताहोगी)। Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- बोलीदाताद्वाराकेवलएकवैधडीएससीकोपंजीकृतकरनाचाहिए।कृपयाध्यानदेंकिबोलीदातायहसुनिश्चितकरनेकेलिएजिम्मेदारहैंकिवेअपनेडीएससीकोदूसरोंकोउधारनदें, जिससेइसकादुरुपयोगहोसकताहै। Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse
- बोलीदातातबअपनीयूजरआईडी / पासवर्डऔरडीएससी / ई-टोकनकेपासवर्डकोदर्जकरकेसुरक्षितलॉग-इनकेमाध्यमसेसाइटपरजासकताहै। Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

निविदादस्तावेजोंकेलिएखोज SEARCHING FOR TENDER DOCUMENTS

- 1 सीपीपीपोर्टलमेंविभिन्नखोजविकल्पबनाएगएहैं, जिससेबोलीदाताओंकोकईमापदंडोंद्वारासक्रियनिविदाएंखोजनेमेंसुविधाहो।इनमापदंडोंमेंमेंटेंडरआईडी, संगठनकानाम, स्थान, दिनांक, मूल्यआदिशामिलहोसकतेहैं।निविदाओंकेलिएउन्नतखोजकाएकविकल्पभीहै, जिसमेंबोलीदातासीपीपीपोर्टलपरप्रकाशितनिविदाकेलिएखोजकरनेकेलिएकईखोजमापदंडोंजैसेकिसंगठनका नाम, अनुबंधकारूप, स्थान, दिनांक, अन्यकीवर्डआदिजोड़सकतेहैं।
There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2 एकबारबोलीदाताओंनेउननिविदाओंकाचयनकरलियाहैजिनमेंवेरुचिरखतेहैं, वेआवश्यकदस्तावेज / निविदाकार्यक्रमडाउनलोडकरसकतेहैं।इननिविदाओंकोसंबंधित "मईटेंडर" फ़ोल्डरमेंलेजायाजासकताहै।यहसीपीपीपोर्टलकोएसएमएस / ई-मेलकेमाध्यमसेबोलीलगानेवालोंकोयदिनिविदादस्तावेजमेंकोईभीशुद्धिपत्रजारीकियागया, सूचितकरनेमेंसक्षम करेगा।
Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3 बोलीदाताकोप्रत्येकनिविदाकोसोपीगईअद्वितीयनिविदाआईडीकोनोटकरनाचाहिए, यद्विहेल्पडेस्कसेकोईस्पष्टीकरण / सहायताप्राप्तकरनाचाहतेहैं।
The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

बोलीकीतैयारीPREPARATION OF BIDS

1. बोलीदाताकोअपनीबोलियांजमाकरनेसेपहलेनिविदादस्तावेजपरप्रकाशितकिसीभीशुद्धिपत्रपरविचारकरना चाहिए।
Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. बोलीकेसाथप्रस्तुतकिएजानेवालेआवश्यकदस्तावेजोंकोसमझनेकेलिएकृपयानिनिविदाविज्ञापनऔरनिविदादस्तावेजकोध्यानसेपढ़ें।कृपयाउनकवरोंकीसंख्यापरध्यानदेंजिनमेंबोलीदस्तावेजजमाकरनेहैं, दस्तावेजोंकीसंख्या - प्रत्येकदस्तावेजकेनामऔरसामग्रीसहितजिन्हेंप्रस्तुतकरनेकीआवश्यकताहै।इनमेंसेकिसीभीविचलनसेबोलीकीअस्वीकृतिहोसकतीहै।
Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
3. बोलीदाताको, पहलेहीनिविदादस्तावेज / अनुसूचीमेंदर्शाएअनुसारप्रस्तुतकिएजानेवालेबोलीदस्तावेजतैयारकरनाचाहिएऔरआमतौरपर, वेपीडीएफ/एक्सएलएस/आरएआर/डीडब्ल्यूएफ / जेपीजीप्रारूपोंमेंहोसकतेहैं।बोलीदस्तावेजोंकोकालेऔरसफेदविकल्पकेसाथ100डीपीआईकेसाथस्कैनकियाजासकताहैजोस्कैनकिएगएदस्तावेजकेआकारकोकमकरनेमेंमददकरताहै।
Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG

formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

4. मानक दस्तावेजों जिनको प्रत्येक बोलीके साथ प्रस्तुत करनेकी आवश्यकता होती है, के एक जैसे सेट को अपलोड करने में लगनेवाले समय और प्रयास से बचनेके लिए, (ऐसे मानक दस्तावेजों) जैसे पैन कार्ड प्रति, वार्षिक रिपोर्ट, लेखापरीक्षा प्रमाणपत्र आदि (को अपलोड करनेका प्रावधान बोलीदाताओंको प्रदान किया गया है। बोलीदाता इस तरहके दस्तावेज अपलोड करनेके लिए उनको उपलब्ध " मेरा स्थान "या"अन्य महत्वपूर्ण दस्तावेज" स्थान का उपयोग कर सकते हैं। ये दस्तावेज सीधे बोलीलगाते समय" मेरा स्थान "से प्रस्तुत किया जा सकता है, और बार-बार अपलोड करनेकी आवश्यकता नहीं है। इससे बोली प्रस्तुत करनेकी प्रक्रियाके लिए आवश्यक समय में कमी आएगी। To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

नोट: मई डोक्यूमेंट स्थान केवल अपलोड करनेकी प्रक्रियाको आसान बनानेके लिए बोलीदाताओंको दिया गया एक संग्रहस्थान है। यदि बोलीदाता ने मई डोक्यूमेंट स्थान में अपने दस्तावेज अपलोड किए हैं, तो यह इन दस्तावेजोंको तकनीकी बोलीके हिस्सेके रूपमें स्वयं सुनिश्चित नहीं कर सकता है।

Note: My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.

बोलीकी प्रस्तुति SUBMISSION OF BIDS

- बोलीदाताको बोलीजमा करनेके लिए पहले से साइट पर लॉग इन करना चाहिए ताकि वे बोलीसमय पर अपलोड कर सकें यानि बोली प्रस्तुतिसमय पर या उससे पहले कर सकते हैं। बोलीदाता अन्य विषयोंके कारण किसी भी देरीके लिए जिम्मेदार होगा।
Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- बोलीदाताको डिजिटली हस्ताक्षर करना होगा और आवश्यक बोली दस्तावेजोंको एक-एक करके अपलोड करना होगा जैसे कि निविदा दस्तावेज में दर्शाया गया है।
The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- बोलीदाताको यथा लागू निविदा शुल्क / ईएमडीके भुगतानके लिए " ऑफलाइन " भुगतान विकल्प का चयन करना है और लिखतके विवरण दर्ज करना है।
Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- बोलीदाताको निविदा दस्तावेजमें निर्दिष्ट निर्देशोंके अनुसार ईएमडी तैयार करना चाहिए। मूल प्रतिको बोलीजमा करनेकी अंतिम तिथितक यानि निविदा दस्तावेजोंमें निर्दिष्ट अनुसार, डाक / कूरियर द्वारा / संबंधित अधिकारीको व्यक्तिगत रूपसे दिया जाना चाहिए। भौतिक रूपसे भेजे गए डीडी/किसी भी अन्य स्वीकृत लिखत का विवरण, स्कैन की गयी कॉपी में उपलब्ध विवरण और बोलीजमा करनेके समय दर्ज किए गए एडेटाके साथ मेल खाना चाहिए। अन्यथा अपलोड की गई बोली अस्वीकार कर दी जाएगी।
Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the

DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.

- 5 बोलीदाताओंसे यह नोट करने का अनुरोध है कि उनको प्रदान की गई प्रारूप में अपनी वित्तीय बोलियां अवश्य रूप से प्रस्तुत करना चाहिए और कोई अन्य प्रारूप स्वीकार्य नहीं है। यदि निविदा बोली के साथ मूल्य बोली को एक मानक बीओक्यू (BoQ) प्रारूप के रूप में दिया गया है, तो वही डाउनलोड किया जाना है और सभी बोलीदाताओं द्वारा भरा जाना है। बोलीदाताओं को बीओक्यू (BoQ) फ़ाइल डाउनलोड करना, उसे खोना और अपने संबंधित वित्तीय भाव और अन्य विवरणों (जैसे बोलीदाता का नाम (के साथ सफेद रंग) असुरक्षित (स्थानों को पूरा करने की आवश्यकता होती है। किसी भी अन्य स्थानों में बदलाव नहीं करना चाहिए। एक बार विवरण पूरा हो जाने के बाद, बोलीदाता को फ़ाइल सेव करके नाम बदले बिना इसे ऑनलाइन प्रस्तुत करना चाहिए। यदि बीओक्यू (BoQ) फ़ाइल को बोलीदाता द्वारा संशोधित पाया जाता है, तो बोली अस्वीकार कर दी जाएगी।
- Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
- 6 सर्वर समय) जिसे बोलीदाताओं के डैशबोर्ड पर प्रदर्शित किया जाता है (को बोलीदाताओं द्वारा बोलियां प्रस्तुत करने के लिए एसएमएससीमा को संदर्भित करने, बोलियां खोलने आदिके लिए मानक समय माना जाएगा। बोली प्रस्तुतिके दौरान बोलीदाताओं को इस समय का पालन करना चाहिए।
- The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7 डेटा की गोपनीयता सुनिश्चित करने के लिए बोलीदाताओं द्वारा प्रस्तुत किए गए सभी दस्तावेजों को पीकेआईकूट लेखन) एन्क्रिप्शन (तकनीकों का उपयोग करके कूट) एन्क्रिप्ट (किया जाएगा। दर्ज किया गया डेटा अनधिकृत व्यक्तियों द्वारा बोली खोलने के समय तक नहीं देखा जा सकता है। बोलियों की गोपनीयता सुरक्षित सॉकेट लेयर 128 बिट एन्क्रिप्शन प्रौद्योगिकी का उपयोग करके बनाए रखी जाती है। संवेदनशील क्षेत्रों का डेटा संग्रह एन्क्रिप्शन किया जाता है। सर्वर पर अपलोड किए गए कोई भी बोली दस्तावेज सिस्टम द्वारा जनित सममित कुंजी का उपयोग करके सममित एन्क्रिप्शन के अधीन है। इसके अलावा, इस कुंजी को क्रेताओं/बोली खोलने वालों की सार्वजनिक कुंजी का उपयोग करके असममित एन्क्रिप्शन के अधीन किया जाता है। कुल मिलाकर, अपलोड किए गए निविदा दस्तावेज प्राधिकृत बोली खोलने वालों द्वारा निविदा खोलने के बाद ही पठनीय हो जाते हैं।
- All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8 अपलोड किए गए एंटेडर दस्तावेज अधिकृत बोली सलामी बल्लेबाजों द्वारा निविदा खोलने के बाद ही पठनीय हो जाते हैं।
- The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

- 9 बोलियोंकेसफलऔरसमयपरप्रस्तुतीकरण) यानीपोर्टलमें" फ्रीजबिडसबमिशन "परक्लिककरनेकेबाद(, पोर्टलएकसफलबोलीप्रस्तुतकरनेकासंदेशदेगाऔरबोलीसंख्यातथाअन्यसभीप्रासंगिकविवरणोंकेसाथबोलीप्रस्तुतकरनेकीतिथिऔरसमयकेसाथएकबोलीसारांशप्रदर्शितकियाजाएगा।
Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 10 बोलीसारांशकाप्रिंटकियाजानाहैऔरबोलीप्रस्तुतकरनेकीपावतीकेरूपमेंरखाजानाहै। इसपावतीकाउपयोगकिसीभीबोलीखुलावबैठकोंकेलिएप्रवेशपासकेरूपमेंकियाजासकताहै।
The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

बोलीदाताओंकोसहायताASSISTANCE TO BIDDERS

1. निविदादस्तावेजऔरउसमेंनिहितनियमोंऔरशर्तोंसेसंबंधितकिसीभीप्रश्नकोनिविदाकेलिएनिविदाआमंत्रणप्राधिकरणकोयानिविदामेंउल्लेखितसंबंधितसंपर्कव्यक्तिकोसंबोधितकियाजानाचाहिए।
Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2. ऑनलाइनबोलीप्रस्तुतकरनेकीप्रक्रियासेसंबंधितकोईभीप्रश्नयासामान्यरूपसेसीपीपीपोर्टलसेसंबंधितप्रश्न24 x 7 सीपीपीपोर्टलहेल्पडेस्ककोनिर्देशितकिएजासकतेहैं।
Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

ELIGIBILITY CRITERIA FOR PARTICIPATING IN THE BID.**Offers of bidders who satisfy the following Eligibility Criteria only will be considered.**

- 1) Only manufacturers or their authorized dealers having sound financial capability and who can supply 2 EAQ as per the specification enclosed should submit the offers. Vendors who have been blacklisted in the past by any PSU shall not submit the bids.
- 2) Any bidder from a country which shares a land border with India will be eligible to bid, only if the bidder is registered with the Department for promotion of Industry and Internal Trade (DPIIT). Such bidders should submit the valid copy of registration certificate along with tender.
- 3) Vendors must have executed orders of minimum value of Rs.50 Lakhs for similar items in the last 3 financial years.
- 4) Vendor should have executed at least one order of minimum value of Rs.25 lakhs for similar items in the last 3 financial years.
- 5) Vendor shall submit a solvency certificate of a scheduled bank worth minimum Rs.12.50 lakhs.
- 6) Vendors who are already registered with HOCL for the supply of 2EAQ are not required to furnish credentials against point no 3, 4 and 5

Documentary evidence for all above parameters is to be furnished by the bidder with the technical bid.

SPECIFICATION OF 2EAQ (REFINED GRADE FOR HYDROGEN PEROXIDE PRODUCTION PROCESS)

Appearance	: Solid Yellow Flakes
2-EAQ contents	: 98.5% (min)
Chloride	: 40.0 ppm (max)
Iron	: 5 ppm (max)
Sulphur	: 10 ppm (max)
Toluene insoluble	: 0.05% (max)
Melting Point	: 107.0 – 111.0C (Melting range 2.0 C max)
Acidity, mg KOH/g	: 0.05 (max)
Ash, % w/w	: 0.05 (max)

TERMS AND CONDITIONS OF THE TENDER

1. **SPECIFICATION:** -The product offered should be as per the material specification enclosed herewith. Please confirm each parameters of our Spec. for your offer.
2. In case of placing the purchase order to a bidder, they should supply a sample packet of 1 kg from the proposed batch of the product to be supplied and shall supply the material after getting confirmation from HOCL.
3. **PRICE:** - The price quoted should be for FOB dispatch Port on per Kg basis for Foreign suppliers and on FOR Ambalamugal Kochi for Indian manufacturers/Dealers. Freight charges in Rs /USD as applicable to be mentioned in BOQ. In case freight charges are not mentioned, approximate charges will be added for comparing the offers.

In case a tenderer does not specify the basis of price or quotes on Ex-works or FOR dispatching station basis, price will be loaded on the following manner (For Indian Manufactures / Dealers).

- a. In case of Ex-works offer and if the firm does not specify the packing & Forwarding Charge, 2% of Ex-Works price will be loaded to arrive at FOR dispatching station price.
- b. In case of FOR Dispatching station offer, following percentage will be added to arrive FOR destination price as element of estimated freight up to destination.

<u>Approximate distance of dispatching station from site</u>	<u>% for dispatching station price</u>
Above 2001 Km	5%
1501-2000 Km	4%
1001-1500 Km	3%
501-1000 Km	2%
500 Km & below	1%

In case the firm quotes the exact amount of freight & P&F Charges, the same will be added in place of above percentage amount

4. **PRICE COMPARISON:** The Price bid formula given in the BOQ is applicable only for Manufactures/Dealers quoting in Indian Rupees and supplying from within India. For others quoting in US \$ or other foreign currency and supplying from other countries, the rate comparison will be done manually. The currency of the tendered price will be converted to Indian Rupees based on RBI Exchange rate applicable on the dated of opening of Price bid or nearest available date.
5. **QUANTITY: -3.00 MT**
6. **PACKING:** - To be **packed in 50 Kg Fibre drum** for both Foreign and Domestic Suppliers. Packing should be suitable for sea-worthy transportation with necessary marking as per International standards for foreign suppliers. For domestic suppliers it should be suitable for road transportation.
7. **DELIVERY PERIOD:** - 30 days.

8. **PAYMENT TERMS:** - 100% payment by irrevocable confirmed Letter of Credit with 30 days interest free credit. The L/C shall not be transferable, divisible and assignable. For Indian manufacturers the payment terms would be within 30 days of material at site.
9. **VALIDITY OF THE OFFER:** - **Should be 60 days from** the due date of receipt of quotation.
10. **RECEIPT PORT:** - The product should be dispatched to Cochin Port, Kerala, India for Overseas supply.
11. **INSURANCE:** - Supplier shall inform details of despatch so that Insurance can be arranged by HOCL. As soon as the material is dispatched please intimate the details to us by Mail.

12. **IMPORT DOCUMENTATION:-**

Sellers to provide following documents to the Bank within 21 days of B/L date.

- a. Bill of Lading corresponding to the quantity as certified by the surveyor – 2 originals and 3 non negotiable.
- b. Certificate of Origin issued by Chamber of Commerce/Department of Trade – 1 original and 2 copies.
- c. Certificate of analysis– 1 original and 2 copies
- d. Commercial Invoice showing FOB value
- e. Phytosanitary Certificate
- f. Copy of intimation regarding despatch of material to our underwriters as mentioned in Clause 9 above.
- g. Domestic suppliers may submit relevant documents pertaining to domestic transactions

Domestic suppliers may submit relevant documents pertaining to domestic transactions

13. **LIQUIDATED DAMAGES:-** In the event of the supplier's failure to deliver the goods by the dates specified in the contract, the purchaser may without prejudice to his any other rights hereunder, recover from the supplier liquidated damages @ 0.5 percent per week of delay of the contract price of the undelivered goods, subject to a maximum of 5 %

14. **SECURITY DEPOSIT: NIL**

15. **Jurisdiction:** All questions, disputes or differences arising under or in connection with this contract shall be subject to the exclusive jurisdiction of the courts in Ernakulam, Kerala, India only:

- a. When the contract is with domestic supplier, the applicable arbitration procedure will be as per Indian Arbitration & Conciliation Act, 1996 or any statutory modifications or reenactment thereof and the rules made there under and for the time being in force shall apply to the arbitration proceedings.
- b. When the contract is with foreign supplier, the supplier has the option to choose either Indian arbitration and Conciliation Act, 1996 or arbitration in accordance with the provision of UNCITRAL (United Nations Commission on International Trade Law Arbitration) Arbitration Rules.

16. **OPENING OF BIDS:** - The Technical Bid will be opened at **02.00 PM on 22.12.2020** electronically. Technically acceptable bidders will be informed about the date and time of opening of the price bids.

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FORMAT FOR TECHNICAL BID

1. Name and address of the Bidder :
2. Name of the Manufacturer :
3. Address of Factory/location :
4. Address of Indian Office if any :
5. Name of contact person & position, Phone no, e-mail id:
6. Whether analysis report of the product offered is attached (This is to be uploaded):
7. Country of origin :
8. Batch Number and date :
9. What are the guarantee/warranty applicable for the product you have quoted:
(Details to be uploaded along with technical bid)
10. Packing of the product offered :
(HOCL require material in 50 kg fibre drum packing only)
11. Any other details :

Note: - You should also enclose a covering letter in your official letter head giving the details of your offer number with date, Name of the contact person and the contact numbers including email and FAX.

DATE

PLACE

SIGNATURE & SEAL

अनुबंध ANNEXURE VI-A**वाणिज्यिक अवधि प्रपत्र COMMERCIAL TERM FORMAT***(आपके पत्रशीर्ष एवं मुद्रित कर अपलोड किया जाए)**(To be printed on your letter head & uploaded)**(कृपया अपने पत्रशीर्ष में नीचे दिये गए विवरण भरें और अपनी बोली के साथ अपलोड किया जाए)**(Please fill up the details mentioned below in your letter head and upload along with your bid)*

संगठन का नाम और पता

Name and Address of Organization :

फोन और फ़ैक्स सं

Phone & Fax No :

जीएसटीआईएन

GSTIN :

पत्राचार के लिए ईमेल आईडी

E-mail id for correspondence :

संपर्क अधिकारी के नाम और दूरभाष सं

Contact Person Name and Mobile No :

एमएसएमई/एनएसआईसी के साथ पंजीकृत है (यदि हाँ तो दस्तावेज प्रमाण संलग्न करें)

Whether registered with MSME/NSIC (If so pl. enclose documentary proof):

लिस्ट ऑफ ओर्डर्स एक्सेकुटेड इन इंडिया फोर 2एअंक् वीटःसूप्पॉर्कट्टीणा डॉक्यूमेंट्स

List of orders executed in India for 2EAQ with supporting documents:

कॉरुण्ट्रय ऑफ ऑरिजिन ऑफ टःए पृऑडूक्ट (2एअंक्)

Country of origin of the product (2EAQ) :

गुअंरंटी / वॉरंटी एप्लीकबल फॉर द प्रोडक्ट यू हैव क्वोटड

Guarantee/warranty applicable for the product you have quoted:

(Details to be uploaded along with technical bid)

दीगयी भुगतान अवधि Payment Term offered :

पॅक्किण्ण डेटईल्लस ऑफ़ टःए पृऑडूक्ट ऑफ़फ़्रेक्त्हएड

Packing details of the product offered :
(HOCL require material in 50 kg fibre drum packing only)

दियेगएवितरणशर्ते : प्रस्तवितवितरणकीशर्ते :
हमेंएफ़ओआरएचओसीएलआधारपरसामग्रीकीआवश्यकताहै।यदिवितरणकीकोईअन्यशर्तदीजातीहै, तोकृपयाBOQ मेंP & F औरमालभाड़ानिर्दिष्टकरें (यदिBOQ मेंनिर्दिष्टनहींक्रियागयाहै, तोसामान्यशर्तोंखंडसंख्या 3 केअनुसारअनुमानितशुल्कतुलनात्मकउद्देश्यकेलिएजोड़ेजाएंगे)

Terms of delivery offered: We require the material on FOR HOCL basis. In case any other terms of delivery is offered, please specify the P&F and Freight charges in the BOQ itself (If not specified in the BOQ, approximate charges as per General Terms clause no. 3 will be added for comparison purpose)

परतावकीवैधता
Validity of offer:

वितरणअवधि
Delivery period:

लागूकर
Taxes Applicable:

आपूर्तिकेसाथप्रदानप्रमाणपत्र
Certificates provided along with supply:

विनिर्देशनमेंविचलनयदि कोईहोतो
Deviation in specification/ terms and conditions if any:

हस्ताक्षरऔरमोहरSignature and Stamp

अनुबंध ANNEXURE VI-B

(KINDLY FILL THIS SHEET AND SUBMIT IN -COMMERCIAL/TECHNICAL BID)

Name of Bidder:		
Sr. No.	Commercial Clauses	Bidder Confirmation (Please put v in front of your confirmation)
1	Whether bidder (a proprietary concern, Partnership Firm, Company) is currently on holiday list/black list/de-listed or has been put on holiday/blacklisted/de-listed at any PSU/govt. Organization. If so, give details.	<input type="checkbox"/> Yes, We are on holiday List/Black List/De-List <input type="checkbox"/> No
2i	Whether the party is registered under Micro/Small/Medium Enterprises act 2006 (Please furnish the proof)	<input type="checkbox"/> Micro <input type="checkbox"/> Medium <input type="checkbox"/> Small <input type="checkbox"/> No
2-ii	Status of MSE Bidder	<input type="checkbox"/> Manufacturer <input type="checkbox"/> Services <input type="checkbox"/> Not Applicable
2-iii	Whether MSE bidder is offering product manufactured by him/her	<input type="checkbox"/> Yes <input type="checkbox"/> No
3i	All MSE bidders shall register / declare their UAM Number on CPP Portal and copy of this registration / declaration shall be attached with the offer; failing which such bidders will not be able to enjoy benefits as per PP Policy for MSME order, 2012. <u>SSI/MSME/NSIC/UAM /DIC registration certificate</u>	<input type="checkbox"/> Mention UAM Number <input type="checkbox"/> Not Applicable
3-ii	Submitted valid document against clause no 3i	<input type="checkbox"/> Submitted <input type="checkbox"/> Not Applicable
4i	Whether the proprietor of "MSME" enterprise is from SC/ST category (Please attach caste certificate issued by competent authority)	<input type="checkbox"/> Yes <input type="checkbox"/> No
4ii	Whether the proprietor of "MSME" enterprise is woman (i.e. Woman proprietorship, or holding minimum 51% shares in case of Partnership/Private Limited Companies)	<input type="checkbox"/> Yes <input type="checkbox"/> No
4iii	Submitted certificate against clause no 4ii	<input type="checkbox"/> Submitted <input type="checkbox"/> Not Applicable
5	AGREED TO ALL TERMS AND CONDITIONS OF ENQUIRY: It is hereby stated that the quotation/offer submitted is in full compliance with the documents issued against the enquiry and also further confirmed that there is no deviation from all the terms and conditions as per the enquiry. Non-acceptance or deviation to HOCL's standard terms and conditions mentioned in enquiry documents may lead to rejection of offer, no correspondence shall be done for clarifications	<input type="checkbox"/> Agreed <input type="checkbox"/> Not Agreed
DATE: SIGN AND STAMP OF BIDDER		

अनुबंध ANNEXURE VI-B

निविदा सं विरुद्ध बोली का संलग्नक

(प्रस्तुत शीट भरें और वाणिज्यिक और तकनीकी बोली के साथ प्रस्तुत करें)

बोलीदाता का नाम Name of Bidder:		
क्रमांक	वाणिज्यिक खंड	बोलीदाता की पुष्टि (आपकी पुष्टि के आगे कृपया ✓ करें)
1	क्या बोलीदाता वर्तमान में अवकाश सूची/काली सूची/डी सूची में है या किसी पीएसयू/सरकारी संगठन द्वारा होलिडे/कालीसूची/डी सूची में रखा गया है। यदि हाँ तो विवरण दें?	<input type="checkbox"/> हाँ हम अवकाश सूची/ काली सूची/डी सूची में हैं <input type="checkbox"/> नहीं
2i	क्या पार्टी ने सूक्ष्म/लघु/मध्यम उद्यम अधिनियम 2006 के विरुद्ध पंजीकृत किया है। (कृपया प्रमाण प्रस्तुत करें)	<input type="checkbox"/> सूक्ष्म <input type="checkbox"/> मध्यम <input type="checkbox"/> लघु <input type="checkbox"/> नहीं
2-ii	एमएसई बोलीदाता की हैसियत	<input type="checkbox"/> विनिर्माता <input type="checkbox"/> सेवाएँ <input type="checkbox"/> लागू नहीं
2-iii	क्या एमएसई बोलीदाता अपने द्वारा विनिर्मित उत्पाद दे रहे है?	<input type="checkbox"/> हाँ <input type="checkbox"/> नहीं
3i	सभी एमएसई बोलीदाताएं अपनी यूएएम सं की घोषणा सीपीपी पोर्टल पर किए जाएंगे और पंजीकरण/घोषणा की प्रति प्रस्ताव के साथ रखेंगे, ऐसे बोलीदाताएं जो इस प्रकार करने में असफल होने पर एमएसएमई आदेश 2012 के पीपी पॉलिसी के अनुसार फायदाओं का लाभ नहीं उठायेंगे। <u>एसएसआई/एमएसएमई/एनएसआईसी/ यूएएम/ डीआईसी/ पंजीकरण प्रमाणपत्र</u>	<input type="checkbox"/> यूएएम सं दें <input type="checkbox"/> लागू नहीं
3-ii	खंड सं 3i के विरुद्ध प्रस्तुत वैद्य प्रमाणपत्र	<input type="checkbox"/> प्रस्तुत <input type="checkbox"/> लागू नहीं
4i	क्या एमएसएमई उद्यम का मालिक एससी/एसटी संवर्ग से हैं? (कृपया सक्षम प्राधिकारी द्वारा जारी जाति प्रमाणपत्र संलग्न करें)	<input type="checkbox"/> हाँ <input type="checkbox"/> नहीं
4ii	क्या एमएसएमई उद्यम का मालिक महिला हैं?(अर्थात महिला मालिकाना, या सांझेदारी /निजी लिमिटेड कंपनीस के मामले में 51% शेयर रखते हैं?)	<input type="checkbox"/> हाँ <input type="checkbox"/> नहीं
4iii	खंड सं 4ii के विरुद्ध प्रस्तुत प्रमाणपत्र	<input type="checkbox"/> प्रस्तुत <input type="checkbox"/> लागू नहीं
5	पूछताछ के सभी निबंधन और शर्तों से सहमत है इसके द्वारा कहा गया है कि प्रस्तुत किया गया कोटेशन/ प्रस्ताव पूछताछ के विरुद्ध जारी किए गए दस्तावेजों के साथ पूर्ण अनुपालन में है और यह भी पुष्टि की गई है कि पूछताछ के अनुसार सभी नियमों और शर्तों में कोई विचलन नहीं है। जांच दस्तावेजों में उल्लिखित एचओसीएल के सभी मानक नियमों और शर्तों से कोई अस्वीकृति या विचलन प्रस्ताव की अस्वीकृति का कारण हो सकता है, स्पष्टीकरण के लिए कोई पत्राचार नहीं किया जाएगा।	<input type="checkbox"/> सहमत है <input type="checkbox"/> सहमत नहीं है
दिनांक: बोलीदाता के हस्ताक्षर और मोहर		

ANNEXURE – VI - C

वाणिज्यिकअवधिप्रपत्र COMMERCIAL TERM FORMAT-B

(For Purchase Order/ Work Order with estimated value more than FIVE Lakhs)

ANNEXURE TO BE SUBMITTED ALONG WITH THE BID AGAINST TENDER NO _____

(KINDLY FILL AND SUBMIT ALONG WITH COMMERCIAL/TECHNICAL BID)

NAME OF BIDDER:

Sr.No.	COMMERCIAL CLAUSES	BIDDER CONFIRMATION (PLEASE PUT v)
1	Please mention whether you are a Class-I/Class II Local supplier.(Please see the definition given below)	Class I Class II
2	Specify the percentage (%) of local content.	_____ %
3	Details of location at which the local value addition is made.	
4	Mention whether the product offered is manufactured in India under a license from a foreign manufacturer who hold intellectual property rights and there is a technology collaboration agreement / Transfer of technology agreement	Yes / No

SELF DECLARATION OF LOCAL CONTENT

We hereby declare that the percentage(%) of local content specified against mentioned against Sr.No.2 is _____%. We also understand that submitting False self-declarations and auditors will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a Bidder or its successors can be debarred for up to Two Years as per the Rule 151 (iii) of the General. Financial Rules along with such other actions as may be permissible under Law.

Definitions

Local Content: - The amount of value added in India(Total value of item procured minus the value of imported content in the item(including all customs duties) as a proportion of total value, in percentage.

Class I Local Supplier: - Supplier or service provider whose goods, services or works offered for procurement has local content equal to or more than 50%.

Class II Local Supplier: - Supplier or service provider whose goods, services or works offered for procurement has local content more than 20% but less than 50 %.

Purchase Preference: -Will be as per the applicable Government order.

DATE

SIGNATURE AND STAMP