

(This tender aims for already enlisted contractors for this work with HOCL Kochi Unit. Any new contractor who wish to empanel for this type of work may submit their credentials so that they will be evaluated and pre-qualified and shall be considered for similar future work).

REQUEST FOR QUOTATION

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| HOCL AMBALAMEDU , Kerala India-682302 Vendor Code: 1003142 | Service RFQ NO. : 70000016 Tender Type : Limited Tender Service Due Date/Time : 13-Mar-2020/14.00.00 hrs Opening date/Time: 13-Mar-2020/15.00.00 hrs Contact Person : P K APPU, AM(CIVIL) Date : 5-3-2020 |
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SERVICES REQUIRED AT:

M/s.HINDUSTAN ORGANIC CHEMICALS LTD

AMBALAMUGAL PO, ERNAKULAM DIST, KERALA, INDIA

Dear Sirs,

Subject: PROVIDING AND LAYING PAVING TILES IN HOC TOWNSHIP

Sealed quotations in duplicate are invited by Hindustan Organic Chemicals Ltd.,Ambalamugal for the works as detailed below.A set of tender documents is enclosed for submitting your quotation.

Name of Work:PROVIDING AND LAYING PAVING TILES IN HOC TOWNSHIP. A brief description of the scope of work is given separately which is attached herewith.

Last date of receipt of quotations:Tenders will be received at the office of General Manager(P&A), Hindustan Organic Chemicals Ltd.,Ambalamugal on or before 13-Mar-2020/14.00.00 hrs. Bids received after the due date will not be considered.

Schedule of Rates,Scope of Work,Terms & Conditions and Other Documents are enclosed

Bidders shall go through all documents attached to the quotation and fill in the blank spaces provided for and submit the same duly signed and dated. Quotation should be completed in all respects and in accordance with the various terms and conditions specified in the enquiry documents. Incomplete quotations are liable to be rejected.

Goods and Service Tax (GST) :

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Goods and Service Tax (GST) applicable shall be paid extra, to those who have GSTIN registration, unless otherwise specified elsewhere.

Rates :

The Tenderer should quote the rates in English both in figures as well as in words. Offers received without the rates in figures and in words are liable for rejection. In case of discrepancy exists between the rates quoted in figures and words, the rates quoted in words will prevail.

ESI, PF, Labour Law, SHE (Safety, Health & Environment) etc. # Requirements :
Refer Annexure A, B and C attached.

Validity of Offer :

The offer shall be valid for a period of 90 days from the last date of submission of tenders. The successful tenders shall sign the 'Form of Rate List' or execute an agreement in non-judicial stamp paper of appropriate value (to be borne by the contractor) within 21 days from the date of issue of letter of acceptance

Contract Preference :

Contract / Price Preference or any other concessions applicable for MSME / SSI Units / PSUs will be as per latest Government of India Directives. For availing this benefit, the bidder shall make their claim in the Technical Bid itself and enclose necessary documentary evidence to prove their eligibility.

Other Terms & Conditions :

The tenderers have to download the GCC (General Conditions of Contract) from our website www.hockkochi.com and the same has to be returned along with the technical bid duly signed and stamped in all pages. However those who wish to have a hard copy of the same, can collect from us on request. The request for extension of due date will not be entertained in any case.

In addition to Clause No. 3.7 of our GCC, the tenderers who do not meet the basic requirements (technical / commercial) as per the tender enquiry document and any other important condition having significant bearing on the cost / utility / performance of the required goods, services, etc. will be treated as unresponsive and the tender will be liable to rejection.

In case you are unable to quote, kindly send the quotation with a regret for our records. Non-receipt of a regret will adversely affect your vendor rating.

Your quotation must be strictly in enclosed envelope indicating Collective RFQ Number, RFQ Number, Due Date and Name of Work.

For all future correspondences, please mention the Service RFQ Number , Contractor Name and Vendor Code.

The tender notice may be read in conjunction with the standard General Conditions of Contract (available in www.hockkochi.com), Special Conditions of Contract, Technical Specification, Drawings and other documents forming part of this enquiry.

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Schedule of Rates

Name of vendor:

GSTIN Regn. of vendor:

| Item No. | Service No. Description | Unit | RFQ Qty | Unit Rate (INR) Figure / Words | Amount (INR) |
|--|---|-----------|---------|-----------------------------------|--------------|
| 1 | S4001057 Providing and laying 100 mm thick factory made cement concrete interlocking paver block of minimum strength M40, approved make, size and shape over 50 mm thick compacted bed of 6mm course aggregate, filling the joints, Compacting and finishing the blocks in lines and levels using suitable machines etc complete as per the direction of engineer- in - charge. | SqMtr | 180.00 | | |
| Service Account Code(SAC) for S4001057 :..... | | | | | |
| Rate of Tax %: | | | | | |
| 2 | S4000472 Plain cement concrete work 1:2:4 mix using 20 mm nominal size hard granite broken stones including charges for mixing concrete, necessary form work, laying, consolidating, curing, etc. complete for foundation levelling course .etc | CUBIC MTR | 4.00 | | |
| Service Account Code(SAC) for S4000472 :..... | | | | | |
| Rate of Tax %: | | | | | |

All fields including Service Account Code and tax rate for all the items to be filled by the vendor /contractor failing which your offer is liable to be rejected.

Total Amount Rs:

In Words Rupees:.....

Date :

Signature and Seal of the Contractor

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NOTES

1.SCOPE OF WORK:-

1. The contractor shall carry out all civil works as per the schedule of work in HOC Township at irumpanam.
2. The contractor at his cost should bring all tools and tackles, required for the work.
3. HOC will provide water and electricity at one point.
4. Test certificate shall be produced by the contractor for ensuring the quality of paving blocks from the manufacturer.
5. All materials that go with the work shall be approved by the Engineer-in-Charge prior to procurement / use.
6. Issue of departmental materials – Nil
7. Specifications and mode of measurements: All items of work shall have the best workmanship and be executed to the entire satisfaction of the Engineer-in-charge. Unless otherwise specified, the specifications and mode of measurements for various items of work shall confirm to the standard detailed specifications and mode of measurements for works. In case standard specifications and mode of measurements for any items of works are not applicable, CPWD specifications for such items may be referred to. In case, this is also not applicable, then the specification and mode of measurements to be followed will be laid out by the Engineer-in- charge on the basis of relevant ISI code of practice or otherwise accepted Engg. Practice.

2.SCOPE OF SUPPLY:-

MATERIALS

a. Contractor's Scope

All materials including cement required for the work shall be on contractor's scope, Cement required for the work shall be of approved brand/make like Malabar, L & T, Ambuja etc. and shall be purchased in sealed bags.

b. HOCL's Scope

Nil.

TOOLS & TACKLES

a. Contractor's Scope

All tools and tackles required for the work will be arranged by the contractor.

b. HOCL's Scope

Nil.

3.TIME OF COMPLETION:-

Time of completion for the work shall be One Month from the date of start of work.

4.PERIOD OF CONTRACT:-

Period of Contract shall be one months from the date of start of the work.

5.EARNEST MONEY DEPOSIT:-

NIL

6.COST OF TENDER DOCUMENTS:-

NIL

7.SECURITY DEPOSIT:-

Nil

8.LIQUIDATED DAMAGES:-

NIL

Continued...

9.SUBMISSION OF QUOTATIONS - BID SYSTEM TYPE:-

Single Bid System

Bidders shall submit their offer in one sealed envelope duly signed and to superscribe as given below. Envelope shall contain Earnest Money Deposit (if any, see Note No. 5 above) and shall sign on all pages of the offer, this RFQ and details asked for, including pre-qualification (if any) along with a forwarding letter containing all schemes with all technical details, supporting documents, drawings and technical & commercial deviations (if any), and price details duly signed and sealed on all pages.

Sealed envelope shall be superscribed with Service RFQ No. and Offer for PROVIDING AND LAYING PAVING TILES IN HOC TOWNSHIP. Due Date: 13.03.2020 up to 14:00:00 Hrs and shall be submitted to General Manager (P&A), Hindustan Organic Chemicals Limited, Ambalamugal, PIN - 682302, Ernakulam District, Kerala State, India by post or deposited in the Tender Box kept in our Administrative Building. Bidders shall print their addresses on all envelopes. Late quotations will not be entertained.

Bidders shall go through all documents attached to the quotation and fill in the blank spaces provided for and submit the same duly signed and dated. Quotation Should be completed in all respects and in accordance with the various terms and conditions specified in the enquiry documents. Incomplete quotations are liable to be rejected.

10.DEFECT LIABILITY PERIOD:-

As per GCC

11.PAYMENT TERMS:-

90 % Payment shall be made on satisfactory completion of the work, as certified by the Engineer-in-charge. Balance 10 % will be made after the defect liability period.

Thanking You,

Yours Faithfully,

FOR HINDUSTAN ORGANIC CHEMICALS LTD

**M JAYASREE
CHIEF ENGINEER(CIVIL)**

Attachments: -

- 1. Annexure 'A & B' - ESI, PF, Labour Law Requirements.**
- 2. Annexure 'C' - Safety, Health and Environment (SHE) Conditions.**
- 3. Annexure 'D' - Proforma of declaration of black listing / Holiday listing**
- 4. General Conditions of Contract. (can be downloaded from HOCL website)**
- 5. Special Conditions of Contract**

-----Tear off portion to be pasted on the Envelope containing Offer-----

Offer for PROVIDING AND LAYING PAVING TILES IN HOC TOWNSHIP

**From : HOCL
1003142**

RFQ No. : **70000016**

**Due Date :13-Mar-2020
Due Time : 14.00.00 hrs**

To,

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**General Manager(P & A)
Hindustan Organic Chemicals Limited
P.O Ambalamugal, Ernakulam - 682302
Kerala , India**