

(This tender aims for already enlisted contractors for this work with HOCL Kochi Unit. Any new contractor who wish to empanel for this type of work may submit their credentials so that they will be evaluated and pre-qualified and shall be considered for similar future work).

HINDUSTAN ORGANIC CHEMICALS LTD
(A Govt. of India Enterprise)
AMBALAMUGAL PO
ERNAKULAM DIST, KERALA, INDIA
Phone :04842720911 ; Email :kochi@hoclindia.com
Fax :0484-2720893 ; Web :www.hoclindia.com

REQUEST FOR QUOTATION

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| HOCL AMBALAMUGAL , Kerala India-682302 Vendor Code: 1003142 | Service RFQ NO. : 70000150 / CIV10141 Tender Type : Limited Tender Service Due Date/Time : 22-Jun-22/14:00:00 hrs Opening date/Time: 22-Jun-22/15:00:00 hrs Contact Person : Date : 14-6-2022 |
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SERVICES REQUIRED AT:

M/s.HINDUSTAN ORGANIC CHEMICALS LTD

AMBALAMUGAL PO, ERNAKULAM DIST, KERALA, INDIA

Dear Sirs,

Subject: ANNUAL RATE CONTRACT FOR REPLACING DAMAGED AC SHEETS OF BOILER HOUSE 2022-2023

Sealed quotations in duplicate are invited by Hindustan Organic Chemicals Ltd.,Ambalamugal for the works as detailed below.A set of tender documents is enclosed for submitting your quotation.

Name of Work:ANNUAL RATE CONTRACT FOR REPLACING DAMAGED AC SHEETS OF BOILER HOUSE 2022-2023. A brief description of the scope of work is given separately which is attached herewith.

Last date of receipt of quotations:Tenders will be received at the office of General Manager(P&A), Hindustan Organic Chemicals Ltd.,Ambalamugal on or before 22-Jun-22/14:00:00 hrs. Bids received after the due date will not be considered.

Schedule of Rates,Scope of Work,Terms & Conditions and Other Documents are enclosed

Continued...

Bidders shall go through all documents attached to the quotation and fill in the blank spaces provided for and submit the same duly signed and dated. Quotation should be completed in all respects and in accordance with the various terms and conditions specified in the enquiry documents. Incomplete quotations are liable to be rejected.

Goods and Service Tax (GST) :

Goods and Service Tax (GST) applicable shall be paid extra, to those who have GSTIN registration, unless otherwise specified elsewhere.

Rates :

The Tenderer should quote the rates in English both in figures as well as in words. Offers received without the rates in figures and in words are liable for rejection. In case of discrepancy exists between the rates quoted in figures and words, the rates quoted in words will prevail.

ESI, PF, Labour Law, SHE (Safety, Health & Environment) etc. # Requirements :

Refer Annexure A, B and C attached.

Validity of Offer :

The offer shall be valid for a period of 90 days from the last date of submission of tenders. The successful tenders shall sign the 'Form of Rate List' or execute an agreement in non-judicial stamp paper of appropriate value (to be borne by the contractor) within 21 days from the date of issue of letter of acceptance

Contract Preference :

Contract / Price Preference or any other concessions applicable for MSME / SSI Units / PSUs will be as per latest Government of India Directives. For availing this benefit, the bidder shall make their claim in the Technical Bid itself and enclose necessary documentary evidence to prove their eligibility.

Other Terms & Conditions :

The tenderers have to download the GCC (General Conditions of Contract) from our website www.hockkochi.com and the same has to be returned along with the technical bid duly signed and stamped in all pages. However those who wish to have a hard copy of the same, can collect from us on request. The request for extension of due date will not be entertained in any case.

In addition to Clause No. 3.7 of our GCC, the tenderers who do not meet the basic requirements (technical / commercial) as per the tender enquiry document and any other important condition having significant bearing on the cost / utility / performance of the required goods, services, etc. will be treated as unresponsive and the tender will be liable to rejection.

In case you are unable to quote, kindly send the quotation with a regret for our records. Non-receipt of a regret will adversely affect your vendor rating.

Your quotation must be strictly in enclosed envelope indicating Collective RFQ Number, RFQ Number, Due Date and Name of Work.

For all future correspondences, please mention the Service RFQ Number , Contractor Name and Vendor Code.

The tender notice may be read in conjunction with the standard General Conditions of Contract (available in www.hockkochi.com), Special Conditions of Contract, Technical Specification, Drawings and other documents forming part of this enquiry.

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Schedule of Rates

Name of vendor:

GSTIN Regn. of vendor:

| Item No. | Service No. Description | Unit | RFQ Qty | Unit Rate (INR) Figure / Words | Amount (INR) |
|--|--|-------|---------|-----------------------------------|--------------|
| 1 | S4000752 Replacing the damaged AC sheets ,cladding, barge boards etc. of boiler house roof with new 6 mm thick AC corrugated sheets(Everest or equivalent make sheets confirming to IS 459-1970) including dismantling the damaged sheets carefully after removing wind ties, taking down the damaged sheets as per the direction of Engineer in Charge/safety authorities and disposal of debris at places pointed out anywhere within the company premises including cost of new sheets, GI bolts and nuts, GI and bitumen washers,labour and scaffolding etc. and refixing the wind ties after laying the sheets etc. complete (AC sheets, GI bolts and nuts, GI and bitumen washers etc.to be supplied by the contractor). | SqMtr | 100.00 | | |
| Service Account Code(SAC) for S4000752 :..... | | | | | |
| Rate of Tax %: | | | | | |
| 2 | S4000828 Replacing the damaged AC Ridge Capping of boiler house roof with new AC Ridge of standard length with 8 mm Dia and suitable length GI hooks /bolts and nuts, GI and bitumen washers including dismantling the damaged ridges carefully after removing wind ties, taking down the damaged ridges Including cost of newridge,GI bolts and nuts,GI and bitumen washers cost of all labour and scaffolding charges including refixing the wind ties and disposal of debris at places pointed out anywhere within the company premises etc. complete(AC Ridge, GI bolts and nuts, GI and bitumen washers etc.to be supplied by the contractor). | Meter | 35.00 | | |
| Service Account Code(SAC) for S4000828 :..... | | | | | |
| Rate of Tax %: | | | | | |
| 3 | S4001005 | | | | |

Continued...

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|---|-------|-------|--|--|
| Providing and fixing 25x6 mm or nearest available size MS flat wind ties over the AC sheet roof, removing the old damaged wind ties, painting two coats of synthetic enamel paint over two coats of zinc chromate yellow primer including returning the serviceable materials, if any to HOC stores and disposal of debris anywhere within the company premises including cost of necessary nuts, bolts and cost of all labour and scaffolding etc. complete. (MS FLAT will be issued from HOC Stores on free issue basis | Meter | 25.00 | | |
|---|-------|-------|--|--|

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|--|
| Service Account Code(SAC) for S4001005 :..... |
| Rate of Tax %: |

All fields including Service Account Code and tax rate for all the items to be filled by the vendor /contractor failing which your offer is liable to be rejected.

Total Amount Rs:

In Words Rupees:.....

Date :

Signature and Seal of the Contractor

NOTES

1.SCOPE OF WORK:-

1. The contractor should carry out the work as per the schedule of works.
2. The subject contract is for a period of 12 months. The contractor has to arrange the work as and when required by the company.
3. All tools, tackles, required for the work should be brought by the contractor at his cost.
4. HOC will provide water and electricity at one point.
5. Steel scaffolding wherever required has to be arranged by the Contractor at his cost.
6. As the work involves at height, the labourers engaged in the work shall use necessary personal protective equipments such as safety belts, safety helmets etc. during the work.
7. The contractor shall use necessary safety net during the work. The safety net required for the work shall be arranged by the contractor at his own cost.
8. All materials that go with WORK shall be approved by the Engineer-in-Charge prior to procurement / use.
9. MS Flat required for the work shall be supplied from HOCL stores on free issue basis. The contractor shall make his own arrangements for collecting and transporting the materials to site and return the surplus serviceable /scrap materials to HOCL stores for which no extra payment will be made.
10. The AC sheets, ridges, GI bolts, Nuts and bitumen washers etc. shall be arranged by the contractor at his cost.
11. The contractors are requested to take necessary insurance for all the workers involved in the work. HOCL will not entertain any claim on account of any accidents.

2.SCOPE OF SUPPLY:- MATERIAL

a. Contractors Scope

Nil.

b. HOCL Scope

M.S flats required for the work shall be issued departmentally from HOCL Stores on free issue basis.

TOOLS AND TACKLES

a. Contractors Scope

All tools and tackles required for the work will be arranged by the contractor.

b. HOCL Scope

Nil.

3.TIME OF COMPLETION:-

Time of completion for each work shall be one week from the date of instruction to start the work.

4.PERIOD OF CONTRACT:-

The period of the contract shall be 12 months from the date of intimation to start the work.

5.PAYMENT TERMS:-

- All your running account/final bill shall be certified by the Engineer in charge and 97% payment shall be made progressively as per our standard terms of payment.
- Balance 3% shall be made after the defect liability period.

6.SECURITY DEPOSIT:-

Total security deposit shall be 3% of total contract value.

1% of order value of contract referred as Initial Security Deposit shall be furnished within 21 days after issue of work order.

Balance 2% shall be recovered through deductions at the rate of 3% of the value of each running account bill till the total 3% security deposit amount is collected.

7.LIQUIDATED DAMAGES:-

If the work is not completed within the stipulated time, the contractor is liable to pay a LD of ½ % of the total contract value per week of the delay or part there of subject to a maximum of 5 % of the contract value.

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8.EARNEST MONEY DEPOSIT:-
NIL.

9.COST OF TENDER DOCUMENTS:-
NIL

10.DEFECT LIABILITY PERIOD:-
As per GCC.

11.ENGINEER/OFFICER IN CHARGE:-
P K APPU

Dept. Manager (civil)

Thanking You,

Yours Faithfully,

FOR HINDUSTAN ORGANIC CHEMICALS LTD

BENO P KURIANS
GENERAL MANAGER (MECH/PROJ/CLRP/CIVIL)

Attachments: -

1. Annexure 'A & B' - ESI, PF, Labour Law Requirements.
2. Annexure 'C' - Safety, Health and Environment (SHE) Conditions.
3. Annexure 'D' - Proforma of declaration of black listing / Holiday listing
4. General Conditions of Contract. (can be downloaded from HOCL website)
5. Special Conditions of Contract

-----Tear off portion to be pasted on the Envelope containing Offer-----

**Offer for ANNUAL RATE CONTRACT FOR REPLACING DAMAGED AC SHEETS OF BOILER HOUSE
2022-2023**

From : HOCL
1003142

RFQ No. : **70000150**

Due Date :22-Jun-22
Due Time : 14:00:00 hrs

To,
General Manager(P & A)
Hindustan Organic Chemicals Limited
P.O Ambalamugal, Ernakulam - 682302
Kerala , India