

(This tender aims for already enlisted contractors for this work with HOCL Kochi Unit. Any new contractor who wish to empanel for this type of work may submit their credentials so that they will be evaluated and pre-qualified and shall be considered for similar future work).

HINDUSTAN ORGANIC CHEMICALS LTD

(A Govt. of India Enterprise)

AMBALAMUGAL PO

ERNAKULAM DIST, KERALA, INDIA

Phone :04842720911 ; Email :kochi@hoclindia.com

Fax :0484-2720893 ; Web :www.hoclindia.com

REQUEST FOR QUOTATION

**HOCL
AMBALAMUGAL
, Kerala
India-682302
Vendor Code : 1003142**

**Service RFQ NO. : 70000178
Tender Type : Limited Tender Service
Due Date/Time : 4-Jan-23/14:00:00 hrs
Opening date/Time : 4-Jan-23/15:00:00 hrs
Contact Person :
Date : 27-12-2022**

SERVICES REQUIRED AT:

M/s.HINDUSTAN ORGANIC CHEMICALS LTD

AMBALAMUGAL PO, ERNAKULAM DIST, KERALA, INDIA

Dear Sirs,

Subject: CLEANING OF M.E.A MANHOLES AND PIPELINES 2022-2023

Sealed quotations in duplicate are invited by Hindustan Organic Chemicals Ltd.,Ambalamugal for the works as detailed below.A set of tender documents is enclosed for submitting your quotation.

Name of Work:CLEANING OF M.E.A MANHOLES AND PIPELINES 2022-2023. A brief description of the scope of work is given separately which is attached herewith.

Last date of receipt of quotations:Tenders will be received at the office of General Manager(P&A), Hindustan Organic Chemicals Ltd.,Ambalamugal on or before 4-Jan-23/14:00:00 hrs. Bids received after the due date will not be considered.

Schedule of Rates,Scope of Work,Terms & Conditions and Other Documents are enclosed

Bidders shall go through all documents attached to the quotation and fill in the blank spaces provided for and submit the same duly signed and dated. Quotation should be completed in all respects and in accordance with the various terms and conditions specified in the enquiry documents. Incomplete quotations are liable to be rejected.

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Goods and Service Tax (GST) :

Goods and Service Tax (GST) applicable shall be paid extra, to those who have GSTIN registration, unless otherwise specified elsewhere.

Rates :

The Tenderer should quote the rates in English both in figures as well as in words. Offers received without the rates in figures and in words are liable for rejection. In case of discrepancy exists between the rates quoted in figures and words, the rates quoted in words will prevail.

ESI, PF, Labour Law, SHE (Safety, Health & Environment) etc. # Requirements :

Refer Annexure A, B and C attached.

Validity of Offer :

The offer shall be valid for a period of 90 days from the last date of submission of tenders. The successful tenders shall sign the 'Form of Rate List' or execute an agreement in non-judicial stamp paper of appropriate value (to be borne by the contractor) within 21 days from the date of issue of letter of acceptance

Contract Preference :

Contract / Price Preference or any other concessions applicable for MSME / SSI Units / PSUs will be as per latest Government of India Directives. For availing this benefit, the bidder shall make their claim in the Technical Bid itself and enclose necessary documentary evidence to prove their eligibility.

Other Terms & Conditions :

The tenderers have to download the GCC (General Conditions of Contract) from our website www.hockkochi.com and the same has to be returned along with the technical bid duly signed and stamped in all pages. However those who wish to have a hard copy of the same, can collect from us on request. The request for extension of due date will not be entertained in any case.

In addition to Clause No. 3.7 of our GCC, the tenderers who do not meet the basic requirements (technical / commercial) as per the tender enquiry document and any other important condition having significant bearing on the cost / utility / performance of the required goods, services, etc. will be treated as unresponsive and the tender will be liable to rejection.

In case you are unable to quote, kindly send the quotation with a regret for our records. Non-receipt of a regret will adversely affect your vendor rating.

Your quotation must be strictly in enclosed envelope indicating Collective RFQ Number, RFQ Number, Due Date and Name of Work.

For all future correspondences, please mention the Service RFQ Number , Contractor Name and Vendor Code.

The tender notice may be read in conjunction with the standard General Conditions of Contract (available in www.hockkochi.com), Special Conditions of Contract, Technical Specification, Drawings and other documents forming part of this enquiry.

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Schedule of Rates

Name of vendor:

GSTIN Regn. of vendor:

Item No.	Service No. Description	Unit	RFQ Qty	Unit Rate (INR) Figure / Words	Amount (INR)
1	S4001023 Removal of soil deposited in MEA manholes (approximate size 1Mx1Mx1.3M) and pipelines and deposit the same in a pit of required size to be made by the contractor at places as directed by the Engineer-in-charge, including cost of all labours and materials and transportation, loading and unloading, rent for suitable pumpset for cleaning the manholes and pipe lines etc. complete. After cleaning the manholes and pipeline, the manhole should be kept clean by washing out with clean water as per the satisfaction of engineer in charge.	Numbers	38.0000		
Service Account Code(SAC) for S4001023 :.....					
Rate of Tax %:					

All fields including Service Account Code and tax rate for all the items to be filled by the vendor /contractor failing which your offer is liable to be rejected.

Total Amount Rs:

In Words Rupees:.....

Date :

Signature and Seal of the Contractor

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NOTES

1.SCOPE OF WORK:-

1. The contractor should carry out the work as per the schedule of works.
2. All tools, tackles, required for the work should be brought by the contractor at his cost.
3. HOC will provide water and electricity at one point.
4. The labours engaged in the work shall use necessary personal protective equipments.
5. Work permit shall be obtained before starting the work and shall be renewed in every shifts.
6. Soil and other debris deposited in the MEA manhole chambers shall be properly cleaned; pipeline between two chambers shall be de-choked and washed out using fire water line. Any roots/ debris chocked the pipeline shall be removed at contractors risk and cost. Proper flow of water in between the lines shall be ensured.
7. After completion of the work the MEA line shall be through without any block. Any blockages found shall be rectified by contractor.
8. Soil from the manhole and pipe line shall be removed and deposited in pits of required size made by contractor at his own cost. Pits shall be made anywhere within the company premises as per the direction of engineer in charge.
9. Any vegetations/ soil deposits along the MEA line and chambers, disturbing and making hindrance to the work shall cleared by contractor at his own cost. No extra claim shall be made for this.
10. a). The quantities given in the schedule are only estimated and tentative and may vary on either side, but the rates quoted shall remain firm without any of escalation on any account during the entire contract period. No claims on account of increase or decrease of quantities under certain items and or over all work will be entertained.
b). The exact value of contract shall be subject to variations depending upon the actual quantities of work executed at site measured jointly accepted and paid for at the end of the contract.
11. Before quoting for the work, the contractor should visit the site and understood the scope of work. Any clarification in this regard should be got cleared from the Engineer-in-charge.

2.SCOPE OF SUPPLY:-

MATERIALS

a. Contractor's Scope

All materials required for the work shall be brought by the contractor.

b. HOCL's Scope

Nil.

TOOLS & TACKLES

a. Contractor's Scope

All tools and tackles required for the work will be arranged by the contractor.

b. HOCL's Scope

Nil.

3.TIME OF COMPLETION:-

Time of completion for the work shall be one month from the date of start of work.

4.PERIOD OF CONTRACT:-

Period of Contract shall be five months from the date of issue of work order.

5.SECURITY DEPOSIT:-

NIL

6.PAYMENT TERMS:-

100% Payment shall be made on satisfactory completion of the work, as certified by the Engineer-in-charge

7.DEFECT LIABILITY PERIOD:-

Defect liability period.

8.EARNEST MONEY DEPOSIT:-

Nil.

9.COST OF TENDER DOCUMENTS:-

Nil.

10.ENGINEER/OFFICER IN CHARGE:-

P K APPU

Deputy manager (civil)

Thanking You,

Yours Faithfully,

Continued...

FOR HINDUSTAN ORGANIC CHEMICALS LTD

**BENO P KURIANS
GENERAL MANAGER (MECH/PROJ/CLRP/CIVIL)**

Attachments: -

- 1. Annexure 'A & B' - ESI, PF, Labour Law Requirements.**
- 2. Annexure 'C' - Safety, Health and Environment (SHE) Conditions.**
- 3. Annexure 'D' - Proforma of declaration of black listing / Holiday listing**
- 4. General Conditions of Contract. (can be downloaded from HOCL website)**
- 5. Special Conditions of Contract**

-----Tear off portion to be pasted on the Envelope containing Offer-----

Offer for CLEANING OF M.E.A MANHOLES AND PIPELINES 2022-2023

**From : HOCL
1003142**

RFQ No. : 70000178

**Due Date :4-Jan-23
Due Time : 14:00:00 hrs**

**To,
General Manager(P & A)
Hindustan Organic Chemicals Limited
P.O Ambalamugal, Ernakulam - 682302
Kerala , India**