

(This tender aims for already enlisted contractors for this work with HOCL Kochi Unit. Any new contractor who wish to empanel for this work shall submit their credentials so that they will be evaluated and pre qualified and shall be considered for similar future work)

REQUEST FOR QUOTATION

RFQ No. : 6000022458
Collective RFQ No.: 2600/
Date : 19.07.2019
Contact Person : P.Selvendran

Due Date/Time : 21.08.2019,14:00:00 Hrs
Opening Date/Time : 21.08.2019,15:00:00 Hrs

Date :19.07.2019

SERVICES REQUIRED AT:

M/s. Hindustan Organic Chemicals Limited,
P. O. Ambalamugal, Kochi-682302,
Kerala, India.

Dear Sirs,

Subject:MRS Yard Strctural Bolt Replacing Works.

1. Sealed quotations in duplicate are invited by **Hindustan Organic Chemicals Limited, Ambalamugal** for the works as detailed below. A set of tender documents is enclosed for submitting your quotation.

2. **Name of Work:** MRS Yard Strctural Bolt Replacing Works.. A brief description of the scope of work is given separately which is attached herewith.

3. **Last Date of Receipt of Quotations:** Tenders will be received at the office of General Manager (P&A), Hindustan Organic Chemicals Limited, Ambalamugal on or before **21.08.2019** up to **14:00:00 Hrs.** Bids received after the due date will not be considered.

4. **Earnest Money Deposit:** Nil.

5. **Cost of Tender Documents:** Nil.

6. **Submission of Quotations**

6.1 Single Bid System

Bidders shall submit their offer in one sealed envelope duly signed and to superscribe as given in 6.2. Envelope shall contain Earnest Money Deposit (if any, see Note No. 4 above) and shall sign on all pages of the offer, this RFQ and details asked for, including pre-qualification (if any) along with a forwarding letter containing all schemes with all

technical details, supporting documents, drawings and technical & commercial deviations (if any), and price details duly signed and sealed on all pages.

6.2 Sealed envelope shall be superscribed with Enquiry No. and Offer for MRS Yard Structural Bolt Replacing Works.. **Due Date: 21.08.2019** up to **14:00:00 Hrs** and shall be submitted to **General Manager (P&A), Hindustan Organic Chemicals Limited, Ambalamugal, PIN - 682302, Ernakulam District, Kerala State, India** by post or deposited in the Tender Box kept in our Administrative Building. Bidders shall print their addresses on all envelopes. Late quotations will not be entertained.

6.3 Bidders shall go through all documents attached to the quotation and fill in the blank spaces provided for and submit the same duly signed and dated. Quotation should be completed in all respects and in accordance with the various terms and conditions specified in the enquiry documents. Incomplete quotations are liable to be rejected.

7. Rates

Goods and Service Tax(GST) applicable shall be paid extra, to those who have GSTIN registration, unless otherwise specified elsewhere.

The Tenderer should quote the rates in English both in figures as well as in words. Offers received without the rates in figures and in words are liable for rejection. In case of discrepancy exists between the rates quoted in figures and words, the rates quoted in words will prevail.

8. ESI, PF, Labour Law, SHE (Safety, Health & Environment) etc. # Requirements

Refer Annexure A, B and C attached.

9. Engineer/Officer In-Charge:

Sujith.P.M, DME
04842727226.

10. Defect Liability Period

Not Applicable.

11. Payment Terms

100% of payment after successful completion of work.

12. Validity of Offer

The offer shall be valid for a period of 90 days from the last date of submission of tenders. The successful tenders shall sign the **"Form of Rate List"** or execute an agreement in non-judicial stamp paper of appropriate value (to be borne by the contractor) within 21 days from the date of issue of letter of acceptance.

13. Security Deposit

Not Applicable.

14. Liquidated Damages

LD shall be @ 0.5% per week of the order value subject to a maximum of 5% of the order value, provided the delay is attributable by the party.

16. Period of Contract

Six Months from issue of work order.

15. Scope of Supply

MATERIAL:-

Contractor's Scope of Supply: Nil.

HOCL Scope of Supply: All the HDG M16 Nut and Bolts required for replacing shall be supplied by HOCL.

TOOLS & TACKLES:-

Contractor's Scope: All the tools & tackles required for Bolt Replacement shall be arranged by Contractor

HOCL's Scope: AC Power supply required for carrying out the job can be arranged by HOCL.

17. Time of Completion

Work is planned in the month of September 2019. Work shall be started within one week after the instruction from Engineer in Charge. Work shall be continuous and entire work shall be completed within two months from date of starting the work.

18. Contract Preference

Contract / Price Preference or any other concessions applicable for MSME / SSI Units / PSUs will be as per latest Government of India Directives. For availing this benefit, the bidder shall make their claim in the Technical Bid itself and enclose necessary documentary evidence to prove their eligibility.

19. Other Terms & Conditions

19.1 The tenderers have to download the **GCC (General Conditions of Contract)** from our web site www.hoclkochi.com and the same has to be returned along with the technical bid duly signed and stamped in all pages. However those who wish to have a hard copy of the same, can collect from us on request. The request for extension of due date will not be entertained in any case.

19.2 In addition to Clause No. 3.7 of our GCC, the tenderers who do not meet the basic requirements (technical / commercial) as per the tender enquiry document and any other important condition having significant bearing on the cost / utility / performance of the required goods, services, etc. will be treated as unresponsive and the tender will be liable to rejection.

19.3 In case you are unable to quote, kindly send the quotation with a regret for our records. Non-receipt of a regret will adversely affect your vendor rating.

19.4 Your quotation must be strictly in enclosed envelope indicating Collective RFQ Number, RFQ Number, Due Date and Name of Work.

19.5 For all future correspondences, please mention the Collective RFQ Number and RFQ Number.

20. The tender notice may be read in conjunction with the standard **General Conditions of Contract (available in www.hoclkochi.com)**, Special Conditions of Contract, Technical Specification, Drawings and other documents forming part of this enquiry.

21. Unless otherwise stated all clauses of General Conditions of Contract and special Conditions of Contract shall generally be applicable to this contract.

Date, Time & Venue of Public Opening of Tender

Date : 21.08.2019

Time : 15:00:00 Hrs

Venue: **Tender Room in Training Centre of HOCL, Ambalamugal.**

Thanking You,

Yours Faithfully,

For Hindustan Organic Chemicals Limited,

P.Selvendran

GM(E) -HOD(E)
04842727317

Scope of Work

Scope of Work and General Conditions are listed below;

1. Contractor has to remove the rusted bolts and nuts (M16 size) from various switch yard structurals such as gantry structures, girder beams and Lightning towers etc. After removing the rusted bolts, structural surfaces shall be cleaned and fix the new M16 HDG bolt, nut and washer supplied by HOCL. Rusted bolts may be removed using hack saw, Chissel&hammer, angle grinder or any other special tools other than gas cutter as gas cutting will impair the galvanization of structural. If main structural surface affected with surface damage while removing the rusted bolts, said areas shall be applied with cold galvanizing spray supplied by HOCL. Maximum height of Lightning tower and Gantry are nearly 12 meter approximate from ground level. Suitable scaffold and platform may be erected by contractor in order to work at high level.
2. Equipment structural support for CB/CT/PT/LA and isolators are not covered in this.
3. Only rusted bolts whose hex head are distorted at bolt end and nut end need to be removed. Selection of rusted bolts, which needs to be replaced with new one will be carried out as per the instruction of Engineer In Charge. Bolts which needs to be replaced may located at bottom or at top level of structures. Measurement shall be considered for actual number of bolts removed and re fixed.
4. All Equipment and tools required for the work such as Ladder, Scaffolding, Ropes, Angle Grinder, Spanners, Chisel, hammers etc shall be brought by the contractor.
5. Contractor shall ensure the presence of dedicated and qualified supervisor at site during the execution of job as EHT live lines/ equipments are present near to the work location. Also Scaffold pipe /ladder movement inside the switch yard shall be carefully carried out as energized over head lines are present in the switchyard.
6. Contractor shall obtain work permit from MRS shift in charge prior to starting the job and permit shall be renewed on day/shift basis.
7. Work clearance will be given to the contractor in Equipment/Bay wise as complete shutdown of switchyard is not possible.
8. The quantity shown can vary ie. increase or decrease depending upon the situation. However, the rate and other terms and conditions shall be same throughout the pendency of the contract for which the contractor shall be ready.
9. The Contractor should follow all clause in Annexure #A,B&C like ESI, Safety Regulations and General Conditions of Contract, Workmen Compensation, Personal Protective Equipments (PPE), Labor Laws, PF, Guidelines to contractors / suppliers for environmental protection & Confined Space Entry.
10. You are requested to visit the site to ascertain the site condition before submitting your offer.
11. Contractor has to start the job at site only after obtaining safety permit and all safety measures should be followed during the work.
12. Scaffolding required has to be brought and erected by the Contractor at his cost.
13. All safety appliances like safety shoes, helmet, safety belts etc. has to be arranged by the Contractor at his cost. Contractor is also advised to take necessary Insurance for the people employed by him. HOC will not entertain any claim what so ever in the event of any accident.
14. HOC has the right to terminate the contract at any time without assigning any reasons.

Schedule of Rates

Name of vendor:

GSTIN Regn. of vendor:.....

Item No.	Service No. Description	Unit	RFQ Qty	Unit Rate (INR) Figures / Words	Amount (INR)
1	3000870 Installation of M16 HDG Bolt, Nut and Wahser of various length on MRS yard structures and tightening the same to required torque level after removing the rusted Bolt and Nut.	NOS	2,500		
Service Account Code (SAC) for 3000870 :..... Rate of Tax :.....					

All fields including Service Account Code and tax rate for all items to be filled by the vendor/contractor failing which your offer is liable to be rejected.

Total Amount Rs:

(In Words Rupees

GSTIN Regn. of Vendor/Contractor:

Date :

Signature and Seal of the Contractor

Collective RFQ No.: 2600

----- Tear-Off Portion to be Pasted on the Envelope Containing Offer -----

Offer For:MRS Yard Strctural Bolt Replacing Works.

From: HOCL

**RFQ No.
Collective RFQ No. 2600**

**Due Date: 21.08.2019
Due Time: 14:00:00 Hrs**

**To,
General Manager (P & A),
Hindustan Organic Chemicals Limited,
P. O. Ambalamugal, Ernakulam - 682302,
Kerala, India.**
