



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2025/B/6109525
Dated/दिनांक : 03-04-2025

Bid Document/ बिड दस्तावेज़

| Bid Details/बिड विवरण | |
|---|--|
| Bid End Date/Time/बिड बंद होने की तारीख/समय | 17-04-2025 14:00:00 |
| Bid Opening Date/Time/बिड खुलने की तारीख/समय | 17-04-2025 14:30:00 |
| Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से) | 90 (Days) |
| Ministry/State Name/मंत्रालय/राज्य का नाम | Ministry Of Chemicals And Fertilizers |
| Department Name/विभाग का नाम | Department Of Chemicals And Petrochemicals |
| Organisation Name/संगठन का नाम | Hindustan Organic Chemicals Limited |
| Office Name/कार्यालय का नाम | Ambalamugal,ernakulam |
| क्रेता ईमेल/Buyer Email | vishnu.mg@hoclindia.com |
| Item Category/मद केटेगरी | Custom Bid for Services - 1600KVA Transformer LT Bus Duct Revamping |
| Similar Category/समान श्रेणी | <ul style="list-style-type: none">• Repair and Overhauling Service• Operation and Maintenance Of Electrical Systems/Electrical Installations• Repair, Maintenance, and Installation of Plant/ Systems/Equipments (Version 2) |
| Contract Period/अनुबंध अवधि | 9 Month(s) |
| Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) | 2 Lakh (s) |
| Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष | 7 Year (s) |
| MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है | Yes |
| Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट | No |

| Bid Details/बिड विवरण | |
|---|--|
| Document required from seller/विक्रेता से मांगे गए दस्तावेज़ | Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| Do you want to show documents uploaded by bidders to all bidders participated in bid?/ | No |
| Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया | No |
| Type of Bid/बिड का प्रकार | Two Packet Bid |
| Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय | 2 Days |
| Evaluation Method/मूल्यांकन पद्धति | Total value wise evaluation |
| Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वित्तीय दस्तावेज़ ब्रेकअप आवश्यक है | Yes |
| Arbitration Clause | No |
| Mediation Clause | No |

EMD Detail/ईएमडी विवरण

| | |
|-------------------|----|
| Required/आवश्यकता | No |
|-------------------|----|

ePBG Detail/ईपीबीजी विवरण

| | |
|-------------------|----|
| Required/आवश्यकता | No |
|-------------------|----|

MII Compliance/एमआईआई अनुपालन

| | |
|-------------------------------|-----|
| MII Compliance/एमआईआई अनुपालन | Yes |
|-------------------------------|-----|

MSE Purchase Preference/एमएसई खरीद वरीयता

| | |
|---|-----|
| MSE Purchase Preference/एमएसई खरीद वरीयता | Yes |
|---|-----|

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any

bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

2. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

3. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

4. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

5. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Excel Upload Required/एक्सेल में अपलोड किए जाने की आवश्यकता :

Financial Price Breakup - [1743674939.xlsx](#)

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Instruction To Bidder:[1743675099.pdf](#)

Pre Qualification Criteria (PQC) etc if any required:[1743675124.pdf](#)

Scope of Work:[1743675130.pdf](#)

Payment Terms:[1743675136.pdf](#)

GEM Availability Report (GAR):[1743675156.pdf](#)

Undertaking of Competent Authority is mandatory to create Custom Bid for Services. Please download standard format document and upload:[1743675172.pdf](#)

Introduction about the project /services being proposed for procurement using custom bid functionality:[1743676468.pdf](#)

Custom Bid For Services - 1600KVA Transformer LT Bus Duct Revamping (1)

Technical Specifications/तकनीकी विशिष्टियाँ

| Specification | Values |
|---------------|--------|
| Core | |

| Specification | Values |
|--|---|
| Description /Nomenclature of Service Proposed for procurement using custom bid functionality | 1600KVA Transformer LT Bus Duct Revamping |
| Regulatory/ Statutory Compliance of Service | YES |
| Compliance of Service to SOW, STC, SLA etc | YES |
| Addon(s)/एडऑन | |

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | The quantity of procurement "1" indicates Project based or Lumpsum based hiring. | Additional Requirement/अतिरिक्त आवश्यकता |
|----------------|---|-----------------------------------|--|--|
| 1 | Sujith P M | 682302,HOCL AMBALAMUGAL ERNAKULAM | 1 | N/A |

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Purchase Preference (Centre)

Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for percentage of 100% of total value.

3. Past Project Experience

Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a.

Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

4. **Generic**

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

5. **Generic**

Actual delivery (and Installation & Commissioning (if covered in scope of supply)) is to be done at following address

HINDUSTAN ORGANIC CHEMICALS LIMITED
Ambalamugal P. O
Ernakulam Dist
Kerala - 682 302, India
Ph: 0484 2727226

6. **Payment**

PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

7. **Generic**

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

8. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

9. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

10. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

◦ **बयाना राशि EARNEST MONEY DEPOSIT**

प्रस्ताव के साथ **₹12,400/- (बारह हजार चार सौ रुपये मात्र)** की ईएमडी राशि जमा करनी होगी । यह राशि IRDAI के अंतर्गत बीमा कंपनी से जारी बीमा जमानत बांड (ISB) / खाताधारक डिमांड ड्राफ्ट / भारत में किसी भी अनुसूचित बैंक से जारी बैंक गारंटी जिसकी कोच्चि, केरल में शाखा हो / स्वीकार्य रूप में ऑनलाइन भुगतान के रूप में जमा करनी होगी।

The offer should be accompanied with an EMD amount of **₹12,400/- (Rupees Twelve Thousand and Four Hundred Only)** shall be submitted. The amount shall be required to be submitted as Insurance Surety Bond (ISB) issued from Insurance Company under IRDAI / Account Payee Demand Draft / Bank Guarantee issued from any Scheduled Bank in India having a branch in Kochi, Kerala / on online payment in an acceptable form.

सभी असफल निविदाकर्ताओं द्वारा प्रस्तुत ईएमडी उन्हें बिना किसी ब्याज के अनुबंध प्रदान किए जाने के 30वें दिन तक वापस कर दी जाएगी।

EMD furnished by all unsuccessful tenderers shall be returned to them without any interest latest on or before the 30th day after the award of contract.

निष्पादन सुरक्षा PERFORMANCE SECURITY

निष्पादन सुरक्षा राशि अनुबंध के कुल मूल्य का 5% (पांच प्रतिशत) होगी। इसे अनुबंध की अधिसूचना के 21 दिनों के भीतर प्रस्तुत किया जाना चाहिए और दोष दायित्व अवधि के बाद जारी किया जाना चाहिए।

The performance security shall be 5% (Five percent) of the total value of the contract. It shall be furnished within 21 days after notification of award and shall be released after the defect liability period.

निष्पादन सुरक्षा को भारत में कोच्चि, केरल में शाखा वाले किसी अनुसूचित बैंक से जारी खाता आदाता डिमांड ड्राफ्ट / बैंक गारंटी (ई-बैंक गारंटी सहित) / ऑनलाइन भुगतान / आईआरडीएआई के तहत बीमा कंपनी से जारी बीमा जमानत बांड (आईएसबी) के रूप में प्रस्तुत किया जा सकता है।

Performance security may be furnished in the form of Account Payee Demand Draft / Bank Guarantee (including e-Bank Guarantee) issued from a Scheduled Bank in India having a branch in Kochi, Kerala/on online payment/Insurance Surety Bond (ISB) issued from Insurance Company under IRDAI.

विवादों की मध्यस्थता ARBITRATION OF DISPUTES

इस निविदा/समझौते/खरीद आदेश/कार्य आदेश से उत्पन्न होने वाले या उससे संबंधित सभी विवादों, मतभेदों, प्रश्नों और दावों को आपसी चर्चा के माध्यम से पार्टियों के बीच सौहार्दपूर्ण ढंग से सुलझाया जाएगा और ऐसा न होने पर, ऐसे विवादों, मतभेदों, प्रश्नों या दावों को मध्यस्थता के माध्यम से समाधान के लिए भारत अंतर्राष्ट्रीय मध्यस्थता केंद्र या एचओसीएल के अध्यक्ष-सह-प्रबंध निदेशक द्वारा नियुक्त किए जाने वाले एकमात्र मध्यस्थ को भेजा जाएगा और मध्यस्थता का पुरस्कार अंतिम और पार्टियों पर बाध्यकारी होगा। मध्यस्थता की सीट कोच्चि, केरल, भारत में होगी और मध्यस्थता की कार्यवाही भारत अंतर्राष्ट्रीय मध्यस्थता केंद्र अधिनियम 2019 / भारतीय मध्यस्थता और सुलह अधिनियम 1996 या वर्तमान में लागू किसी भी वैधानिक संशोधन या पुनः अधिनियमन के अनुसार कोच्चि, केरल, भारत में आयोजित की जाएगी।

All disputes, differences, questions and claims arising out of, under or touching upon this Tender/Agreement/Purchase Order/Work Order shall be settled amicably between the parties through mutual discussion and failing that, such disputes, difference, questions or claims shall be referred for resolution through arbitration to the India International Arbitration Centre or a Sole Arbitrator to be appointed by the Chairman-cum-Managing Director of H OCL and the award of Arbitration shall be final and binding on the parties.

The seat of the Arbitration shall be at Kochi, Kerala, India and the proceedings of the arbitration shall be held at Kochi, Kerala, India in accordance with the India International Arbitration Centre Act 2019 / Indian Arbitration & Conciliation Act 1996 or any statutory modification or re-enactment thereof for the time being in force.

जब अनुबंध विदेशी विक्रेता के साथ होता है, तो विक्रेता के पास भारत अंतर्राष्ट्रीय मध्यस्थता केंद्र अधिनियम 2019 / भारतीय मध्यस्थता और सुलह अधिनियम, 1996 / UNCITRAL (अंतर्राष्ट्रीय व्यापार कानून मध्यस्थता पर संयुक्त राष्ट्र आयोग) मध्यस्थता नियमों के प्रावधानों के अनुसार मध्यस्थता चुनने का विकल्प होता है।

When the contract is with foreign vendor, the vendor has the option to choose arbitration in accordance with the provisions of The India International Arbitration Centre Act 2019 / The Indian Arbitration and Conciliation Act, 1996 / UNCITRAL (United Nations Commission on International Trade Law Arbitration) Arbitration Rules.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---



हिन्दुस्तान ऑर्गेनिक केमिकल्स लिमिटेड
HINDUSTAN ORGANIC CHEMICALS LIMITED

(भारत सरकार का उद्यम)

(A Government of India Enterprise)

अंबलमुगल, एर्नाकुलम जिला, पिन - 682 302

AMBALAMUGAL, Ernakulam District, PIN – 682 302.

फोन: (0484) 2720911, Phone: (0484) 2720911

निविदा संदर्भ संख्या: TENDER REF. NO: ELE/W&P/7071/25

कार्य का नाम: ट्रांसफार्मर नंबर 7 एलटी बस डक्ट पुनरुद्धार

NAME OF WORK: TRANSFORMER NO.7 LT BUS DUCT REVAMPING

इस दस्तावेज़ को बोलीदाता द्वारा सभी पृष्ठों पर हस्ताक्षरित और सील किया जाना चाहिए और ई-निविदा के साथ प्रस्तुत किया जाना चाहिए

THIS DOCUMENT TO BE SIGNED AND SEALED BY BIDDER ON ALL PAGES AND SUBMITTED ALONG WITH THE E-TENDER

निविदा के सामान्य नियम और शर्तें GENERAL TERMS AND CONDITIONS OF THE TENDER

बोलीदाताओं से अनुरोध है कि वे GeM पोर्टल से संपूर्ण निविदा दस्तावेज डाउनलोड करें तथा यह सुनिश्चित करें कि सभी दस्तावेज डाउनलोड हो गए हैं।

Bidders are requested to download the complete tender documents from the GeM portal and ensure that all the documents are downloaded.

कृपया अपनी ई-बोली **दो-बोली प्रणाली** के तहत विनिर्देशों और नियमों व शर्तों के अनुरूप प्रस्तुत करें।

Please submit your e-bids under the **Two-bid System** conforming to the specifications and terms and conditions.

बोली दस्तावेज़ में उल्लिखित खरीद की कुल मात्रा (1) एकमुश्त आधारित किराये को दर्शाती है। बोलीदाता को उद्धृत दर के रूप में कुल योग (सभी समावेशी) दर्ज करना चाहिए।

The Total quantity of procurement (1) mentioned in Bid Document indicates Lumpsum based hiring. Bidder should enter the grand total (All inclusive) as the quoted rate.

बोलीदाताओं से अनुरोध है कि वे ध्यान दें कि कीमतें केवल GeM पोर्टल पर उपलब्ध मूल्य प्रारूप (BOQ) में ही दर्ज की जानी हैं। बोलीदाता को GeM बोली के माध्यम से मांगे गए वित्तीय दस्तावेजों के साथ एक्सेल और पीडीएफ प्रारूप में विधिवत भरी, हस्ताक्षरित और सीलबंद BOQ शीट अपलोड करनी होगी।

Bidders are requested to note that, the prices are to be entered only in the Price format (BOQ) available in the GeM portal. Bidder has to upload the BOQ sheet duly filled, signed and sealed in both in Excel and PDF format along with the financial documents sought through the GeM bid.

पूर्व-योग्यता मानदंड (तकनीकी बोली में शामिल किया जाएगा)

PRE-QUALIFICATION CRITERIA (TO BE INCLUDED IN THE TECHNICAL BID)

1. निविदा दस्तावेज के विभिन्न खंडों में निर्धारितानुसार निविदाकर्ता द्वारा विधिवत भरा गया और हस्ताक्षरित अनुलग्नक सहित निविदा दस्तावेज का पूरा सेट

Complete set of Tender Document with Annexure duly filled in and signed by the Tenderer as prescribed in different clauses of the Tender Document.

2. बोलीदाता के पास उपकरण रखरखाव और मरम्मत कार्यों को संभालने के लिए पर्याप्त संख्या में सुयोग्य कार्यबल होना चाहिए। कर्मचारियों/श्रमिकों का विवरण प्रस्तुत किया जाना चाहिए।

The bidder should have well qualified workforce in adequate numbers for handling equipment maintenance and repairing works. The staff/workers details are to be furnished.

3. बोलीदाता के पास निर्धारित समय के भीतर कार्य के निष्पादन के लिए पर्याप्त संख्या में उपकरण/औजार/उपकरण अच्छी स्थिति में होने चाहिए।

The bidder should have adequate number of equipments/tools/tackles in sound condition for the execution of the work within the stipulated time.

4. निविदा की खंड संख्या और पृष्ठ संख्या के संदर्भ में अपवाद और विचलन, यदि कोई हो, एक अलग विवरण (विचलन विवरण) के रूप में प्रस्तुत किया जाएगा।

Exceptions and deviations, if any, with reference to the Clause No. and page No. of Tender shall be submitted as a separate statement (Deviation Statement)

5. एमएसएमई के मामले में आवश्यक प्रमाण पत्र (स्व-सत्यापित) प्रस्तुत करना होगा।

In the case of MSME, necessary certificate (self attested) shall be submitted.

6. कोई अन्य तकनीकी जानकारी जो निविदाकर्ता देना चाहे।

Any other technical information the Tenderer likes to furnish.

7. बोलीदाता/ठेकेदार के पास निविदा प्रस्तुत करने के लिए वैध ए-क्लास इलेक्ट्रिकल लाइसेंस होना चाहिए, अन्यथा निविदा को अयोग्य माना जाएगा।

The Bidder/Contractor should have valid A-Class Electrical license for submitting along with tender, failing which tender would be consider ineligible.

8. बोलीदाता के पास पिछले 7 वर्षों के दौरान सफलतापूर्वक पूर्ण किए गए समान कार्यों का अनुभव होना चाहिए, जो कि बोलियां आमंत्रित किए जाने वाले महीने के पिछले महीने के अंतिम दिन तक होना चाहिए, जो कि निम्न में से कोई एक होना चाहिए:

The bidder shall have experience of successfully completed similar works during last 7 years ending last day of month previous to the one in which bids are invited should be either of the following:

तीन समान पूर्ण किए गए कार्य जिनकी लागत ₹2,00,000 के बराबर से कम न हो

Three similar completed works costing not less than the amount equal to ₹2,00,000

या or

दो समान पूर्ण किए गए कार्य जिनकी लागत ₹2,50,000 के बराबर से कम न हो

Two similar completed works costing not less than the amount equal to ₹2,50,000

या or

एक समान पूर्ण कार्य जिसकी लागत ₹3,80,000 के बराबर से कम न हो

One similar completed works costing not less than the amount equal to ₹3,80,000

समान कार्य का अर्थ है किसी भी केंद्रीय/राज्य सरकार संगठन/पीएसयू/सार्वजनिक सूचीबद्ध कंपनी में “लो-टेंशन ट्रांसफॉर्मर बस डक्ट की आपूर्ति और स्थापना/पुनर्निर्माण” में पिछला अनुभव। अनुभव प्रमाण पत्र/अनुबंध/कार्यदिश/सफल निष्पादन/पूर्णता के दस्तावेजी साक्ष्य की प्रतियां संलग्न की जानी चाहिए।

Similar works means past experience in “Supply & Installation/Revamping of Low-Tension Transformer Bus Duct”, to any Central / State Govt. Organization/ PSU/ Public Listed Company. Copies of experience certificates / Contracts / workorders / documentary evidence of successful execution / completion to be attached.

9. बोलीदाता का पिछले वित्तीय वर्ष की 31 मार्च को समाप्त होने वाले पिछले 3 वर्षों के दौरान औसत वार्षिक वित्तीय कारोबार कम से कम ₹1,50,000 होना चाहिए। दस्तावेज़ी प्रमाण हस्ताक्षरित, मुहरबंद, स्कैन और अपलोड किए जाने चाहिए। (एमएसई पर लागू नहीं)

Average annual financial turnover of the bidder during the last 3 years ending 31st March of the previous financial year, should be at least ₹1,50,000. Documentary proof to be signed, stamped, scanned and uploaded. (NOT APPLICABLE TO MSE)

वस्तु एवं सेवा कर (जीएसटी) GOODS AND SERVICE TAX(GST)

जिनके पास जीएसटीआईएन पंजीकरण है, उन्हें लागू वस्तु एवं सेवा कर (जीएसटी) अतिरिक्त देना होगा, जब तक कि अन्यथा निर्दिष्ट न किया गया हो।

Goods and Service Tax (GST) applicable shall be paid extra, to those who have GSTIN registration, unless otherwise specified elsewhere.

ईएसआई, पीएफ, श्रम कानून, एसएचई (सुरक्षा, स्वास्थ्य और पर्यावरण) आदि, आवश्यकताएँ

ESI, PF, LABOUR LAW, SHE (Safety, Health & Environment) etc., Requirements

संलग्न अनुलग्नक ए, बी सी एवं डी देखें।

Refer Annexure A, B C and D attached.

विवादों की मध्यस्थता ARBITRATION OF DISPUTES

इस निविदा/समझौते/खरीद आदेश/कार्य आदेश से उत्पन्न होने वाले या उससे संबंधित सभी विवादों, मतभेदों, प्रश्नों और दावों को आपसी चर्चा के माध्यम से पार्टियों के बीच सौहार्दपूर्ण ढंग से सुलझाया

जाएगा और ऐसा न होने पर, ऐसे विवादों, मतभेदों, प्रश्नों या दावों को मध्यस्थता के माध्यम से समाधान के लिए भारत अंतर्राष्ट्रीय मध्यस्थता केंद्र या एचओसीएल के अध्यक्ष-सह-प्रबंध निदेशक द्वारा नियुक्त किए जाने वाले एकमात्र मध्यस्थ को भेजा जाएगा और मध्यस्थता का पुरस्कार अंतिम और पार्टियों पर बाध्यकारी होगा। मध्यस्थता की सीट कोच्चि, केरल, भारत में होगी और मध्यस्थता की कार्यवाही भारत अंतर्राष्ट्रीय मध्यस्थता केंद्र अधिनियम 2019 / भारतीय मध्यस्थता और सुलह अधिनियम 1996 या वर्तमान में लागू किसी भी वैधानिक संशोधन या पुनः अधिनियमन के अनुसार कोच्चि, केरल, भारत में आयोजित की जाएगी।

All disputes, differences, questions and claims arising out of, under or touching upon this Tender/Agreement/Purchase Order/Work Order shall be settled amicably between the parties through mutual discussion and failing that, such disputes, difference, questions or claims shall be referred for resolution through arbitration to the India International Arbitration Centre or a Sole Arbitrator to be appointed by the Chairman-cum-Managing Director of HOCL and the award of Arbitration shall be final and binding on the parties. The seat of the Arbitration shall be at Kochi, Kerala, India and the proceedings of the arbitration shall be held at Kochi, Kerala, India in accordance with the India International Arbitration Centre Act 2019 / Indian Arbitration & Conciliation Act 1996 or any statutory modification or re-enactment thereof for the time being in force.

जब अनुबंध विदेशी विक्रेता के साथ होता है, तो विक्रेता के पास भारत अंतर्राष्ट्रीय मध्यस्थता केंद्र अधिनियम 2019 / भारतीय मध्यस्थता और सुलह अधिनियम, 1996 / UNCITRAL (अंतर्राष्ट्रीय व्यापार कानून मध्यस्थता पर संयुक्त राष्ट्र आयोग) मध्यस्थता नियमों के प्रावधानों के अनुसार मध्यस्थता चुनने का विकल्प होता है।

When the contract is with foreign vendor, the vendor has the option to choose arbitration in accordance with the provisions of The India International Arbitration Centre Act 2019 / The Indian Arbitration and Conciliation Act, 1996 / UNCITRAL (United Nations Commission on International Trade Law Arbitration) Arbitration Rules.

बयाना राशि EARNEST MONEY DEPOSIT

प्रस्ताव के साथ ₹12,400/- (बारह हजार चार सौ रुपये मात्र) की ईएमडी राशि जमा करनी होगी। यह राशि IRDAI के अंतर्गत बीमा कंपनी से जारी बीमा जमानत बांड (ISB) / खाताधारक डिमांड ड्राफ्ट / भारत में किसी भी अनुसूचित बैंक से जारी बैंक गारंटी जिसकी कोच्चि, केरल में शाखा हो / स्वीकार्य रूप में ऑनलाइन भुगतान के रूप में जमा करनी होगी।

The offer should be accompanied with an EMD amount of ₹12,400/- (Rupees Twelve Thousand and Four Hundred Only) shall be submitted. The amount shall be required to be submitted as Insurance Surety Bond (ISB) issued from Insurance Company under IRDAI / Account Payee Demand Draft / Bank Guarantee issued from any Scheduled Bank in India having a branch in Kochi, Kerala / on online payment in an acceptable form.

आपके प्रस्ताव में बैंक हस्तांतरण का विवरण दर्शाया जाना चाहिए।

Details of bank transfer should be indicated in your offer.

HOC bank details for NEFT

Bank Name: State Bank of India

Account No: 37881840330

IFSC Code: SBIN0013551

Branch Name: Belapur, Mumbai

बैंक हस्तांतरण का विवरण आपके तकनीकी प्रस्ताव में दर्शाया जाना चाहिए। ईएमडी प्रस्तुत करने के लिए बैंक गारंटी प्रारूप अनुलग्नक एम में दर्शाया गया है। ईएमडी के साथ न दिए गए कोटेशन को अस्वीकार किया जा सकता है।

Details of bank transfer should be indicated in your technical offer. Bank Guarantee format for Furnishing EMD is shown in Annexure M. Quotations not accompanied with EMD, are liable to be rejected.

एनएसआईसी/एमएसएमई/एसएसआई इकाइयों के साथ पंजीकृत पीएसयू और विक्रेताओं को ईएमडी जमा करने की आवश्यकता नहीं है, लेकिन उन्हें तकनीकी-वाणिज्यिक बोली के साथ वैध एनएसआईसी पंजीकरण/छूट प्रमाणपत्र और बोली सुरक्षा घोषणा (अनुलग्नक एच) जमा करना होगा। एनएसआईसी के साथ पंजीकृत विक्रेता पर ऑर्डर अंतिम रूप दिए जाने की स्थिति में, विक्रेताओं को अनुबंध के संतोषजनक प्रदर्शन के लिए देय सुरक्षा जमा का भुगतान करना होगा।

PSUs and Vendors registered with NSIC/MSME/SSI Units need not submit EMD, but have to submit valid NSIC registration/exemption certificate and Bid Security Declaration (Annexure H) along with the Techno-commercial bid. In the event of order being finalised on vendor registered with NSIC, the vendors have to pay Security Deposit payable for the satisfactory performance of the contract.

सभी असफल निविदाकर्ताओं द्वारा प्रस्तुत ईएमडी उन्हें बिना किसी ब्याज के अनुबंध प्रदान किए जाने के 30वें दिन तक वापस कर दी जाएगी।

EMD furnished by all unsuccessful tenderers shall be returned to them without any interest latest on or before the 30th day after the award of contract.

सफल बोलीदाता की ईएमडी उनसे प्रदर्शन सुरक्षा प्राप्त करने के बाद बिना किसी ब्याज के वापस कर दी जानी चाहिए। वैकल्पिक रूप से, सफल बोलीदाता की ईएमडी को प्रदर्शन सुरक्षा/सुरक्षा जमा में समायोजित किया जाएगा, यदि वे अनुरोध करते हैं।

EMD of the successful tenderer should be returned without any interest whatsoever after receipt of performance security from them. Alternatively, EMD of the successful bidder shall be adjusted to the Performance Security/ Security Deposit, if requested by them.

निम्नलिखित शर्तों के तहत निविदाकर्ता की संपत्ति जब्त कर ली जाएगी: -

EMD of the tenderer will be forfeited under the following conditions: -

1. निविदा खुलने के पश्चात ठेकेदार निर्धारित अवधि/वैधता अवधि के अन्दर अपनी निविदा निरस्त कर सकते हैं अथवा अपनी पूर्व उद्धृत दरों में वृद्धि कर सकते हैं।
After opening the tender, the contractors revoke their tender within the stipulated period / validity period or increase their earlier quoted rates.
2. ठेकेदार को काम का ठेका दिए जाने के बाद भी वह काम शुरू नहीं करता।
Contractor does not commence the work after it is being awarded to them.
3. निविदाकर्ता निविदा की वैधता अवधि के भीतर अपनी निविदा वापस लेता है या उसमें संशोधन करता है या किसी भी प्रकार से निविदा को कमजोर या अवमूल्यित करता है।
The tenderer withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of the tender.
4. सफल निविदाकर्ता निर्दिष्ट अवधि के भीतर आवश्यक निष्पादन सुरक्षा प्रस्तुत करने में विफल रहता है।
The successful tenderer fails to furnish the required performance security within the specified period.

सुरक्षा जमा राशि SECURITY DEPOSIT

कुल सुरक्षा जमा राशि कुल अनुबंध मूल्य का 5% (पांच प्रतिशत) होगी। इसे प्रत्येक चालू खाता बिल के मूल्य के 5% (पांच प्रतिशत) की दर से कटौती के माध्यम से वसूल किया जाएगा, जब तक कि कुल सुरक्षा जमा राशि एकत्र नहीं हो जाती, जिसके बाद इस खाते में कोई और कटौती नहीं की जाएगी। केवल एक बिल के मामले में, बिल से 5% (पांच प्रतिशत) की कटौती की जाएगी।

Total Security deposit shall be 5% (Five percent) of the total contract value. This shall be recovered through deductions at the rate of 5% (Five percent) of the value of each running account bill till the total security deposit amount is collected, after which no further deductions shall be made on this account. In case of only one bill, 5% (five percent) shall be deducted from the bill.

सुरक्षा जमा को भारत में कोच्चि, केरल में शाखा वाले किसी अनुसूचित बैंक से जारी खाताधारक डिमांड ड्राफ्ट / बैंक गारंटी (ई-बैंक गारंटी सहित) / ऑनलाइन भुगतान / आईआरडीएआई के तहत बीमा कंपनी से जारी बीमा जमानत बांड (आईएसबी) के रूप में प्रस्तुत किया जा सकता है।

Security deposit may be furnished in the form of Account Payee Demand Draft / Bank Guarantee (including e-Bank Guarantee) issued from a Scheduled Bank in India having a branch in Kochi, Kerala/on online payment/Insurance Surety Bond (ISB) issued from Insurance Company under IRDAI.

सुरक्षा जमा राशि, अनुबंध के पूर्ण होने के पश्चात/अंतिम बिल के साथ, बिना किसी ब्याज के ठेकेदार को वापस कर दी जाएगी, परंतु अनुबंध के अंतर्गत सभी दायित्वों के पूर्ण होने के 60 दिनों के भीतर।

Security Deposit shall be refunded to the contractor without any interest after the completion of contract in all respects / along with final bill but not later than 60 days of completion of all such obligations under the contract.

निष्पादन सुरक्षा PERFORMANCE SECURITY

निष्पादन सुरक्षा राशि अनुबंध के कुल मूल्य का 5% (पांच प्रतिशत) होगी। इसे अनुबंध की अधिसूचना के 21 दिनों के भीतर प्रस्तुत किया जाना चाहिए और दोष दायित्व अवधि के बाद जारी किया जाना चाहिए।

The performance security shall be 5% (Five percent) of the total value of the contract. It shall be furnished within 21 days after notification of award and shall be released after the defect liability period.

निष्पादन सुरक्षा को भारत में कोच्चि, केरल में शाखा वाले किसी अनुसूचित बैंक से जारी खाता आदाता डिमांड ड्राफ्ट / बैंक गारंटी (ई-बैंक गारंटी सहित) / ऑनलाइन भुगतान / आईआरडीएआई के तहत बीमा कंपनी से जारी बीमा जमानत बांड (आईएसबी) के रूप में प्रस्तुत किया जा सकता है।

Performance security may be furnished in the form of Account Payee Demand Draft / Bank Guarantee (including e-Bank Guarantee) issued from a Scheduled Bank in India having a branch in Kochi, Kerala/on online payment/Insurance Surety Bond (ISB) issued from Insurance Company under IRDAI.

परिसमापन हर्जाना LIQUIDATED DAMAGES

एलडी ऑर्डर मूल्य के 0.5% प्रति सप्ताह की दर से होगी, जो ऑर्डर मूल्य के अधिकतम 5% के अधीन होगी, बशर्ते कि देरी पार्टी द्वारा जिम्मेदार हो।

LD shall be @ 0.5% per week of the order value subject to a maximum of 5% of the order value, provided the delay is attributable by the party.

दोष दायित्व अवधि DEFECT LIABILITY PERIOD

ठेकेदार को कार्य पूरा होने की तिथि से 6 महीने की अवधि के लिए सम्पूर्ण कार्य की गारंटी देनी होगी, ठेकेदार द्वारा आपूर्ति किए गए उपकरण या सामग्री से किसी भी तरह से जुड़े कार्य को ठेकेदार द्वारा अपने खर्च पर सुधारा या प्रतिस्थापित किया जाएगा, जैसा कि प्रभारी इंजीनियर द्वारा आवश्यक समझा जाएगा।

The contractor shall guarantee the entire work for a period of 6 months from date of completion of work, connected in any way with the equipment or materials supplied by

contractor or in the workmanship shall be rectified or replaced by contractor at his own expense as deemed necessary by the Engineer-In-Charge.

पूरा होने का समय TIME OF COMPLETION

कार्य का निष्पादन अप्रैल/मई 2025 के दौरान किए जाने की योजना है। कार्य शुरू करने की सही तिथि प्रभारी इंजीनियर द्वारा सूचित की जाएगी। कार्य निरंतर प्रकृति का होगा और पूरा कार्य प्रभारी इंजीनियर के निर्देशानुसार कार्य शुरू करने की तिथि से 21 दिनों के भीतर पूरा किया जाएगा।

The execution of the work is planned to be carried out during April/May 2025. Exact date of starting the work will be intimated by Engineer in Charge. Work shall be continuous in nature and entire work shall be completed within 21 days from date of starting the work as directed by Engineer in Charge.

अनुबंध की अवधि PERIOD OF CONTRACT

अनुबंध की अवधि कार्य आदेश जारी होने की तिथि से नौ माह होगी।

The period of the contract shall be Nine Months with effect from the date of issue of work order.

आपूर्ति की गुंजाइश SCOPE OF SUPPLY

सामग्री MATERIAL: -

ठेकेदार की आपूर्ति का दायरा Contractor's Scope of Supply:

सभी आवश्यक सामग्री, उपभोग्य वस्तुएं ठेकेदार द्वारा बिना किसी अतिरिक्त लागत के उपलब्ध कराई जाएंगी।

All the materials, consumables required shall be supplied by the contractor without any additional cost.

एचओसीएल आपूर्ति का दायरा HOCL Scope of Supply:

शून्य Nil.

उपकरण एवं टैकल TOOLS & TACKLES: -

ठेकेदार का कार्यक्षेत्र: कार्य के लिए आवश्यक सभी उपकरण और साज-सामान की व्यवस्था ठेकेदार द्वारा की जानी है।

Contractor's Scope: All the tools & tackles required for the works are to be arranged by the contractor.

एचओसीएल आपूर्ति का दायरा HOCL Scope of Supply:

शून्य Nil.

ऑफर की वैधता VALIDITY OF OFFER

निविदा प्राप्ति के लिए निर्धारित अंतिम तिथि से तीन माह की अवधि तक निविदा को स्वीकृति हेतु वैध रखा जाएगा।

The tender shall be kept valid for acceptance for a period of **THREE** months from the last date prescribed for receipt of the tender.

कोई भी निविदाकर्ता उक्त तीन माह की अवधि के दौरान कम्पनी की लिखित सहमति के बिना अपनी निविदा को रद्द करने या प्रतिसंहत दर या उसकी किसी शर्त में परिवर्तन करने का हकदार नहीं होगा।

A Tenderer shall not be entitled during the said period of three months without the consent in writing of the company to revoke or cancel his tender or to vary the tendered rate or any terms thereof.

भुगतान की शर्तें PAYMENT TERMS

भुगतान, निष्पादित मात्रा के आधार पर प्रभारी अभियंता की अनुशंसा पर तथा कार्य आदेश में उल्लिखित कटौती करने के पश्चात, 30 दिनों के भीतर बिल प्रस्तुत करने के पश्चात किया जाएगा।

Payment will be made after submission of bill within 30 days, on recommendations of the Engineer-in-charge based on the quantities executed and after making deductions as spelt out in the work order.

अनुबंध वरीयता CONTRACT PREFERENCE

एमएसएमई/एसएसआई इकाइयों/पीएसयू के लिए लागू अनुबंध/मूल्य वरीयता या कोई अन्य रियायतें भारत सरकार के नवीनतम निर्देशों के अनुसार होंगी। इस लाभ को प्राप्त करने के लिए, बोलीदाता को तकनीकी बोली में ही अपना दावा करना होगा और अपनी पात्रता साबित करने के लिए आवश्यक दस्तावेजी साक्ष्य संलग्न करने होंगे।

Contract / Price Preference or any other concessions applicable for **MSME / SSI Units /PSUs** will be as per latest Government of India Directives. For availing this benefit, the bidder shall make their claim in the Technical Bid itself and enclose necessary documentary evidence to prove their eligibility.

दर RATE

दरें (BOQ) में उद्धृत की जाएंगी और इसे ऑनलाइन जमा करना होगा। उद्धृत दरों में सभी कर, शुल्क, चुंगी, जीएसटी सहित अन्य शुल्क शामिल होंगे। हालांकि लागू जीएसटी का भुगतान एचओसीएल द्वारा किया जाएगा, बशर्ते कि सफल निविदाकर्ता के पास केंद्रीय उत्पाद शुल्क के साथ जीएसटी पंजीकरण हो।

The rates shall be quoted in (BOQ) and submit it online. Rates quoted shall be inclusive of all taxes, duties, octroi, other levies, including GST. However applicable GST will be paid by HOCL subject to the successful tenderer having GST registration with Central Excise.

कीमत अंकों और शब्दों दोनों में उद्धृत की जानी चाहिए। यदि किसी निविदाकर्ता ने शब्दों और अंकों में दो अलग-अलग कीमतें उद्धृत की हैं, तो उनमें से कम कीमत को वैध माना जाएगा और वह निविदाकर्ता के लिए बाध्यकारी होगी।

The price shall be quoted both in figures and words. In case a tenderer has quoted two different prices in words and figures the lower of the two will be considered valid and binding on the tenderer.

अन्य नियम और शर्तें OTHER TERMS AND CONDITIONS

एचओसीएल के अनुबंध की सामान्य शर्तें (जीसीसी)

GENERAL CONDITIONS OF CONTRACT (GCC) OF HOCL

अन्य सभी नियम और शर्तें हमारी वेबसाइट पर प्रकाशित अनुबंध की सामान्य शर्तों और अनुबंध की विशेष शर्तों के अनुसार होंगी। जीसीसी और अनुबंध की विशेष शर्तों को सभी कार्य दिवसों में कार्यालय समय के दौरान हमारे कार्यालय में भी देखा जा सकता है।

All other Terms and Conditions will be as per our General Conditions of Contract, as published in our website and special condition of contract. The GCC and Special conditions of contract can also be referred in our office during office hours in all working days.

अनुबंध की सामान्य शर्तें (जीसीसी) www.hoclkochi.com पर उपलब्ध हैं।

The General Conditions of Contract (GCC) is available on www.hoclkochi.com.

सामान्य साइट सफ़ाई GENERAL SITE CLEANING

कार्य स्थल को हमेशा प्रभारी अभियंता की संतुष्टि के अनुसार साफ-सुथरा रखा जाना चाहिए। कार्य पूरा होने पर सभी सामग्रियों को दैनिक आधार पर प्रभारी अभियंता के निर्देशानुसार एचओसीएल परिसर में निर्दिष्ट स्थानों पर ले जाया जाएगा। बिल जमा करने से पहले सामग्री का मिलान किया जाना चाहिए।

Working site should always be kept cleaned up to the entire satisfaction of the Engineer-In-Charge. Upon completion of the work all materials shall be transported to designated locations in HOCL premises as directed by the Engineer-In-Charge on daily basis. Material reconciliation has to be carried before submitting the bill.

बोली अस्वीकार करने का अधिकार RIGHT TO REJECT A BID:

एचओसीएल निम्नलिखित कारणों से किसी भी बोली को अस्वीकार करने का अधिकार सुरक्षित रखता है: HOCL reserves the right to reject any bid due to reasons such as

- a. विक्रेता द्वारा उपरोक्त बोली प्रक्रिया का पालन न करना
Vendor not following above bidding procedures
- b. विक्रेता का एचओसीएल को तकनीकी रूप से स्वीकार्य न होना
Vendor not being technically acceptable to HOCL
- c. विक्रेता निविदा की सामान्य शर्तों से सहमत न होना।
Vendor not agreeing with the general conditions of the tender.
- d. मांगे गए किसी विशेष दस्तावेज को संलग्न न करना।

Not enclosing any particular documents asked for.

e. कोई अन्य वैध कारण.

Any other valid reasons.

बोलियों के सभी पृष्ठों पर हस्ताक्षर और मुहर लगाना SIGNING AND SEALING ON ALL PAGES OF BIDS

विक्रेता को अपलोड की गई बोलियों के सभी पृष्ठों पर हस्ताक्षर और मुहर लगानी होगी, अन्यथा बोलियां अस्वीकार कर दी जाएंगी।

The vendor shall sign and seal on all the pages of the bids uploaded, failing which bids are liable to be rejected.

प्रभारी अधिकारी OFFICER-IN-CHARGE

श्री सुजीत पी एम Shri.Sujith P M

प्रबंधक (विद्युत) Manager (Electrical)

फ़ोन Ph: 0484 2727226

ईमेल आईडी Email: pm.sujith@hocl.gov.in

ध्यान दें Note:

निविदा दस्तावेजों के हिन्दी और अंग्रेजी संस्करण में विवाद उत्पन्न होने की स्थिति में अंग्रेजी संस्करण ही मान्य होगा।

In case of dispute arise in Hindi and English Version of the Tender documents, the english version will prevail.



हिन्दुस्तान ऑर्गेनिक केमिकल्स लिमिटेड
HINDUSTAN ORGANIC CHEMICALS LIMITED

(भारतसरकारकाएकउद्यम)

(A Government of India Enterprise)

अंबलमुगल, एर्नाकुलम जिला, पिन - 682 302

AMBALAMUGAL, Ernakulam District, PIN – 682 302.

फोन: (0484) 2720911, Phone: (0484) 2720911

निविदा संदर्भ संख्या: TENDER REF. NO: ELE/W&P/7071/25

कार्य का नाम: ट्रांसफार्मर नंबर 7 एलटी बस डक्ट पुनरुद्धार

NAME OF WORK: TRANSFORMER NO.7 LT BUS DUCT REVAMPING

इस दस्तावेज़ को बोलीदाता द्वारा सभी पृष्ठों पर हस्ताक्षरित और सील किया जाना चाहिए और ई-निविदा के साथ प्रस्तुत किया जाना चाहिए

THIS DOCUMENT TO BE SIGNED AND SEALED BY BIDDER ON ALL PAGES AND SUBMITTED ALONG WITH THE E-TENDER

काम की गुंजाइश SCOPE OF WORK

1. Dismantling of damaged bus duct

1600KVA,6.6KV/415V TransformerNo.7 corroded bus duct at Aux Substation of HOCL, Ambalamughal shall be dismantled i.e. Portion outside the wall, approximately 5.5 meters for the purpose of replacing existing bus duct with new one. Dismantling shall be done in such a way that no damage shall happen to the aluminium bus bars. The approximate size of bus duct is 850x450mm. The bus duct dismantled portion can be taken to Vendor's workshop for fabricating the new one.

2. Dismantling of Busbars

The 415V, LT bus duct consist of 4 runs of 150x6mm aluminium busbars in R, Y, B phases and 2 runs of 150x6mm in the neutral. All these bus bars are having approximate length 18 meters. All the bus bar terminals from Transformer LT terminal box to PCC needs to be dismantled for replacing insulating sleeves, bus bar finger supports etc. Individual bus bars shall be marked separately for avoiding the trouble while re installation.

3. Replacement of Damaged MS supports with New Ones

All the existing LT bus duct supports made out of M.S shall be dismantled and replaced with new M.S structural supplied by vendor. All the supplied M.S structural shall have adequate strength for holding existing/new bus duct. The fabrication of M.S structural shall be neatly done. After the fabrication, surface preparation of M.S structural shall be carried out and one coat of epoxy primer followed by two coats epoxy finish paint of light grey shall be applied.

4. Installation of bus bar sleeves

After dismantling the entire bus bars, all the existing insulated sleeves shall be removed from the bus bars. After proper cleaning of busbars, Vendor shall supply and install new sleeves of required length in all the bus bars. All the sleeves shall be of heat shrunk PVC sleeves of 1100 V grade. Red, Yellow and Blue colour shall be used for phase bus bars and black colour shall be used for neutral bus bars. Removable type shrouds shall be provided for joints.

5. Installation of New Bus ducts

The new bus duct shall be made of 2mm thick M.S sheet powder coated to both sides. The scope includes Design, Supply, Fabrication and Erection of approximately 5.5 meters of LT bus duct enclosure. Only the bus ducts from transformer LT box to the wall needed replacement. The newly fabricated bus duct enclosure shall be provided with suitable size angle supports for holding the busbar fingers. The existing size of LT bus duct is 850x450mm. One end of the new bus duct shall be suitable for connecting to the transfer LT terminal box and other end to the existing bus duct. All the bolts, nuts and washers required for the new bus duct shall be either SS or hot dip galvanized. New bus duct shall have provision for earth bar connection through its length. All the bus bar insulators shall be 1100V grade DMC/SMC insulators. The LT Bus duct enclosure shall be dust and vermin proof and shall provide a suitable degree of protection. All the bus-bar supporting insulators are resilient mounted and are easily accessible for inspection/ maintenance through inspection covers at suitable intervals. Minimum clearance between live parts, between live parts/neutral to earth shall be 19 mm. The newly fabricated duct enclosure shall have a suitable size canopy above the duct as the area is outdoor type. Suitable size gaskets shall be provided between the joining areas of bus duct and duct covers

6. Supply and fixing of bus bar finger supports

Vendor shall supply and install suitable size bus bar finger supports for approximately 13 meters length of bus duct. All the finger support insulators shall be either DMC/SMC type with a fault current carrying capacity of 50KA for 1 second. Vendor shall assess the required quantity of busbar insulator, finger supports from site. All the finger supports, bus bar supports shall be brand new having a voltage grade of 1100V whose dimension shall be match with existing aluminium bus bars.

7. Assembling of full set of Bus bars

Vendor shall assemble all the bus bars neatly in the bus duct with new finger supports, insulators. All joints and connections of the LT Bus bar shall be made of galvanized or zinc passivated or cadmium plated high quality steel nuts and washers, secured against loosening. All the bolts shall be tighten using torque wrench. Required space heaters including thermostat control with wiring up to one junction box / marshalling box shall be considered in the scope of supply and erection. The existing bus bar duct enclosure shall be painted using one coat epoxy primer and two coats epoxy finish paint at the exterior and interior faces. Also, old gaskets and corroded nut bolts of bus duct shall be replaced with new ones.

Other terms and Conditions

1. All the materials, tools, equipment required for the works shall be arranged by vendor
2. The contractor shall guarantee the entire work for a period of 6 months from date of completion of work, connected in any way with the equipment or materials supplied by contractor or in the workmanship shall be rectified or replaced by contractor at his own expense as deemed necessary by the Engineer-In-Charge.
3. All the brought-out items shall be inspected by HOCL Engineer In charge prior to installation
4. The Insulation Resistance value required for the transformer LT Bus duct after completion of work shall be Minimum 10 Mega Ohms.
5. The works shall be continuous in nature. Entire work shall be completed within 21 days from date of starting the work.
6. Vendors are requested to visit the site before quoting.



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(भारत सरकार का उद्यम)

(A Government of India Enterprise)

अंबालामुगल, एर्नाकुलमजिला, पिन - 682 302

AMBALAMUGAL, Ernakulam District, PIN – 682 302.

फोन: (0484) 2720911, Phone: (0484) 2720911

निविदा संदर्भ संख्या: TENDER REF. NO: ELE/W&P/7071/25

कार्य का नाम: ट्रांसफार्मर नंबर 7 एलटी बस डक्ट पुनरुद्धार

NAME OF WORK: TRANSFORMER NO.7 LT BUS DUCT REVAMPING

अनुपालन / नो-विचलन वक्तव्य COMPLIANCE / NO-DEVIATION STATEMENT

Tender ID:

It is hereby stated that the quotation/offer submitted by us is in full compliance with the documents issued against the enquiry and also further confirmed that there is no deviation from all the terms and conditions as per the enquiry.

Signature of the Tenderer :

Name of the Tenderer :

Address :

Place:

SEAL

Date:



हिन्दुस्तान ऑर्गेनिक केमिकल्स लिमिटेड
HINDUSTAN ORGANIC CHEMICALS LIMITED

(भारत सरका रका उद्यम)

(A Government of India Enterprise)

अंबलमुगल, एर्नाकुलम जिला, पिन - 682 302

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कार्य का नाम: ट्रांसफार्मर नंबर 7 एलटी बस डक्ट पुनरुद्धार

NAME OF WORK: TRANSFORMER NO.7 LT BUS DUCT REVAMPING

प्रो-फॉर्मा-तकनीकी बोली PRO-FORMA-TECHNICAL BID

Name of Work: **TRANSFORMER NO.7 LT BUS DUCT REVAMPING**

Reference: Tender No: **HOC/ELE/W&P/7071/25**

1. **PAN No of the bidder:**
2. **GSTIN No of the bidder:**
3. **Contact Person Name and Mobile No.....**
4. **Email id for correspondence:**

CHECK LIST (put mark in front of your confirmation)

1. General Terms and Conditions, Scope of Work (complete set of Tender Documents) to be signed and stamped on all pages, scanned and uploaded (**YES/NO**).
2. Proforma of Declaration of Black Listing/ Holiday Listing (Annexure D) - duly filled, signed and stamped, scanned and uploaded (**YES/NO**).
3. Bidder Information (Annexure - E) signed and stamped, scanned and uploaded (**YES/NO**).
4. Bid security Declaration (Annexure H) - duly filled, signed and stamped, scanned and uploaded. (**YES/NO**)
5. Declaration on Code of Integrity for Public Procurement (COIPP) (Annexure L) - duly filled, signed and stamped, scanned and uploaded (**YES/NO**).
6. Declaration of compliance of order (Annexure R) - duly filled, signed and stamped, scanned and uploaded (**YES/NO**).
7. Form of Declaration along with submission of tender (Annexure W) - duly filled, signed and stamped, scanned and uploaded (**YES/NO**).
8. Exceptions and deviations, if any, with reference to the Clause No. and page No. of Tender shall be submitted as a separate statement (Deviation Statement) (**YES/NO**).

9. Details of previous experience in similar services – Submitted (YES/NO).

Signature of the Tenderer :

Place:

Name of the Tenderer :

Date:

Address :

अनुबंध की सामान्य शर्तों (जीसीसी) का अनुपालन

COMPLIANCE OF GENERAL CONDITIONS OF CONTRACT (GCC)

It is hereby stated that we have read and understood General Conditions of Contract (GCC) and confirm that we abide by all the terms and conditions of GCC.

Signature of the Tenderer :

Place:

Name of the Tenderer :

Date:

Address :



हिन्दुस्तान ऑर्गेनिक केमिकल्स लिमिटेड
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निविदा संदर्भ संख्या: TENDER REF. NO: ELE/W&P/7071/25

कार्य का नाम: ट्रांसफार्मर नंबर 7 एलटी बस डक्ट पुनरुद्धार

NAME OF WORK: TRANSFORMER NO.7 LT BUS DUCT REVAMPING

इस दस्तावेज़ को बोलीदाता द्वारा सभी पृष्ठों पर हस्ताक्षरित और सील किया जाना चाहिए और ई-निविदा के साथ प्रस्तुत किया जाना चाहिए

THIS DOCUMENT TO BE SIGNED AND SEALED BY BIDDER ON ALL PAGES AND SUBMITTED ALONG WITH THE E-TENDER

अनुबंध की विशेष शर्तें SPECIAL CONDITIONS OF CONTRACT

1. Safety Helmets, safety shoes, goggles, safety belts and other PPEs etc. for the workmen and supervisor employed for the work are to be arranged by the contractor. In addition to the other PPEs, the labourers engaged by contractor shall be provided with safety helmet and safety shoe before entering the company premises. this shall be adhered strictly.
2. No work to be carried out without wearing safety gadgets (PPE's), confined space entry record and safety work permit by the employees of the contractor.
3. As a measure to contain the spread of COVID-19, the following PPEs are essentially required to be provide to your workers:
 - a) Face Mask
 - b) Face Shield
 - c) Gloves
4. Also all your workers are to be subjected to temperature screening at Security, hand wash at the entrance, maintain physical distancing as far as possible.
5. You shall strictly instruct your workers not to spit in the public places and area of work.
6. HOC has every right to stop the work if the progress and quality of work is found unsatisfactory.
7. Contractor has to mobilize the complete team with necessary tools and tackles within reasonable period from the time of intimation to start the work.
8. Either the contractor or his authorized supervisor shall be available at work site throughout the work.

9. Appropriate insurance shall be arranged by the contractor for the coverage of the liability to the people employed by them, arising out of any accident occurring during the execution of the work.
10. The Contractor shall follow all clause in Annexure – A, B & C like ESI, Safety Regulations and General Conditions of Contract, Workmen Compensation, Personal Protective Equipments (PPE), Labor Laws, PF, Guidelines to contractors / suppliers for environmental protection & Confined Space Entry.

ESI/EPF SCHEME

The contractor shall ensure the enrollment of their employees under the Employees State Insurance (ESI) and Employees Provident Fund (EPF) Schemes. The contractor is required to present the original Register of Wages-cum-Muster Roll, signed by the employees and duly certified by the Engineer-in-Charge as confirmation of wage payments.

If the contractor possesses their own ESI and EPF codes and has covered their employees under these codes, they shall submit the original challans as proof of monthly remittance. Additionally, the contractor is required to provide a copy of the Contribution Return for the relevant period to confirm that their employees are enrolled in the schemes.

For the employees earning salaries beyond ESI limit, coverage under a Workmen Compensation Policy or Group Personal Accident Policy is required. Documentary proof shall be submitted.

11. The tenderers have to download the GCC (General Conditions of Contract) from our web site www.hoclkochi.com and ensure a complete understanding of the relevant portions.

Signature of the Tenderer:

Place:

Name of the Tenderer :

Date:

Address :