

HOC/MSS/611/2019

Monday, December 30, 2019

Dear Sirs,

**SUB: RFQ FOR OPTICAL FIBER CABLE LAYING AND TERMINATION AT OUR FACTORY AT
AMBALAMUGAL, KOCHI**

Sealed quotations in duplicate are invited by Hindustan Organic Chemicals Limited, Ambalamugal for the works as detailed below. A set of tender documents is enclosed for submitting your quotation. We request you to kindly submit your quotation for the below specified work.

Name of Work: OPTICAL FIBER CABLE LAYING AND TERMINATION. A brief description of the scope of work is given separately which is attached herewith.

Submission of Quotations: Single Bid System

Procedure for the submission of quotations: Kindly submit your quotation in a sealed cover super-scribing the following (i) Enquiry number HOC/MSS/611/2019 dated 30/12/2019 (ii) "Quotation for the OPTICAL FIBER CABLE LAYING AND TERMINATION Due on 15/01/2020"

Last date and time of submission of quotations: Kindly submit your quotation on or before 15/01/2020, 2 pm to GM (P&A), Hindustan Organic Chemicals Ltd, Ambalamugal – 682302. Quotations should be complete in all respects and submitted before the due date and time.

Opening of quotation: Quotations will be opened at 15 Hrs on 15/01/2020.

Validity of offer: The offer shall be valid for a period of 90 days from the date of submission for placement of order.

Rates: The rates shall be quoted in Annexure – III (Schedule of rates) and enclosed with your quotation. Taxes applicable shall be separately indicated.

Period of contract: The period of contract will be 15 days from the date of placing service work order.

Earnest Money Deposit: Nil

Cost of Tender Documents: Nil.

Scope of work: Enclosed herewith an **Annexure – I**

Payment terms: 100% on successful completion & acceptance of the work by HOCL.

Defect Liability Period: AS PER GCC

Security Deposit: Nil

Liquidated Damages: Nil

Time of Completion: 15 days from the date of issue of work order or issue of instructions to start the work, whichever is earlier

Labour Laws and Environmental Protection:-

You shall strictly abide by the 'article-8 "Labour Laws" of General Conditions of Contract and 8.6 "Employees State Insurance Act" and "PF-Act" in particular (Refer Annexure A & B attached).

ESI,PF ,Labour Law, SHE(Safety , Health & Environment) etc:-

Refer Annexure A,B and C attached.

General Conditions of Contract:-

All other Terms and Conditions will be as per our General Conditions of Contract, as published in our website www.hoclkochi.com and special condition of contract. The GCC and Special conditions of contract can also be referred in our office during office hours in all working days.

NOTE:

1. Signed copy of the RFQ and terms and conditions and scope of work of the enquiry as given in Annexure-I,II,III,IV
2. GSTIN Regn. of Vendor/Contractor:
3. HSN /SAC Code for the Materials:

The following documents are enclosed herewith:

Annexure I: Scope of work

Annexure III: Schedule of Rates for Material Supply /Cable laying.

Annexure IV: Schematic site lay out (cabling lay out).

Annexure 'A & B' # ESI ,PF, Labour Law Requirements.

Thanking you,

Yours faithfully
For Hindustan Organic Chemicals Ltd

NASEEME A P
M (SYSTEMS)