

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	27-03-2026 14:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	27-03-2026 14:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	60 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Chemicals And Fertilizers
विभाग का नाम/Department Name	Department Of Chemicals And Petrochemicals
संगठन का नाम/Organisation Name	Hindustan Organic Chemicals Limited
कार्यालय का नाम/Office Name	Ambalamugal,ernakulam
कुल मात्रा/Total Quantity	8
वस्तु श्रेणी /Item Category	Entry and Mid Level Desktop Computer (Q2)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
वर्षों के अनुभव के लिए एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience	Yes Complete
वर्षों के अनुभव के लिए स्टार्टअप को छूट प्राप्त है / Startup Relaxation for Years Of Experience	Yes Complete
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3

बिड विवरण/Bid Details	
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
विगत प्रदर्शन / Past Performance	80 %
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/ Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय / Time allowed for Technical Clarifications during technical evaluation	2 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/ Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
मूल्यांकन पद्धति/ Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/ Arbitration Clause	No
सुलह खंड/ Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई खरीद वरीयता / MII Purchase Preference

एमआईआई खरीद वरीयता / MII Purchase Preference	Yes
मेक इन इंडिया विक्रेताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में है / Purchase Preference to MII sellers available upto price within L1+X%	20
मेक इन इंडिया खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MII purchase preference	50

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	25

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
3. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
4. Preference to Make In India products (For bids < 200 Crore):Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate.The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.
5. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for

compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

7. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 80% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Entry And Mid Level Desktop Computer (8 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
PROCESSOR	Description of Stores	Desktop Computer with Table Mount Monitor System with Compatible Chipset as per Processor Make with Minimum 6 USB Port
	Computer Type	Mid Level
	Processor Number	AMD Ryzen 5 5600G, Intel Core i5 12400 Or higher
MOTHERBOARD	Expansion Slots (PCIe x 1)	1, 2 Or higher
	Expansion Slots (PCIe x 4)	0, 1, 2 Or higher
	Expansion Slots (PCIe x 16)	1, 2 Or higher
	Expansion Slots (M Dot 2) for SSD	1, 2 Or higher
	Expansion Slots (M Dot 2) for WiFi	1 Or higher
	Trusted Platform Module	Discrete TPM 2.0
GRAPHICS	Graphics Type	Integrated
	Size of Memory in Case of Dedicated Graphic Card (GB)	0.0 Or higher
OPERATING SYSTEM	Factory Pre-loaded Operating System by Desktop OEM	Window 11 Professional
MEMORY (RAM)	RAM Size (Memory Card/Module) (in GB) (Capacity to be installed in the System)	32 Or higher

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
	Memory Expandable Up To (in GB)	64, 128 Or higher
	Total Numbers of DIMM Slots Available	2, 4 Or higher
	Number of DIMM Slots Populated with Memory Card/Module	1
STORAGE	Type of Storage Installed with the System	NVMe-SSD Plus HDD@7200 RPM
	SSD - Storage Capacity (in GB)	512, 1024, 2048 Or higher
	HDD - Storage Capacity (in GB)	1000, 2000 Or higher
BAYS AVAILABILITY	Number of Internal Bays Available, Size 2 Point 5 Inch	0, 1, 2 Or higher
	Number of Internal Bay Populated, Size 2 Point 5 Inch	0
	Number of Internal Bays Available, Size 3 Point 5 inch	2 Or higher
	Number of Internal Bay Populated, Size 3 Point 5 inch	1
CABINET	Cabinet Form Factor	Tower (More than 13 to 26 Liters)
	Bays for Optical Drive	1 Or higher
	Optical Drive	No Optical Drive
	Audio Interface Type	Universal 3.5 mm Audio Jack (Support for Audio-in and Audio out), Audio-in, Audio-out
PORTS	Number of USB Type A Port (Version 2 Point 0)	2, 3, 4 Or higher
	Number of USB Type A Port (Version 3 point 2 Gen 1)	6 Or higher
	Number of USB Ports Type C	1, 2 Or higher
	Number of VGA Ports	1 Or higher
	Number of HDMI Ports	1 Or higher
	Number of DP Ports	1 Or higher
Monitor	Availability of Monitor	Yes as per IS 13252 (Part 1)
	Panel Type	In Plane Switching (IPS)
	Display Technology	LED Backlit LCD (Liquid Crystal Display)
	Screen Size (in CMs)	53.1 - 58 (20.91" - 22.83")
	Monitor Port	HDMI, VGA, Display Port
	Integrated Webcam with Mic	No

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
	Speaker	Yes
INPUT DEVICES	Mouse Connectivity	Wireless Or higher
	Keyboard Connectivity	Wireless Or higher
	Type of Keyboard	Standard
WARRANTY	On Site OEM Warranty (in Year)	3, 4, 5 Or higher

Additional Specification Parameters - Entry And Mid Level Desktop Computer (8 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
HOCL SPECIFICATION - 1	PROCESSOR : 12th Gen Intel Core i5-12400 processor PROCESSOR GENERATION : 12 MOTHER BOARD : ORIGINAL INTEL MOTHERBOARD GRAPHICS : INTEGRATED GRAPHICS
HOCL SPECIFICATION - 2	GRAPHIC CARD MAKE : UHD 730 GRAPHICS) MEMORY : 32 GB DDR4 RAM (Memory expandable up to 64 GB) STORAGE TYPE : NVMe-SSD Plus HDD @7200 RPM HARD DISC : 1000 GB HDD
HOCL SPECIFICATION - 3	SSD : 512 CABINET FORM FACTOR : TOWER PORTS : 2 X USB 3.0, 2 X USB 2.0, ETHERNET RJ45, MICROPHONE/EARPHONE COMBO JACK, SERIAL PORT VGA/HDMI NETWORK INTERFACE TYPE : LAN (RJ45)
HOCL SPECIFICATION - 4	LAN : INTEGRATED 10/100/1000 GIGABIT. EXPANSION SLOTS : 1 PCI EXPRESS (X16) : 1 PCI EXPRESS (X1) : 1 PCI MONITOR : 23.8 LED OEM KEY BOARD : STANDARD/MULTIMEDIA
HOCL SPECIFICATION - 5	MOUSE : STANDARD OPERATING SYSTEM : GENUINE WINDOWS 11 PROFESSIONAL PRELOADED (64BIT) WITH LICENSE KEY MAKE : LENOVO/HP/DELL WARRANTY : 3 YEARS

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Prakash Dadduji Gumgaonkar	682302,HINDUSTAN ORGANIC CHEMICALS LTD, AMBALAMUGAL ERNAKULAM	8	15

Special terms and conditions-Version:6 effective from 28-07-2025 for category Entry and Mid Level Desktop Computer

1.

For Buyers:

The category has been created in accordance with the Model Technical Specification issued by the Ministry of Electronics and Information Technology (MeitY) vide letter no. W-43/4/2020-IPHW dated 19th August 2024, and is based on the parameters defined therein. The specifications applicable to this category are as per the MeitY Model Technical Specification dated 19th August 2024. Accordingly, buyers shall not specify or mandate any particular processor, processor brand, or manufacturer in the Additional Terms and Conditions (ATC). In this context, reference may also be made to Clause 2(e) of the GeM General Terms and Conditions (GTC), which inter alia states: "The Specifications shall identify the key parameters defining the products with all necessary validations related to configuration, type of data, restrictions, range / allowed values, allowed units etc. Sellers as well as Buyers while offering / buying the Goods / services shall have to comply with the validation rules / restrictions provided for in the Category Specification. Buyers / Sellers cannot add parameters and / or drop down values not provided for in category Specification." In view of the above, buyers are not permitted to amend or modify any technical specification through the Additional Terms and Conditions, and must ensure full compliance with the predefined category specifications

1	Product Verification	A unique device serial number shall be provided by the seller at the time of supply, which is mentioned on the product. The buyer/consignee shall be able to verify the complete product details, including configuration, through the OEM website. The buyer/consignee should be able to perform these verifications without needing to create an account on the OEM website.
2	Operating System	<ol style="list-style-type: none"> 1. There is no requirement that the OEM of the Desktop System should be a device partner of Microsoft or hold a valid authorisation from Microsoft. 2. Microsoft OS may be sourced directly from Microsoft by OEMs holding device partner status, and those not holding device partner status may source from authorized distributors, i.e., Ingram/Reddington and their authorized channel partners. 3. Buyers may ensure that the authorisation from Microsoft shall not be made a mandatory requirement in bids. 4. If supplies are made as per brands of OEMs who are global device partners, then the serial number of the machine supplied can be used to check the details of the product from the website of the OEM. 5. In the case of local device partners of Microsoft, OS details such as the digital key number should be produced with supplies, and the buyer may verify them from Microsoft. 6. In case of other OEMs who are sourcing from authorized distributors of Microsoft, Reddington, or Ingram, a copy of the invoice which contains the relevant serial number of Windows OS shall be submitted with supplies, and the buyer/consignee can verify the same from the OS server website or by telephone, or both. 7. In respect of verification of OS, the consignee shall take necessary steps at the time of acceptance. For device partner machines, buyers can check the Computer OEM website to verify the OS by entering the PC's serial number and part code number. For entities that are not device partners and source OS from distributors' networks, they may verify the serial number through the Microsoft website or by telephone, or both. 8. In case the product offered is with a DOS or Linux operating system, such verification of OS shall not be applicable. 9. Buyer shall request for Windows Hardware Compatibility Certificate for window operating system to ensure the supplied hardware is compatible with Windows operating system
3	Requirement of OEM logo	Buyers are advised to note that incorporating a condition stipulating an OEM logo on the motherboard is restrictive and may not be incorporated into the bids.
4	Processors	Intel and AMD Processors are added as per Model Technical Specification of Desktop Computer issued by Ministry of Electronics and Information Technology (MeitY-IPHW Division) W-43/4/2020 dated 19 Aug 2024

5	Scope of Installation	Installation requirements shall be indicated in the bid by the buyer under the Installation, Commissioning and Testing in Bid (ICT) clause. In case installation is specified in the bid, it shall be the responsibility of the seller to ensure that all systems are installed and satisfactory working is shown to the consignee or authorized representative of the buyer. However, in case of Direct and L1 Purchase, installation of the computer system by the seller/OEM is mandatory. Installation does not include the supply of antivirus, MS Office, etc., which are to be separately procured by the buyer only.
6	Buyer/Consignee Obligations relating to installation	It is necessary that the buyer/consignee provide the seller or authorized representative access to locations, areas, or rooms for the installation of equipment. The seller or authorized representative will install systems and connect them to existing power lines/networking at no additional charge. The buyer/consignee will be responsible for electrical wiring, networking, or any other work connected to the installation area. The seller shall be only responsible for ensuring the setup of the desktop systems, configuring, etc., as well as loading software etc. (to be provided by the buyer/consignee). Any other site preparation required before installation and connection of the desktop shall be the responsibility of the buyer/consignee. The buyer/consignee, if required, will provide space at the installation site for the safe storage of tools, test equipment, and other materials used for installation at no charge. In case there is a requirement of obtaining an entry pass for allowing representatives to the premises, the same shall be arranged by the consignee. Similarly, if there is a requirement of a gate pass for bringing items required for installation, the same is to be arranged by the consignee. In scenarios where multiple location installations are required, the buyer must indicate complete installation addresses in the bid document. In the case of other modes of purchase, as soon as the order is placed, complete details regarding installation may be informed to the seller. This ensures smooth coordination and delivery of products to the respective locations.
7	Warranty	The buyer may ensure that as soon as supplies are received, a request for a warranty certificate is made, along with logging into the OEM website/call centre to verify the certificate.
8	OM related to MII, Local content and MeitY advice on Model technical specifications	Buyers are requested to refer to various OMs pertaining to DPIIT and MeitY, as issued from time to time, while making procurement and follow relevant provisions as applicable.
9	Check points during Acceptance of Supplies	<p>Before generating the Consignee Receipt and Acceptance Certificate (CRAC), the consignee may inspect the system condition and verify that it complies with the agreed specifications and configurations. In the case of a large number of units to be procured, then the buyer may opt for bidding and accordingly stipulate conditions regarding installation, inspection by consignees/inspection agency. Consignees who receive the supplies should be vigilant and should complete checking to ensure that there is no scope for the supply of refurbished products. At the time of receiving supplies, the consignee may adhere to the following to ensure that any discrepancies in supplies can be flagged, taken into account, and reflected while generating the CRAC:</p> <ol style="list-style-type: none"> i. Packing should be checked properly ii. A warranty certificate from the OEM should be insisted upon and checked. iii. Instruction manuals and the OS installed should be checked. iv. The machine serial number should also be checked through settings and can be verified from the OEM website. The above points are for guidance, and the buyer/consignee may take steps considered suitable by them for checking at the consignee end before acceptance of systems. v. An escalation matrix for customer grievance redressal shall be insisted upon by the buyer from the seller at the time of delivery.

10	HDD/SSD Storage Retention	Buyer may add their requirement of retention of securely store all Hard Disk Drives (HDDs) or Solid-State Drives (SSDs) used in the desktop computer under ATC clause.
11	Higher Configuration	The buyer may permit products delivered with advanced USB standards. For example, a USB Type-A 3.2 Gen 2 port may be acceptable in place of USB Type A Port (Version 3 point 2 Gen 1)

For Seller:		
1	OEM Website Link/Part No for product verification	The OEM shall share the OEM website link with the buyer at the time of delivery. The offered model details/configuration should be available on their website. A unique device serial number shall also be provided at the time of supply, which is also mentioned on the product. The buyer/consignee shall be able to verify the complete product details, including configuration, through the shared OEM website link.
2	Changing or altering the configuration	The seller must refrain from changing or altering the configuration of the factory pre-loaded machine. The machine should be delivered to the Consignee in its original, factory-approved configuration.
3	Warranty	The seller shall furnish a valid warranty Certificate/Tag from the OEM to the purchaser, guaranteeing the product's coverage under the specified warranty terms. The warranty certificate should be verifiable through the OEM website/customer care centre.
4	Compliance of extended producer's responsibility	With effect from 1.4.23, as per the E-waste rules 2022, EPR registration is mandatory for manufacturing entities. Therefore, all OEMs shall hold valid EPR registration, and the registration number should be reflected in the catalog parameter. OEMs shall ensure compliance with all responsibilities as per EPR registration applicable from time to time.
5	Mandatory / Statutory requirements as applicable	OEMs shall have to ensure compliance with the mandatory/statutory requirements as per the Government of India Notifications issued from time to time for hardware and software components, as applicable.
6	Operating System	<ol style="list-style-type: none"> 1. It shall be the responsibility of OEMs to ensure that supplies are made with genuine operating systems. 2. Seller shall ensure to have Windows Hardware Compatibility Certificate for window operating systems
7	Scope of Installation	It shall be the responsibility of the seller to ensure that all systems are installed, and satisfactory working is shown to the consignee or authorized representative of the buyer. However, in the case of Direct and L1 Purchase, installation of Computer System by the seller/OEM is mandatory.
8	Category Specification	<ol style="list-style-type: none"> 1. The seller may list products with advanced USB standards. For example, a USB Type-A 3.2 Gen 2 port may be acceptable in place of USB Type A Port (Version 3 point 2 Gen 1) 2. The supply of the monitor shall be in accordance with the parameter 'Availability of Monitor'. The details mentioned under 'Description of Store' regarding the monitor are applicable only if the monitor is being Supplied.

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/**Buyer Added Bid Specific Terms and Conditions**

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$, subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. **Generic**

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. **Generic**

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

4. **Generic**

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- a. Copy of PAN Card.
- b. Copy of GSTIN.
- c. Copy of Cancelled Cheque.
- d. Copy of EFT Mandate duly certified by Bank.

5. **Generic**

Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.

6. **Generic**

Experience Criteria: The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for 3 years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.

7. **Generic**

Manufacturer Authorization: Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form /Certificate with OEM/Original Service Provider details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid

8. **Generic**

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

9. **Generic**

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior

written consent of buyer.

3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

10. **Generic**

Without prejudice to Buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller, if:

- i) The Seller fails to comply with any material term of the Contract.
- ii) The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.
- iii) The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.
- iv) The Seller becomes bankrupt or goes into liquidation.
- v) The Seller makes a general assignment for the benefit of creditors.
- vi) A receiver is appointed for any substantial property owned by the Seller.
- vii) The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller.

11. **Generic**

Bidders shall quote only those products (Part of Service delivery) in the bid which are not obsolete in the market and has at least 5 years residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period.

12. **Generic**

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

13. **Purchase Preference (Centre)**

Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for percentage of 25% of total value.

14. **Purchase Preference (Centre)**

Purchase Preference linked with Local Content (PP-LC) Policy:

The bid clause regarding "Preference to Make In India products" stands modified in this bid and shall be governed by the PPLC Policy No. FP-20013/2/2017-FP-PNG dated 17.11.2020 issued by MoP&NG as amended up to date. Accordingly, bidders with Local Content less than or equal to 20% will be treated as "Non Local Supplier". The prescribed LC shall be applicable on the date of Bid opening. Sanctions on the bidders for false / wrong declaration or not fulfilling the Local Content requirement shall be as per the PPLC policy. Further following additional provisions are added in the certification and verification of local content provision of the Preference to Make in India clause:

- i. In case of foreign bidder, certificate from the statutory auditor or cost auditor of their own office or subsidiary in India giving the percentage of local content is also acceptable. In case office or subsidiary in India does not exist or Indian office/subsidiary is not required to appoint statutory auditor or cost auditor, certificate from practicing cost accountant or practicing chartered accountant giving the percentage of local content is also acceptable.

- ii. Along with Each Invoice: The local content certificate (issued by statutory auditor on behalf of procuring company) shall be submitted along with each invoice raised. However, the % of local content may vary with each invoice while maintaining the overall % of local content for the total work/purchase of the pro-rata local content requirement. In case, it is not satisfied cumulatively in the invoices raised up to that stage, the supplier shall indicate how the local content requirement would be met in the subsequent stages.
- iii. The bidder shall submit an undertaking from the authorized signatory of bidder having the Power of Attorney along with the bid stating the bidder meets the mandatory minimum LC requirement and such undertaking shall become a part of the contract.

15. Generic

Installation, Commissioning, Testing, Configuration, Training (if any - which ever is applicable as per scope of supply) is to be carried out by OEM / OEM Certified resource or OEM authorised Reseller.

16. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

17. Certificates

Material Test Certificate Should Be Sent Along with The Supply. The Material Will Be Checked by Buyer's Lab & the Results of the Lab will be the Sole Criteria for Acceptance of the Item.

18. Certificates

The bidder is required to upload, along with the bid, all relevant certificates such as BIS licence, type test certificate, approval certificates and other certificates as prescribed in the Product Specification given in the bid document.

19. Certificates

To be eligible for award of contract, Bidder / OEM must possess following Certificates / Test Reports on the date of bid opening (to be uploaded with bid):

WARRANTY CERTIFICATE TO BE PROVIDED ALONG WITH THE SUPPLY

20. Service & Support

Availability of Service Centres: Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location in case of carry-in warranty. (Not applicable in case of goods having on-site warranty). If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.

21. Service & Support

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

22. Service & Support

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

23. Past Project Experience

Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document

in support of contract execution like Third Party Inspection release note, etc. Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria: a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed. b. Execution certificate by client with contract value. c. Any other document in support of contract execution like Third Party Inspection release note, etc.

24. **Past Project Experience**

The Bidder / OEM {themselves or through reseller(s)}, should have executed project for supply and installation / commissioning of same or similar Category Products during preceding 3 financial years (i.e. current year and three previous financial years) as on opening of bid, as per following criteria:

- (i) Single order of at least 35% of estimated bid value; or
- (ii) Two orders of at least 20% each of estimated bid value; or
- (iii) Three orders of at least 15% each of estimated bid value.

Satisfactory Performance certificate issued by respective Buyer Organization for the above Orders should be uploaded with bid. In case of bunch bids, the Category related to primary product having highest bid value should meet this criterion

25. **Warranty**

Warranty period of the supplied products shall be as given in specifications from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid.

26. **Generic**

IT equipment shall be IPv6 ready from day one.

27. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods

28. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

- a) BIDDER SHOULD SUBMIT BID SPECIFIC OEM AUTHORIZATION INDICATING THE BID NUMBER
- b) BIDDER SHOULD HAVE PROPER FUNCTIONING OFFICE IN THE STATE OF KERALA WITH AUTHORISED GST NUMBER
- c) AVAILABILITY OF SERVICE CENTRE OF OEM IN THE CONSIGNEE LOCATION AND THEIR DETAILS TO BE FURNISHED AT THE TIME OF BID SUBMISSION
- d) CERTIFICATE OF LOCAL CONTENT(MII) ON OEM LETTER HEAD TO BE PROVIDED AS PER GOVT. OF INDIA GUIDELINES.
- e) SPECIFICATION AGAINST THE UNIT SERIAL NO AVAILABLE IN OEM WEBSITE SHOULD MATCH BID SPECIFICATION INCLUDING OPERATING SYSTEM
- f) ANY DEVIATIONS IN SPECIFICATION AS PER OEM WEBSITE MAY LEAD TO FULL/PARTIAL REJECTION OR REDUCTIONS WILL BE IMPOSED TO THE EXTENT OF SPECIFICATION MISMATCH WITH OEM WEBSITE.
- g) SERIAL NO OF THE MACHINES TO BE PROVIDED FOR VERIFICATION BEFORE SHIPPING THE CONSIGNMENT

1. Specification sheet, Commercial term formats, Bid security declaration, Compliance of Land

border as per given annexures should be filled, signed and submitted along with the offer. If any deviation, please mention separately.

2. ARBITRATION OF DISPUTES: All disputes, differences, questions and claims arising out of, under or touching upon this Tender /Agreement/ Purchase Order/ Work Order shall be settled amicably between the parties through mutual discussion. If the parties fail to resolve the dispute by such mutual consultation within 21 days, then such disputes, difference, questions or claims shall be referred for resolution through arbitration by either of the parties to the India International Arbitration Centre or a Sole Arbitrator mutually agreed upon by the parties from a panel of arbitrators. The award of Arbitration shall be final and binding on the parties. The seat of the Arbitration shall be at Kochi, Kerala, India and the proceedings of the arbitration shall be held at Kochi, Kerala, India in accordance with the India International Arbitration Centre Act 2019 / Indian Arbitration & Conciliation Act 1996 or any statutory modification or re-enactment thereof for the time being in force.

When the contract is with foreign vendor, the vendor has the option to choose arbitration in accordance with the provisions of The India International Arbitration Centre Act 2019 / The Indian Arbitration and Conciliation Act, 1996 / UNCITRAL (United Nations Commission on International Trade Law Arbitration) Arbitration Rules."

GENERAL INFORMATION TO SUPPORT THE GROWTH OF MSME BUSINESS: - "The Government of India offers two excellent opportunities to elevate the quality and sustainability of MSME businesses—the ZED Certification (Zero Defect Zero Effect) and the MSME Competitive (Lean) Scheme—both designed to improve product quality, enhance competitiveness, and provide access to government benefits."

Eligible MSMEs shall apply through online portal: <https://zed.msme.gov.in/> <https://lean.msme.gov.in/>.

29. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)

9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।/In terms

of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---





हिंदुस्तान ऑर्गेनिक केमिकल्स लिमिटेड HINDUSTAN ORGANIC CHEMICALS LTD
(भारत सरकार का उद्यम A Government of India Enterprise)
अंबलमुगल,कोची AMBALAMUGAL, KOCHI – 682 302
दूरभाष Phone: (0484) 2720911, www.hoclindia.com

मैट MAT/ पुर PUR/42319/26/CAP

16.03.2026

SPECIFICATION FOR DESKTOP COMPUTER

PROCESSOR	:	12th Gen Intel Core i5-12400 processor
PROCESSOR GENERATION	:	12
MOTHER BOARD	:	ORIGINAL INTEL MOTHERBOARD
GRAPHICS	:	INTEGRATED GRAPHICS
GRAPHIC CARD MAKE	:	UHD 730 GRAPHICS)
MEMORY	:	32 GB DDR4 RAM (Memory expandable up to 64 GB)
STORAGE TYPE	:	NVMe-SSD Plus HDD @7200 RPM
HARD DISC	:	1000 GB HDD
SSD	:	512
CABINET FORM FACTOR	:	TOWER
PORTS	:	2 X USB 3.0, 2 X USB 2.0, ETHERNET RJ45, MICROPHONE/ EARPHONE COMBO JACK, SERIAL PORT VGA/HDMI
NETWORK INTERFACE TYPE	:	LAN (RJ45)
LAN	:	INTEGRATED 10/100/1000 GIGABIT.
EXPANSION SLOTS	:	1 PCI EXPRESS (X16) : 1 PCI EXPRESS (X1) : 1 PCI
MONITOR	:	23.8 LED OEM
KEY BOARD	:	STANDARD/MULTIMEDIA
MOUSE	:	STANDARD
OPERATING SYSTEM	:	GENUINE WINDOWS 11 PROFESSIONAL PRELOADED (64BIT) WITH LICENSE KEY
MAKE	:	LENOVO/HP/DELL
WARRANTY	:	3 YEARS



हिंदुस्तान ऑर्गेनिक केमिकल्स लिमिटेड HINDUSTAN ORGANIC CHEMICALS LTD
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MEMORY	:	32 GB DDR4 RAM (Memory expandable up to 64 GB)
STORAGE TYPE	:	NVMe-SSD Plus HDD @7200 RPM
HARD DISC	:	1000 GB HDD
SSD	:	512
CABINET FORM FACTOR	:	TOWER
PORTS	:	2 X USB 3.0, 2 X USB 2.0, ETHERNET RJ45, MICROPHONE/ EARPHONE COMBO JACK, SERIAL PORT VGA/HDMI
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WARRANTY	:	3 YEARS



हिंदुस्तान ऑर्गेनिक केमिकल्स लिमिटेड HINDUSTAN ORGANIC CHEMICALS LTD

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दूरभाष Phone: (0484) 2720911, www.hoclindia.com

मैट MAT/ पुर PUR/42319/26/CAP

16.03.2026

प्रिय महोदय, Dear Sir,

हिंदुस्तान ऑर्गेनिक केमिकल्स लिमिटेड, भारत सरकार का एक उपक्रम है जो कोच्चि, केरल, भारत स्थित अपने संयंत्र में फिनोल, एसीटोन और हाइड्रोजन पेरोक्साइड का निर्माण करता है। एचओसीएल ई-निविदाएँ आमंत्रित करता है:

डेस्कटॉप कम्प्यूटर (स्पेक शीट संलग्न है)।

Hindustan Organic Chemicals Ltd. is a Govt. of India Undertaking manufacturing Phenol, Acetone & Hydrogen Peroxide at its plant at Kochi, Kerala, India. HOCL invites e-tenders: **DESKTOP COMPUTER (Spec. Sheet attached herewith).**

आप निर्दिष्ट तिथि और समय से पहले अपना प्रस्ताव ऑनलाइन जमा कर सकते हैं।
You may submit your offer online before the due date and time specified.

धन्यवाद, Thanking you,

भवदीय, Yours faithfully,

हिंदुस्तान ऑर्गेनिक केमिकल्स लिमिटेड की ओर से
For Hindustan Organic Chemicals Ltd.

बी बालचंद्रन B Balachandran

मुख्य महा प्रबंधक (सामग्री/एमएसएस/मानव संसाधन) CGM (Materials/MSS/HR)

संपर्क संख्या: 0484-2727396 Contact no:0484-2727396

*** इस निविदा के हिंदी तथा अंग्रेजी संस्करणों में किसी भी प्रकार की विसंगति होने पर अंग्रेजी संस्करण को मूल एवं प्रभावी माना जाएगा।**

In case of any discrepancy between the Hindi and English versions of this tender, the English version shall be treated as the original and will prevail.

सूची - निविदा दस्तावेज
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विनिर्देश SPECIFICATION

क्रम संख्या Sl. No.	आइटम विवरण Item Description	मात्रा Qty.
1	<u>DESKTOP COMPUTER</u>	8 Nos.
	PROCESSOR : 12th Gen Intel Core i5-12400 processor	
	PROCESSOR GENERATION : 12	
	MOTHER BOARD : ORIGINAL INTEL MOTHERBOARD	
	GRAPHICS : INTEGRATED GRAPHICS	
	GRAPHIC CARD MAKE : UHD 730 GRAPHICS)	
	MEMORY : 32 GB DDR4 RAM (Memory expandable up to 64 GB)	
	STORAGE TYPE : NVMe-SSD Plus HDD @7200 RPM	
	HARD DISC : 1000 GB HDD	
	SSD : 512	
	CABINET FORM FACTOR : TOWER	
	PORTS : 2 X USB 3.0, 2 X USB 2.0, ETHERNET RJ45, MICROPHONE/ EARPHONE COMBO JACK, SERIAL PORT VGA/HDMI	
	NETWORK INTERFACE TYPE : LAN (RJ45)	
	LAN : INTEGRATED 10/100/1000 GIGABIT.	
	EXPANSION SLOTS : 1 PCI EXPRESS (X16) : 1 PCI EXPRESS (X1) : 1 PCI	
	MONITOR : 23.8 LED OEM	
	KEY BOARD : STANDARD/MULTIMEDIA	
	MOUSE : STANDARD	
	OPERATING SYSTEM : GENUINE WINDOWS 11 PROFESSIONAL PRELOADED (64BIT) WITH LICENSE KEY	
	MAKE : LENOVO/HP/DELL	
WARRANTY : 3 YEARS		

Notes:

1. Warranty certificate to be provided along with supply of item.
2. Being a Standardized Item, LENOVO/HP/DELL is the only acceptable makes.
3. The Specification Sheet should be signed and submitted along with the offer, if any deviations you should mention it clearly.

बोली में भाग लेने के लिए पात्रता मानदंड
Eligibility criteria for participating in the bid.

विचार किया जाएगा जो निम्नलिखित पात्रता मानदंडों को पूरा करते हैं।

Offers of bidders who satisfy the following Eligibility Criteria only will be considered

1. स्टैंडर्ड आइटम होने के कारण, सिर्फ LENOVO/HP/DELL मेक ही एक्सेप्टेबल है।
Being a Standardized Item, LENOVO/HP/DELL is the only acceptable makes
2. विक्रेता ने पिछले तीन वित्तीय वर्षों में समान वस्तुओं के लिए ऑर्डर निष्पादित किया हो
Vendor must have executed orders for similar items in the last three financial years
3. समान वस्तुओं के लिए कम से कम 3 प्रतिष्ठित ग्राहकों (अधिमानतः सार्वजनिक क्षेत्र के उपक्रमों/सरकारी संगठनों) के कार्य आदेश की प्रतियां अपलोड होनी चाहिए।
Vendor should have upload work order copies of Minimum 3 Nos of Reputed Customers preferably PSUs/Govt. Organisations for similar items
4. समान वस्तुओं के लिए प्रतिष्ठित संगठनों (अधिमानतः सार्वजनिक क्षेत्र के उपक्रमों) द्वारा जारी किए गए कार्य आदेश की प्रतियां या संतोषजनक प्रदर्शन प्रमाण पत्र दोहराए जाएं।
Repeat works order copies or satisfactory performance certificates issued by reputed organizations preferably PSUs for similar items
5. ग्राहक सूची
Client list

विक्रेता को तकनीकी बोली के साथ उपरोक्त सभी के लिए दस्तावेजी साक्ष्य प्रस्तुत करने होंगे। उक्त श्रेणी के लिए एचओसीएल पंजीकृत विक्रेताओं को बिंदु संख्या ' 2 ' से '5' तक उपरोक्त दस्तावेज प्रस्तुत करने से छूट दी गई है। एमएसएमई वेंडर्स के साथ-साथ स्टार्ट-अप्स भी पिछले टर्नओवर और पिछले अनुभव की शर्त पर छूट के लिए एलिजिबल हैं, बशर्ते वे क्वालिटी और टेक्निकल स्पेसिफिकेशन्स को पूरा करते हों।

Vendor should provide documentary evidences for all the above along with the Technical Bid. HOCL registered vendors for the said category are exempted from furnishing above document as in point nos 2 to 5. MSME vendors as well as starts ups are eligible for relaxation on condition of prior turn over and prior experience subject to meeting of quality and technical specifications.

अनुबंध III ANNEXURE III

ई-बोली प्रस्तुत करने के लिए सामान्य नियम और शर्तें
GENERAL TERMS AND CONDITIONS FOR E BID SUBMISSION

कृपया नीचे दिए गए निर्देशों के अनुसार संलग्न विनिर्देशों और नियमों व शर्तों के अनुरूप अपनी ई-बोली प्रस्तुत करें :-
 Please submit your e-bids conforming to the specifications and the terms and conditions attached as per instructions given below: -

- a. बोलीदाता को बोली संख्या का उल्लेख करते हुए, बोली-विशिष्ट OEM प्राधिकरण प्रस्तुत करना चाहिए।
 BIDDER SHOULD SUBMIT BID SPECIFIC OEM AUTHORIZATION INDICATING THE BID NUMBER
 - b. बोली लगाने वाले का केरल राज्य में एक विधिवत कार्यरत कार्यालय होना चाहिए, जिसके पास अधिकृत GST नंबर हो।
 BIDDER SHOULD HAVE PROPER FUNCTIONING OFFICE IN THE STATE OF KERALA WITH AUTHORISED GST NUMBER
 - c. माल प्राप्तकर्ता के स्थान पर OEM के सर्विस सेंटर की उपलब्धता और उससे संबंधित विवरण, बोली जमा करते समय प्रस्तुत किए जाने चाहिए।
 AVAILABILITY OF SERVICE CENTRE OF OEM IN THE CONSIGNEE LOCATION AND THEIR DETAILS TO BE FURNISHED AT THE TIME OF BID SUBMISSION
 - d. भारत सरकार के दिशानिर्देशों के अनुसार, OEM के लेटरहेड पर 'स्थानीय सामग्री (MII) का प्रमाण पत्र' प्रस्तुत किया जाना है।
 CERTIFICATE OF LOCAL CONTENT(MII) ON OEM LETTER HEAD TO BE PROVIDED AS PER GOVT. OF INDIA GUIDELINES.
 - e. OEM वेबसाइट पर उपलब्ध यूनिट सीरियल नंबर के अनुसार दी गई विशिष्टताएँ, ऑपरेटिंग सिस्टम सहित, बोली की विशिष्टताओं से मेल खानी चाहिए।
 SPECIFICATION AGAINST THE UNIT SERIAL NO AVAILABLE IN OEM WEBSITE SHOULD MATCH BID SPECIFICATION INCLUDING OPERATING SYSTEM
 - f. OEM वेबसाइट के अनुसार स्पेसिफिकेशन में किसी भी तरह के विचलन के कारण पूर्ण/आंशिक अस्वीकृति हो सकती है, या OEM वेबसाइट के साथ स्पेसिफिकेशन के बेमेल होने की सीमा तक कटौती की जाएगी।
 ANY DEVIATIONS IN SPECIFICATION AS PER OEM WEBSITE MAY LEAD TO FULL/PARTIAL REJECTION OR DEDUCTIONS WILL BE IMPOSED TO THE EXTENT OF SPECIFICATION MISMATCH WITH OEM WEBSITE.
 - g. कंसाइनमेंट की शिपिंग से पहले, सत्यापन हेतु उपलब्ध कराई जाने वाली मशीनों के सीरियल नंबर।
 SERIAL NO OF THE MACHINES TO BE PROVIDED FOR VERIFICATION BEFORE SHIPPING THE CONSIGNMENT
1. बोली में निम्नलिखित अनुपालन कथन को इसके अभिन्न अंग के रूप में शामिल किया जाएगा: "हमने इस जांच का हिस्सा बनने वाले खरीद और संबंधित दस्तावेजों की शर्तों और नियमों को पढ़, समझ और स्वीकार कर लिया है और इसके अनुपालन में माल की आपूर्ति करने के लिए सहमत हैं।"
 The bid shall contain as integral part of the same the following compliance statement: "We have read, understood and accepted the terms and conditions of purchase and related documents forming part of this enquiry and agree to supply the goods in compliance with the same."

2. बोलीदाताओं को इस पूछताछ के दस्तावेजों का ध्यानपूर्वक अध्ययन करना चाहिए। पूछताछ में उल्लिखित सभी नियम व शर्तें बोलीदाताओं पर बाध्यकारी होंगी, जब तक कि वे किसी भी बोली को स्वीकार करते समय HOCL द्वारा स्पष्ट रूप से बताई गई किसी भी नियम व शर्त के विपरीत न हों।
Bidders should carefully study the documents of this enquiry. All terms and conditions set out there in the enquiry shall be binding on the bidders unless conflicting with any terms and conditions expressly stated by HOCL while accepting any bid, in the event of such acceptance.
3. बोलियां प्राप्त और खोलने की नियत तारीख से न्यूनतम 60 दिनों के लिए वैध होंगी।
Bids shall be valid for a minimum of 60 days from the due date for receipt and opening of the bids.
4. उत्पाद का विनिर्देश: प्रस्तावित उत्पाद का विनिर्देश तकनीकी बोली के साथ अपलोड किया जाएगा।
Specification of the Product: Specifications offered product shall be uploaded along with technical bid.
5. भुगतान शर्तें होंगी: GeM मानक भुगतान शर्तें।
Payment terms shall be: GeM standard Payment terms.
6. यदि एचओसीएल चाहे, तो निविदाकर्ता को अपने कार्यस्थल पर सामग्री के निरीक्षण के लिए सहमत होना होगा। यह निरीक्षण एचओसीएल के प्रतिनिधि, किसी तृतीय पक्ष या संयुक्त रूप से किया जा सकता है।
Tenderer should agree for inspection of material at their site, if desired by HOCL. The inspection may be carried out by the representative of HOCL or by a third party or jointly.
7. निविदाकर्ता को बोली में प्रस्तुत सामग्री का जीएसटीआईएन नंबर एवं एचएसएन कोड अवश्य बताना होगा।
The Tenderer must specify their GSTIN No& HSN code of material offered in the BID.
8. सफल निविदाकर्ता, यदि एचओसीएल चाहे, तो आदेश के संतोषजनक निष्पादन हेतु आदेश के 21 दिनों के भीतर आदेश मूल्य के 5% के बराबर राशि सुरक्षा जमा के रूप में जमा करेगा। एचओसीएल द्वारा इस राशि पर कोई ब्याज नहीं दिया जाएगा। यदि लागू हो, तो पक्षकार के लिखित अनुरोध पर 60 दिनों के भीतर सुरक्षा जमा राशि वापस कर दी जाएगी।
The successful tenderer shall, if so desired by HOCL, deposit an amount equivalent to 5% of the value of order as security deposit within 21 days of the order towards satisfactory execution of the order. No interest will be paid on this amount by HOCL. SD, if applicable, will be refunded within 60 days against written request from party.
9. 15 दिनों के भीतर डिलीवरी। डिलीवरी का कार्यक्रम HOCL द्वारा दिया जाएगा और आप उस कार्यक्रम के अनुसार आपूर्ति की व्यवस्था करने के लिए जिम्मेदार होंगे। यदि आपूर्तिकर्ता निर्धारित अवधि के भीतर माल की डिलीवरी करने में विफल रहता है, तो HOCL, यदि HOCL चाहे, तो HOC के विवेकानुसार, आपूर्तिकर्ता के लंबित बिलों या किसी अन्य बिल से प्रति सप्ताह बकाया माल की कीमत का 0.5% जुर्माना वसूलने का अधिकारी होगा, जो अधिकतम 5% तक हो सकता है।
Delivery within 15 days. The delivery schedule shall be given by HOCL and you shall be responsible for arranging supplies as per the schedule. In case the supplier fails to deliver the consignment within the period prescribed, HOCL shall be entitled, if so desired by HOCL, to recover from supplier's pending bills against the order or from any other bills a penalty of 0.5% of the price of the goods in arrears per week at discretion of the HOC subject to maximum of 5%.
10. आपूर्ति के साथ निर्माता का मूल या सत्यापित परीक्षण प्रमाणपत्र, मूल गारंटी प्रमाणपत्र, मूल चित्र आदि, जैसा भी लागू हो, प्रदान किया जाएगा।
Manufacturers test certificate in original or attested, guarantee certificates in original, drawings in original etc. as applicable shall be provided along with the supply.

11. निविदाकर्ता, जहाँ भी आवश्यक हो, आवश्यक कैटलॉग/ड्राइंग/वस्तुओं के विस्तृत विवरण संलग्न कर सकता है। साथ ही, प्रस्तावित वस्तु का मेक/मॉडल भी स्पष्ट रूप से निर्दिष्ट करें।

Tenderer may attach necessary catalogues/drawings/detailed specifications of the items wherever required. Also clearly specify the make/model of the item offered.

12. सार्वजनिक क्षेत्र के उपक्रमों/लघु उद्योग इकाइयों आदि के लिए क्रय प्राथमिकताएँ, बयाना राशि/स्थायी जमा छूट आदि भारत सरकार के समय-समय पर जारी निर्देशों के अनुसार लागू होंगी। इसके लिए, निविदाकर्ता को अपने प्रस्ताव में ही सहायक दस्तावेजों के साथ अपनी पात्रता का दावा करना होगा।

Purchase preferences, EMD/SD Exemption etc for PSUs/SSI units etc will be applicable as per GOI directives from time to time. For this, the tenderer should claim their eligibility along with the supporting documents in their offer itself.

13. बोली को अस्वीकार करने का अधिकार: एचओसीएल किसी भी बोली को निम्नलिखित कारणों से अस्वीकार करने का अधिकार सुरक्षित रखता है: (क) विक्रेता द्वारा उपरोक्त बोली प्रक्रिया का पालन न करना (ख) विक्रेता का एचओसीएल को तकनीकी रूप से स्वीकार्य न होना (ग) तकनीकी वाणिज्यिक बोली के साथ ईएमडी भुगतान विवरण प्रस्तुत न करना या निर्धारित राशि से कम ईएमडी का भुगतान करना (घ) विक्रेता का निविदा की सामान्य शर्तों से सहमत न होना। (ङ) मांगे गए किसी विशेष दस्तावेज को संलग्न न करना (च) कोई अन्य वैध कारण।

RIGHT TO REJECT A BID: HOCL reserves the right to reject any bid due to reasons such as (a) Vendor not following above bidding procedures (b) Vendor not being technically acceptable to HOCL (c) Non submission of EMD payment details with the techno commercial bid or EMD paid being lesser than the stipulated amount (d) Vendor not agreeing with the general conditions of the tender. (e) Not enclosing any particular documents asked for (f) Any other valid reasons.

14. मूल्य: उद्धृत मूल्य अम्बालामुगल, एर्नाकुलम जिला, केरल राज्य स्थित हमारे कारखाने में डिलीवरी के लिए होगा। विक्रेता द्वारा उद्धृत मूल्य अनुबंध अवधि के दौरान स्थिर रहेगा।

PRICE: The price quoted shall be for delivery at our factory at Ambalamugal, Ernakulam District, Kerala state. The price quoted by the vendor shall remain firm during the period of contract.

15. भारत के साथ भूमि सीमा साझा करने वाले बोलीदाता से खरीद पर प्रतिबंध

1. भारत के साथ भूमि सीमा साझा करने वाले किसी भी देश का बोलीदाता बोली लगाने के लिए तभी पात्र होगा जब वह उद्योग एवं आंतरिक व्यापार संवर्धन विभाग (DPIIT) में पंजीकृत हो। (कृपया कार्यालय जापन संख्या 6/18/2019-PPD दिनांक 23 जुलाई 2020 देखें) ऐसे बोलीदाताओं को निविदा के साथ पंजीकरण प्रमाणपत्र की वैध प्रति प्रस्तुत करनी होगी। हालाँकि, पंजीकरण की उक्त आवश्यकता उन देशों के बोलीदाताओं पर लागू नहीं होगी जिन्हें भारत सरकार ने ऋण दिया है या जिनमें भारत सरकार परियोजनाओं के विकास में लगी हुई है। बोलीदाता विदेश मंत्रालय की वेबसाइट पर उपलब्ध ऐसे देशों की अद्यतन सूची से स्वयं को अवगत करा सकते हैं।

2. सभी बोलीदाताओं को बोली के साथ अनुलग्नक VI में दिए गए प्रारूप के अनुसार उपरोक्त खंड के संबंध में अनुपालन प्रमाण पत्र प्रस्तुत करना होगा।

Restriction on procurement from Bidder who shares the land border with India

1. Any bidder from a country which shares a land border with India will be eligible to bid, only if the bidder is registered with the Department for promotion of Industry and Internal Trade (DPIIT). (Pl. refer office Memorandum no. 6/18/2019-PPD dated 23rd July 2020) Such bidders should submit the valid copy of registration certificate along with tender. However, the said requirement of registration will not be applicable to bidders from those country to which Govt. of India has extended lines of credit or in which Govt. of India is engaged in development of projects. Bidders may appraise themselves of the updated lists of such countries available in the website of Ministry of External Affairs.

2. All Bidders shall furnish compliance certificate with respect to above clause as per the format in Annexure VI along with the bid

16. विवादों का मध्यस्थता: -

इस निविदा/समझौते/क्रय आदेश/कार्य आदेश से उत्पन्न, इसके अंतर्गत या इससे संबंधित सभी विवादों, मतभेदों, प्रश्नों और दावों का पक्षों के बीच आपसी चर्चा के माध्यम से सौहार्दपूर्ण ढंग से निपटारा किया जाएगा। यदि पक्ष 21 दिनों के भीतर आपसी परामर्श से विवाद को सुलझाने में विफल रहते हैं, तो ऐसे विवाद, मतभेद, प्रश्न या दावे किसी भी पक्ष द्वारा मध्यस्थता के माध्यम से समाधान के लिए भारत अंतर्राष्ट्रीय मध्यस्थता केंद्र या मध्यस्थों के पैनल में से पक्षों द्वारा परस्पर सहमत एकमात्र मध्यस्थ के पास भेजे जाएंगे। मध्यस्थता का पुरस्कार अंतिम होगा और पक्षों पर बाध्यकारी होगा। मध्यस्थता का स्थान कोच्चि, केरल, भारत में होगा और मध्यस्थता की कार्यवाही भारत अंतर्राष्ट्रीय मध्यस्थता केंद्र अधिनियम 2019 / भारतीय मध्यस्थता और सुलह अधिनियम 1996 या वर्तमान में लागू किसी वैधानिक संशोधन या पुनः अधिनियमन के अनुसार कोच्चि, केरल, भारत में आयोजित की जाएगी।

जब अनुबंध विदेशी विक्रेता के साथ होता है, तो विक्रेता के पास भारत अंतर्राष्ट्रीय मध्यस्थता केंद्र अधिनियम 2019 / भारतीय मध्यस्थता और सुलह अधिनियम, 1996 / UNCITRAL (अंतर्राष्ट्रीय व्यापार कानून मध्यस्थता पर संयुक्त राष्ट्र आयोग) मध्यस्थता नियमों के प्रावधानों के अनुसार मध्यस्थता चुनने का विकल्प होता है।

ARBITRATION OF DISPUTES: -

All disputes, differences, questions and claims arising out of, under or touching upon this Tender /Agreement/ Purchase Order/ Work Order shall be settled amicably between the parties through mutual discussion. If the parties fail to resolve the dispute by such mutual consultation within 21 days, then such disputes, difference, questions or claims shall be referred for resolution through arbitration by either of the parties to the India International Arbitration Centre or a Sole Arbitrator mutually agreed upon by the parties from a panel of arbitrators. The award of Arbitration shall be final and binding on the parties. The seat of the Arbitration shall be at Kochi, Kerala, India and the proceedings of the arbitration shall be held at Kochi, Kerala, India in accordance with the India International Arbitration Centre Act 2019 / Indian Arbitration & Conciliation Act 1996 or any statutory modification or re-enactment thereof for the time being in force.

When the contract is with foreign vendor, the vendor has the option to choose arbitration in accordance with the provisions of The India International Arbitration Centre Act 2019 / The Indian Arbitration and Conciliation Act, 1996 / UNCITRAL (United Nations Commission on International Trade Law Arbitration) Arbitration Rules."

17. क्षेत्राधिकार :- इस अनुबंध के अंतर्गत या इसके संबंध में उत्पन्न होने वाले सभी प्रश्न, विवाद या मतभेद केवल एर्नाकुलम, केरल, भारत के न्यायालयों के अनन्य क्षेत्राधिकार के अधीन होंगे।

JURISDICTION: - All questions, disputes or differences arising under or in connection with this contract shall be subject to the exclusive jurisdiction of the courts in Ernakulam, Kerala, India only.

18. बोली के सभी पृष्ठों पर हस्ताक्षर और मुहर लगाना: - विक्रेता को प्रस्तुत बोलियों के सभी पृष्ठों को विधिवत भरना होगा, हस्ताक्षर करना होगा और मुहर लगानी होगी, अन्यथा बोलियां अस्वीकृत कर दी जाएंगी।

SIGNING AND SEALING ON ALL PAGES OF BID: - The vendor shall duly fill, sign and seal on all the pages of the bids submitted failing which bids are liable to be rejected.

19. एमएसएमई व्यवसाय के विकास में सहायता के लिए सामान्य जानकारी :-

भारत सरकार एमएसएमई व्यवसायों की गुणवत्ता और स्थिरता को बढ़ाने के लिए दो उत्कृष्ट अवसर प्रदान करती है - जेडईडी प्रमाणन (शून्य दोष शून्य प्रभाव) और एमएसएमई प्रतिस्पर्धी (लीन) योजना - दोनों को उत्पाद की

गुणवत्ता में सुधार, प्रतिस्पर्धात्मकता बढ़ाने और सरकारी लाभों तक पहुंच प्रदान करने के लिए डिज़ाइन किया गया है।

पात्र एमएसएमई ऑनलाइन पोर्टल: <https://zed.msme.gov.in/> के माध्यम से आवेदन कर सकते हैं।
<https://lean.msme.gov.in/> .

GENERAL INFORMATION TO SUPPORT THE GROWTH OF MSME BUSINESS: -

" The Government of India offers two excellent opportunities to elevate the quality and sustainability of MSME businesses—the ZED Certification (Zero Defect Zero Effect) and the MSME Competitive (Lean) Scheme—both designed to improve product quality, enhance competitiveness, and provide access to government benefits."

Eligible MSMEs shall apply through online portal: <https://zed.msme.gov.in/> <https://lean.msme.gov.in/>.

अनुबंध IV-A ANNEXURE IV-A

वाणिज्यिक शब्द प्रारूप COMMERCIAL TERM FORMAT

(कृपया नीचे दिए गए विवरण को अपने लेटर हेड में भरें और अपनी बोली के साथ अपलोड करें)
(Please fill up the details mentioned below in your letter head and upload along with your bid)

<p>जेम पोर्टल के माध्यम से ऑफर के लिए (केवल जेम मानक नियम और शर्तों के अनुसार, कोई विचलन की अनुमति नहीं होगी) FOR OFFERS THROUGH GEM PORTAL (AS PER GEM STANDARD TERMS AND CONDITIONS ONLY, NO DEVIATION WILL BE ALLOWED)</p>	<p>भुगतान की अवधि साइट पर सामग्री की प्राप्ति और स्वीकृति के 10 दिनों के भीतर है PAYMENT TERM IS WITHIN 10 DAYS OF RECEIPT AND ACCEPTANCE OF MATERIAL AT SITE</p> <p>उद्धृत दर में जीएसटी और साइट पर सामग्री पहुंचाने का भाड़ा शुल्क शामिल होना चाहिए RATE QUOTED SHOULD BE INCLUSIVE OF GST AND FREIGHT CHARGES TO DELIVER THE MATERIAL AT SITE</p>
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क्रम संख्या Sl.No	आवश्यक विवरण DETAILS REQUIRED	
1	संगठन का नाम और पता Name and Address of Organization	
2	फोन नंबर Phone No	
3	जीएसटीआईएन GSTIN	
4	पत्राचार के लिए ई-मेल आईडी E-mail id for correspondence	
5	संपर्क व्यक्ति का नाम और मोबाइल नंबर Contact Person Name and Mobile No	
6	क्या एमएसएमई/एनएसआईसी के साथ पंजीकृत हैं (यदि हां तो कृपया दस्तावेजी प्रमाण संलग्न करें): Whether registered with MSME/NSIC (If so, pl. enclose documentary proof):	
7	क्या प्रस्तावित वस्तु का निर्माता Whether manufacturer of offered item	<input type="radio"/> हाँ Yes <input type="radio"/> नहीं No
8	ऑफर की वैधता Validity of offer	
9	वितरण अवधि Delivery period	
10	आपूर्ति के साथ प्रदान किए गए प्रमाण पत्र, यदि कोई हो Certificates provided along with supply, if any	<input type="radio"/> हाँ Yes <input type="radio"/> नहीं No
11	विनिर्देश में विचलन, यदि कोई हो Deviation in specification, if any	

मैं/हम यहां पुष्टि करते हैं कि मुझे/हमें अतीत में किसी भी सार्वजनिक क्षेत्र के उपक्रम/सरकारी संगठन द्वारा काली सूची में नहीं डाला गया है।

I/We here by confirm that, I/We have not been blacklisted in the past by any Public Sector Undertakings/ Government organizations.

हस्ताक्षर और मुहर Signature and Stamp

(कृपया इस शीट को भरें और वाणिज्यिक/तकनीकी बोली में जमा करें)
(KINDLY FILL THIS SHEET AND SUBMIT IN -COMMERCIAL/TECHNICAL BID)

बोलीदाता का नाम Name of Bidder:		
क्रम संख्या Sl. No.	वाणिज्यिक खंड Commercial Clauses	बोलीदाता की पुष्टि (कृपया अपनी पुष्टि के आगे v लगायें) Bidder Confirmation (Please put v in front of your confirmation)
1	क्या बोलीदाता (स्वामित्व संस्था, साझेदारी फर्म, कंपनी) वर्तमान में अवकाश सूची/काली सूची/डी-लिस्टेड में है या किसी सार्वजनिक क्षेत्र के उपक्रम/सरकारी संगठन में अवकाश सूची/काली सूची/डी-लिस्टेड में रखा गया है। यदि हाँ, तो विवरण दें। Whether bidder (a proprietary concern, Partnership Firm, Company) is currently on holiday list/black list/de-listed or has been put on holiday/blacklisted/de-listed at any PSU/govt. Organization. If so, give details.	<input type="checkbox"/> हाँ, हम अवकाश सूची/काली सूची/डी-सूची में हैं Yes, We are on holiday List/Black List/De-List <input type="checkbox"/> नहीं No
2i	क्या पार्टी सूक्ष्म/लघु/मध्यम उद्यम अधिनियम 2006 के अंतर्गत पंजीकृत है (कृपया प्रमाण प्रस्तुत करें) Whether the party is registered under Micro/Small/Medium Enterprises act 2006 (Please furnish the proof)	<input type="checkbox"/> सूक्ष्म Micro <input type="checkbox"/> मध्यम Medium <input type="checkbox"/> छोटा Small <input type="checkbox"/> नहीं No
2-ii	एमएसई बोलीदाता की स्थिति Status of MSE Bidder	<input type="checkbox"/> निर्माता Manufacturer <input type="checkbox"/> सेवाएँ Services <input type="checkbox"/> लागू नहीं Not Applicable
2-iii	क्या एमएसई बोलीदाता स्वयं द्वारा निर्मित उत्पाद की पेशकश कर रहा है? Whether MSE bidder is offering product manufactured by him/her	<input type="checkbox"/> हाँ Yes <input type="checkbox"/> नहीं No
3i	सभी एमएसई बोलीदाताओं को सीपीपी पोर्टल पर अपना यूएम नंबर पंजीकृत/घोषित करना होगा और इस पंजीकरण/घोषणा की प्रति प्रस्ताव के साथ संलग्न करनी होगी; ऐसा न करने पर ऐसे बोलीदाता एमएसएमई आदेश, 2012 के लिए पीपी नीति के अनुसार लाभ नहीं उठा पाएंगे। <u>एसएसआई/एमएसएमई/एनएसआईसी/यूएम/डीआईसी पंजीकरण प्रमाणपत्र</u> All MSE bidders shall register / declare their UAM Number on CPP Portal and copy of this registration / declaration shall be attached with the offer; failing which such bidders will not be able to enjoy benefits as per PP Policy for MSME order, 2012. <u>SSI/MSME/NSIC/UAM /DIC registration certificate</u>	<input type="checkbox"/> यू एम नंबर का उल्लेख करें Mention UAM Number <input type="checkbox"/> लागू नहीं Not Applicable
3-ii	खंड संख्या 3i के विरुद्ध वैध दस्तावेज़ प्रस्तुत किया गया Submitted valid document against clause no 3i	<input type="checkbox"/> प्रस्तुत Submitted <input type="checkbox"/> लागू नहीं Not Applicable

4i	क्या "एमएसएमई" उद्यम का स्वामी एससी/ एसटी वर्ग से है (कृपया सक्षम प्राधिकारी द्वारा जारी जाति प्रमाण पत्र संलग्न करें) Whether the proprietor of "MSME" enterprise is from SC/ST category (Please attach caste certificate issued by competent authority)	<input type="checkbox"/> हाँ Yes <input type="checkbox"/> नहीं No
4ii	क्या "एमएसएमई" उद्यम की मालिक महिला है (अर्थात महिला स्वामित्व, या साझेदारी/निजी लिमिटेड कंपनियों के मामले में न्यूनतम 51% शेयर धारक) Whether the proprietor of "MSME" enterprise is woman (i.e. Woman proprietorship, or holding minimum 51% shares in case of Partnership/Private Limited Companies)	<input type="checkbox"/> हाँ Yes <input type="checkbox"/> नहीं No
4iii	खंड संख्या 4ii के विरुद्ध प्रस्तुत प्रमाण पत्र Submitted certificate against clause no 4ii	<input type="checkbox"/> प्रस्तुत Submitted <input type="checkbox"/> लागू नहीं Not Applicable
5	<p>पूछताछ के सभी नियमों और शर्तों से सहमत: इसके द्वारा यह कहा जाता है कि प्रस्तुत उद्धरण/प्रस्ताव जांच के विरुद्ध जारी किए गए दस्तावेजों के पूर्ण अनुपालन में है और यह भी पुष्टि की जाती है कि जांच के अनुसार सभी नियमों और शर्तों से कोई विचलन नहीं है। जांच दस्तावेजों में उल्लिखित एचओसीएल के मानक नियमों और शर्तों को अस्वीकार करने या उनसे विचलन करने पर प्रस्ताव को अस्वीकार किया जा सकता है, स्पष्टीकरण के लिए कोई पत्राचार नहीं किया जाएगा।</p> <p>AGREED TO ALL TERMS AND CONDITIONS OF ENQUIRY: It is hereby stated that the quotation/offer submitted is in full compliance with the documents issued against the enquiry and also further confirmed that there is no deviation from all the terms and conditions as per the enquiry. Non-acceptance or deviation to HOCL's standard terms and conditions mentioned in enquiry documents may lead to rejection of offer, no correspondence shall be done for clarifications</p>	<input type="checkbox"/> सहमत Agreed <input type="checkbox"/> सहमत नहीं Not Agreed
<p>दिनांक DATE: बोलीदाता के हस्ताक्षर और मुहर SIGN AND STAMP OF BIDDER</p>		

अनुबंध IV-सी ANNEXURE IV-C

वाणिज्यिक शब्द प्रारूप-सी COMMERCIAL TERM FORMAT-C

निविदा संख्या _____ के विरुद्ध बोली के साथ प्रस्तुत किया जाने वाला अनुबंध
Annexure to be submitted along with the bid against Tender No. _____
(कृपया वाणिज्यिक/तकनीकी बोली के साथ भरें और जमा करें)
(KINDLY FILL AND SUBMIT ALONG WITH COMMERCIAL/TECHNICAL BID)

बोलीदाता का नाम: NAME OF BIDDER:

क्रमांक Sr. No.	वाणिज्यिक खंड COMMERCIAL CLAUSES	बोलीदाता की पुष्टि (कृपया √ लगाएं) BIDDER CONFIRMATION (PLEASE PUT √)
1	कृपया बताएं कि क्या आप क्लास-I/क्लास-II के स्थानीय आपूर्तिकर्ता हैं। (कृपया नीचे दी गई परिभाषा देखें) Please mention whether you are a Class-I/Class II Local supplier.(Please see the definition given below)	कक्षा I Class I कक्षा II Class II
2	स्थानीय सामग्री का प्रतिशत (%) निर्दिष्ट करें. Specify the percentage (%) of local content.	_____ %
3	उस स्थान का विवरण जहां स्थानीय मूल्य संवर्धन किया गया है। Details of location at which the local value addition is made.	
4	उल्लेख करें कि क्या प्रस्तुत उत्पाद किसी विदेशी निर्माता से लाइसेंस के तहत भारत में निर्मित है, जिसके पास बौद्धिक संपदा अधिकार हैं और क्या कोई प्रौद्योगिकी सहयोग समझौता / प्रौद्योगिकी हस्तांतरण समझौता है। Mention whether the product offered is manufactured in India under a license from a foreign manufacturer who hold intellectual property rights and there is a technology collaboration agreement / Transfer of technology agreement	हां Yes / नहीं No

स्थानीय सामग्री की स्व-घोषणा SELF DECLARATION OF LOCAL CONTENT

हम एतद्वारा घोषणा करते हैं कि क्रम संख्या 2 के सामने उल्लिखित स्थानीय सामग्री का प्रतिशत (%) _____% है। हम यह भी समझते हैं कि गलत स्व-घोषणाएँ और ऑडिटर प्रस्तुत करना सामान्य वित्तीय नियमों के नियम 175(1)(i)(h) के अंतर्गत सत्यनिष्ठा संहिता का उल्लंघन होगा, जिसके लिए बोलीदाता या उसके उत्तराधिकारियों को सामान्य वित्तीय नियमों के नियम 151(iii) के अनुसार दो वर्ष तक के लिए प्रतिबंधित किया जा सकता है। साथ ही, कानून के अंतर्गत अनुमत अन्य कार्रवाइयाँ भी की जा सकती हैं।
We hereby declare that the percentage (%) of local content specified against mentioned against Sr.No.2 is _____%. We also understand that submitting False self-declarations and auditors will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a Bidder or its successors can be debarred for up to Two Years as per the Rule 151 (iii) of the General. Financial Rules along with such other actions as may be permissible under Law.

परिभाषाएं Definitions

स्थानीय सामग्री: - भारत में जोड़े गए मूल्य की मात्रा (खरीदी गई वस्तु का कुल मूल्य घटा वस्तु में आयातित सामग्री का मूल्य (सभी सीमा शुल्क सहित) कुल मूल्य के अनुपात के रूप में, प्रतिशत में)।

Local Content: - The amount of value added in India (Total value of item procured minus the value of imported content in the item (including all customs duties) as a proportion of total value, in percentage.

वर्ग I स्थानीय आपूर्तिकर्ता: - आपूर्तिकर्ता या सेवा प्रदाता जिसके क्रय हेतु प्रस्तुत माल, सेवा या कार्य में स्थानीय सामग्री 50% के बराबर या उससे अधिक है।

Class I Local Supplier: - Supplier or service provider whose goods, services or works offered for procurement has local content equal to or more than 50%.

वर्ग II स्थानीय आपूर्तिकर्ता: - आपूर्तिकर्ता या सेवा प्रदाता जिसके क्रय हेतु प्रस्तुत माल, सेवा या कार्य में स्थानीय सामग्री 20% से अधिक किन्तु 50% से कम है।

Class II Local Supplier: - Supplier or service provider whose goods, services or works offered for procurement has local content more than 20% but less than 50 %.

क्रय वरीयता: - लागू सरकारी आदेश के अनुसार होगी।

Purchase Preference: - Will be as per the applicable Government order.

तारीख DATE

हस्ताक्षर और मुहर SIGNATURE AND STAMP

अनुबंध-V ANNEXURE-V

बोली सुरक्षा घोषणा
BID SECURITY DECLARATION

निविदा संख्या _____ के विरुद्ध बोली के साथ प्रस्तुत किया जाने वाला अनुलग्नक

ANNEXURE TO BE SUBMITTED ALONG WITH THE BID AGAINST TENDER NO _____

मैं/हमएतद्वारा

घोषणा करता/करती हूँ कि:

I/We.....hereby declare that:

1. मैं निर्धारित अवधि/वैधता अवधि के भीतर निविदा को रद्द नहीं करूंगा या उद्धृत दरों में वृद्धि नहीं करूंगा।
I will not revoke the tender within the stipulated period/ validity period OR increase the quoted rates.
2. क्रय आदेश प्राप्त होने पर मैं काम शुरू कर दूंगा।
I will commence the work on receipt of Purchase Order.
3. मैं निविदा की वैधता अवधि के दौरान निविदा को वापस नहीं लूंगा, उसमें संशोधन नहीं करूंगा, या किसी भी प्रकार से निविदा को क्षति नहीं पहुंचाऊंगा या उसका मूल्य कम नहीं करूंगा।
I will not withdraw or amend the tender or impair or derogate from the tender in any respect within the period of validity of the tender.
4. मैं निर्दिष्ट अवधि के भीतर आवश्यक निष्पादन सुरक्षा प्रस्तुत करूंगा।
I will furnish the required performance security within the specified period.

बोली लगाने वाले का नाम और पता
NAME AND ADDRESS OF THE BIDDER

जगह PLACE:

तारीख DATE:

बोली लगाने वाले के हस्ताक्षर और मुहर
SIGNATURE AND STAMP OF THE BIDDER

भारत के साथ भूमि सीमा साझा करने वाले देशों के विक्रेताओं का डीपीआईआईटी के साथ अनिवार्य पंजीकरण संबंधी**धारा का अनुपालन****COMPLIANCE TO CLAUSE W.R.T MANADATORY REGISTRATION OF VENDORS FROM COUNTRIES SHARING LAND BORDER WITH INDIA, WITH DPIIT**

तारीख: Date:

जिस किसी को भी इससे सरोकार हो**TO WHOMSOEVER IT MAY CONCERNS**

भारत के साथ भूमि सीमा साझा करने वाले देश के बोलीदाता से खरीद पर प्रतिबंध शीर्षक वाला खंड पढ़ा है।

"I have read The clause titled restrictions on procurement from a bidder of a country which shares a land border with India.

मैं प्रमाणित करता/करती हूँ कि मेसर्स (बोलीदाता का नाम) ऐसे देश से नहीं है

I certify that M/s.....(Name Bidder) is not from such a country

या | Or

मैं एतद्वारा प्रमाणित करता/करती हूँ कि मेसर्स (बोलीदाता का नाम) उस देश से है जिसकी सीमा भारत के साथ लगती है और वह इस संबंध में सभी आवश्यकताओं को पूरा करता है तथा विचार किए जाने के योग्य है। इसके साथ वैध पंजीकरण प्रमाणपत्र संलग्न है।

I hereby certify that M/s.(name of Bidder) is from a country which shares land border with India and fulfills all requirements in this regard and is eligible to be considered. Enclosed herewith Valid Registration Certificate

या | Or

मैं एतद्वारा प्रमाणित करता/करती हूँ कि मेसर्स (बोलीदाता का नाम) ऐसे देश से हैं जिसकी सीमा भारत के साथ लगती है। हालाँकि, पंजीकरण की यह आवश्यकता उन बोलीदाताओं पर लागू नहीं होगी जिन्हें भारत सरकार ने ऋण दिया है या जहाँ भारत सरकार परियोजनाओं के विकास में लगी हुई है। इस संबंध में दस्तावेज़ी साक्ष्य संलग्न हैं।

I hereby certify that M/s..... (Name of Bidder) is from such a country which shares land border with India, however the said requirement of registration will not be applicable to bidders as Govt. of India has extended lines of credit or in which Govt. of India is engaged in development of projects. Enclosed herewith documentary evidence in this regard

हम पुष्टि करते हैं कि यदि यह सिद्ध हो जाता है कि इस अनुबंध के लिए प्रतिस्पर्धा करते समय हमने उपरोक्त खंड के अनुसरण में कोई गलत जानकारी प्रदान की है तो हमारी बोली अस्वीकार कर दी जाएगी।

We confirm that if it is established that we have provided any false information in pursuance to above clause, while competing for this contract then our Bid shall be rejected.

हम पुष्टि करते हैं कि यदि यह सिद्ध हो जाता है कि इस अनुबंध के लिए प्रतिस्पर्धा करते समय हमने उपरोक्त खंड के अनुसरण में कोई गलत जानकारी प्रदान की है तो हमारी बोली अस्वीकार कर दी जाएगी।

We further confirm that, if it is established that we have not complied with terms of aforesaid clause, during execution of contract, this would be a sufficient ground for immediate termination of the contract as per tender provision and shall be dealt accordingly

बोली लगाने वाले का नाम Name of the Bidder

बोली लगाने वाले की मुहर और हस्ताक्षर Stamp & Signature of the Bidder