



## HINDUSTAN ORGANIC CHEMICALS LIMITED

(A Government of India Enterprise)

AMBALAMUGAL, Ernakulam District, PIN - 682 302.

Phone: (0484) 2720911, FAX No. (0484) 2720893

### **E- TENDER NOTICE**

HOCL Invites e-Bids under the two-bid system for the following work:

Sl. No.	Description of Item and Tender No.
1	<b>CONTRACT FOF SECURITY ARRANGEMENTS IN HOC TOWNSHIP</b>  <b>HOCL Tender No.PAD/2019/00002 DTD.10.07.2019</b>  <b>NIC Tender ID No.: 2019_HOCL_485206_1</b>

Tender documents may be downloaded from [www.hoclkochi.com](http://www.hoclkochi.com) or [www.eprocure.gov.in](http://www.eprocure.gov.in).

Interested parties may please get registered with NIC e-procurement portal (URL: <https://eprocure.gov.in>) to participate in the tender. Tenders submitted other than through online procedure specified will not be accepted. Please visit the above sites regularly for any addendum/ corrigendum/extension before submitting the offers.

Please submit your e-bids under the **two-bid system** conforming to the specifications and the terms and conditions.

Due Date & Time for Bid Submission: **24.07.2019**, 14:00:00 Hours.

For and on behalf of

**Hindustan Organic Chemicals Limited (GSTIN: 32AAACH2663P1ZG)**  
**(CIN: L99999MH1960GOIO11895)**

D.SINDHU  
GENERAL MANAGER (P&A)

M/s.

Dear Sir,

Hindustan Organic Chemicals Limited (HOCL) is a Government of India Undertaking manufacturing Phenol, Acetone & Hydrogen Peroxide at its plant at Kochi, Kerala, India. HOCL invites e-tenders for **CONTRACT FOR SECURITY ARRANGEMENTS IN HOC TOWNSHIP**. HOCL has entered into an agreement with **M/s. NIC (National Informatics Center)** for e-procurement through their portal <https://eprocure.gov.in>. You may please get registered as a vendor with NIC for participating in this tender.

**Tender documents are uploaded in HOCL website [www.hoclkochi.com](http://www.hoclkochi.com) and <https://eprocure.gov.in>.**

Index of documents enclosed is attached herewith. You are requested to kindly go through the (i) Scope of work (ii) General instruction to bidders for online bid submission (III) General conditions of contract and (iv) Technical bid , in detail before preparing/submitting your tender.

You may submit your offer on two-bid system online before the due date and time specified.

Thanking you,

Yours Faithfully,

For Hindustan Organic Chemicals Limited (GSTIN: 32AAACH2663P1ZG)

D.SINDHU  
GENERAL MANAGER (P&A)

**OPEN TENDER NOTICE FOR SECURITY ARRANGEMENTS IN HOC**  
**TOWNSHIP**

<b>INDEX</b>		
<b>1</b>	Scope of work	Annexure-I
<b>2</b>	General instructions to the bidders for Online Bid submission	Annexure-II
<b>3</b>	General Conditions of Contract	Annexure-III
<b>4</b>	TECHNICAL BID (FORM – A) (To enable us to ascertain the capabilities of the vendor.)	Annexure-IV

**HINDUSTAN ORGANIC CHEMICALS LIMITED**

(A Government of India Enterprise)  
Ambalamugal P.O.,Ernakulam District, Kerala - 682 302.

**HOCL Tender No.PAD/2019/00002 DTD.10.07.2019**

**SECURITY ARRANGEMENTS IN HOC TOWNSHIP**

**SCOPE OF WORK**

***THIS DOCUMENT TO BE SIGNED AND SEALED BY BIDDER ON ALL PAGES AND SUBMITTED  
ALONG WITH THE E-TENDER***

**SCOPE OF WORK**

**SECURITY ARRANGEMENTS**

1. The Security Contractor shall be completely responsible for protecting the properties and assets of HOCL at its Township at Irimpanam, Ernakulam Dist, Kerala.
2. The Contractor will be responsible for
  1. Checking the incoming and outgoing vehicles, employees, occupants and visitors.
  2. Reception and guiding of visitors.
  3. Internal investigation in case of thefts, pilferages etc. as and when these occur.
  4. Operation of telephone system, lighting systems and maintenance of registers kept for said purpose.
  5. Maintenance of records / registers for the incoming vehicles, labours, visitors , trade people etc.
3. The Contractor shall provide security arrangements for all the 24 hours of the day with **properly trained ex-service personnel**. The working schedule of security personnel will be 8 hours a day.
4. The total number of personnel required per shift will **be 3(three)** who will be deployed as required by HOCL.
5. The total number of personnel required per day will be **9(Nine)**.
6. Contractor shall be responsible during the period of the contract, to protect equipment, materials and assets of HOCL Township and also to check the incoming and outgoing vehicles, employees, staff, others and visitors, reception and guiding of visitors, internal investigation of thefts, pilferages etc. as and when occur, to provide protection to the VIPs and executives of HOCL at the time of trouble and turmoil, operate the yard/street/ lighting systems, maintaining security registers and all

ancillary or incidental works for better effective and tight security system and to comply with all instructions or orders issued by HOCL from time to time in this matter and for this purpose to deploy to the unit at Ambalamugal, at its responsibility and expense required/ sufficient number of competent security personnel.

**7. OBLIGATIONS, RESPONSIBILITIES AND LIABILITIES OF THE CONTRACTOR.**

- 1 The contractor understands, recognizes and agrees that it is its obligation, responsibility and liability.
- 2 To deploy security personnel at HOCL, Township per day as shown below:  
Security Guards : 09 ( 3 X 3 shift together) ( unarmed)

**Shift Timing:**

The Shift timing for Security Guards will be as follows:

A Shift - 06.00 Hrs to 14.00 Hrs.  
B Shift - 14.00 Hrs to 22.00 Hrs  
C Shift - 22.00 Hrs to 06.00 Hrs.

Maximum Age limit of Guards: **58 years.**

3. To deploy additional number of Security personnel depending on additional requirements on account of tightening security function and other outside security requirements as and when required. HOCL RESERVES THE RIGHT TO REDUCE/INCREASE THE NUMBER OF GUARDS TO BE ENGAGED, CHANGE THE SHIFT TIMINGS AND DEPLOYMENT OF PERSONNEL ACCORDING TO ITS CONVENIENCE/REQUIREMENT.

4. The agency should provide security arrangements with properly trained and competent Ex-service personnel 24 Hrs of the day with a working schedule of 08 Hrs per day.

5. To provide Uniforms with caps, rain-coats, great coats and other Kit to the security personnel deployed for duty to the Unit at Ambalamugal.

7. To provide all the security personnel deployed for duty at HOCL, Township with photo-identity cards and to ensure that the security personnel wear the I.D card while on duty.

8. To pay to the security personnel deployed for duty their salary/wages and other service benefits .

9. To comply with all extant and applicable labour laws.

10. To immediately remove any security personnel as per the request of HOCL and to substitute with qualified and competent persons.

11. To ensure discipline and good conduct of the security personnel deployed for duty at Township, HOCL, Irimpanam..

12. To raise the bill in the prescribed manner with the supporting documents towards wage and allowances of security personnel as per Work Order on monthly basis. The bill against wages and allowances of security personnel shall be raised as per from time during the period of this contract.

13. The details of Wage amount, GST, etc. shall be shown separately in the Invoice. The bill shall be supported by details of security personnel deployed, wages, ESI, EPF contributions, etc.

14. To comply with the provisions of the Contract Labour(Regulation & Abolition) Act and Rules there under.

15. To bring to the notice of HOCL all actions and incidents that the security staff may come across during the course of their duty and to enter the details of incidents/observations in the register maintained in that behalf and to submit the same to the General Manager (P&A) of HOCL, Ambalamugal .

16. To inform telephonically HOCL, Ambalamugal of any matter of an urgent nature. Any such matter informed shall be confirmed subsequently in writing.

18. To indemnify and keep HOCL harmless of any loss or damage caused by any act of negligence, omission or other causes of the contractor or any of its security personnel deployed for duty or by reason of failure of the Contractor.

19. To comply with provisions of any applicable law or to make payment due to the security personnel etc. and the decision of HOCL in this behalf shall be final and binding on the contractor.

20. To withdraw all the security personnel deployed for duty immediately on expiry of the period of the contract or on its earlier termination and to settle the accounts of the security personnel consequent thereto without delay and in such a way that HOCL shall not be liable or made liable in this matter in any way.

#### **RIGHTS, OBLIGATIONS, RESPONSIBILITIES AND LIABILITIES OF HOCL**

a) To specify and inform the points/area where security personnel have to be posted and the number of security staff to be posted at each of such points/areas. The points/areas of deployment may be changed according to requirements.

b) To inform the Contractor the withdrawal/removal of any security personnel whose performance or conduct is found unsatisfactory.

c) To inform immediately on noticing about any misconduct or commission of theft or any other act of indiscipline or conduct unbecoming of a security personnel, to the Contractor.

d) To impose penalty as deemed fit on the Contractor for non- performance of any of the obligations and responsibilities under" OBLIGATIONS, RESPONSIBILITIES AND LIABILITIES OF THE CONTRATOR".

e) To make payment on the basis of the bill submitted by the Contractor by cheque within 15 days on submission of bills after deducting contributions towards ESI, EPF and other statutory obligations in this regard.

f) To provide accommodation to the security officer, supervisors and security guards deployed by the Contractor for HOCL on a nominal rent in lieu of House Rent Allowance.

#### **THE CONTRACTORS UNDERSTANDING**

a) Apart from payment as per its monthly bill, the Contractor is not entitled to make any other claim on HOCL and HOCL have no other financial commitment in the matter.

b) That payment as per the monthly bill of the Contractor is subject to all applicable statutory deductions.

c) That the Contractor is responsible and liable to make payment of all benefits monetary or otherwise as per extant laws, to the security personnel deployed for duty in HOCL Township, Irimpanam. .

d) That HOCL shall have full authority to terminate this contract, without prejudice to any other right HOCL has in this respect, without notice in the event of any serious complaints against or incidents happening due to the negligence of

security personnel deployed for duty to the Unit at Ambalamugal which affects the business/image of HOCL.

e) The Contractor is bound by the general terms and conditions of Contract and GCC of HOCL in addition to the above terms and conditions.

#### **GENERAL**

a. HOCL reserves the right to reduce / increase the number of guards to be engaged, change the shift timing and deployment of personnel according to its convenience / requirement.

b. Additional manpower is to be deployed as and when required by HOCL for which the payment will be made at the above rates.

#### **TERMINATION**

HOCL shall have full authority to terminate this contract, without prejudice to any other right HOCL has in this respect, without notice in the event of any serious complaints against or incidents happening due to the negligence of security personnel deployed for duty to the Township at Irimpanam which affects the business / image of HOCL.

#### **CONTRACT PREFERENCE**

Contract / Price Preference or any other concessions applicable for **MSME / SSI** Units /PSUs will be as per latest Government of India Directives. For availing this benefit, the bidder shall make their claim in the Technical Bid itself and enclose necessary documentary evidence to prove their eligibility.

#### **AGREEMENT**

The contractor, within 21 days from the date of work order shall execute at his cost and expense an agreement with the company in the prescribed format on a non-judicial stamp paper of appropriate value from the date of this order. The format of the agreement is given in our GCC and forms a part of this tender.

..... \*

### **General instructions for Online Bid Submission**

The bidders are required to submit soft copies of their bids electronically on the Central Public Procurement Portal(Govt. Of India), using valid **Digital Signature Certificates**. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

### **REGISTRATION**

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "**Online bidder Enrolment**" on the CPP Portal which is **free of charge**.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

### **SEARCHING FOR TENDER DOCUMENTS**

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.



- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

### **PREPARATION OF BIDS**

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

**Note:** My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.

### **SUBMISSION OF BIDS**

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 2) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.

- 3) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 4) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
- 5) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 6) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 7) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 9) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

## **ASSISTANCE TO BIDDERS**

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

### **Contract Person (HOCL)**

1. **Mr.N.V.RAVIDEV,**  
**DGM(P&A), HOCL, AMBALAMUGAL.**  
**Tel: 0484 2727325**
2. **Mr.BIJU.C.J**  
**Sr.Admin. Officer. HOCL, AMBALAMUGAL.**  
**Tel: 0484 2727294**

**HINDUSTAN ORGANIC CHEMICALS LIMITED**

(A Government of India Enterprise)  
Ambalamugal P.O., Ernakulam District, Kerala - 682 302.

**HOCL Tender No. PAD/2019/00002 DTD. 10.07.2019**

**SECURITY ARRANGEMENTS IN HOC TOWNSHIP**

**GENERAL TERMS AND CONDITIONS**

***THIS DOCUMENT TO BE SIGNED AND SEALED BY BIDDER ON ALL PAGES AND SUBMITTED  
ALONG WITH THE E-TENDER***

**PREQUALIFICATION CRITERIA**

1. The bidder should have at least Two years experience in providing security arrangements to Factories/ Commercial Establishments/ Townships/ Residential Apartments.
2. The average annual financial turnover of the bidder for the last three years ending 31st March 2019 should not be less Rs. 7,88,400/-
3. Experience of having provided the security arrangements to Factories/ Commercial Establishments/ Townships/ Residential Apartments during the last seven years ending 31st March 2019 should be either of the following.  
(Documentary proof to be attached along with the Technical Bid)

Three completed works costing not less than the amount equal to  
Rs. 10,51,200/-each

OR

Two completed works costing not less than the amount equal to  
Rs. 15,76,800/- each

OR

One completed work costing not less than the amount equal to  
Rs. 21,02,400/-

**EARNEST MONEY DEPOSIT**

The offer should be accompanied with an EMD of **Rs. 19,800/-** (Rupees Twenty Thousand Only). EMD can either be remitted by way of cash at Company's Finance Department or by way of a Demand Draft drawn in favour of HOCL, Ambalamugal payable at State Bank of India, Ambalamedu Branch. Copy of DD/HOCL Receipt uploaded along with Technical Bid and **submit before due date at HOCL.**

**COST OF TENDER DOCUMENTS : Rs.1120/-**

### **SECURITY DEPOSIT**

The successful tenderer has to deposit an amount equivalent to 7.5% of the tender value as Security Deposit before commencement of the work. The Security Deposit can be paid by DD, or in the form of a Bank Guarantee or FDR duly pledged in favour of HOCL. Alternatively Security Deposit can be deducted from the running bills of the contractor at the above rate. EMD remitted shall be treated as part of security deposit.

### **LIQUIDATED DAMAGES**

If the work is not completed within the stipulated time, the contractor is liable to pay a LD of ½% of the total contract value per week of the delay or part thereof subject to a maximum of 5% of the contract value.

### **PERIOD OF CONTRACT**

The period of the contract shall be one year from the date of issue of Work Order.

### **TIME OF COMPLETION**

The period of the contract shall be one year from date of issue of Work Order.

### **VALIDITY OF THE TENDER**

The tender shall be kept valid for acceptance for a period of **THREE** months from the last date prescribed for receipt of the tender.

A Tenderer shall not be entitled during the said period of three months without the consent in writing of the company to revoke or cancel his tender or to vary the tendered rate or any terms thereof.

### **RATES**

The rate is to be quoted in the excel (BOQ) format of <https://eprocure.gov.in> website.

The rate is to be in BOQ; Rate per Guard for 8 Hrs Duty.

#### **Rate per guard for 8 Hr duty**

The rate should be inclusive of all duties etc, as applicable and the benefits extended to the personnel engaged viz; leave, holiday payment, compensation, bonus, Sunday wage, medical benefits etc. and also other benefits under Contract Labour (Regulation & Abolition) Act 1970 or any other legislation/rules applicable or any settlement applicable to the contract labours from time to time. The contractor shall be responsible for payment of wages not less than the minimum wages prescribed by the competent authority for the category of personnel engaged by him from time to time. The rate should also include the remittance under EPF, ESI or under any other labour legislations or rules applicable to the contract labours.

GST as applicable will be paid extra provided the contractor has a valid GST registration.

### **PAYMENT TERMS**

The bills supported with the details of personnel engaged and recovery schedule of EPF & ESI will have to be submitted on a monthly basis. The contributions payable in respect of the personnel engaged under EPF & ESI and other applicable laws will be deducted by HOCL from the bills of the Contractor and will be remitted to the authorities concerned. Other taxes, levies, duties etc. as applicable also will be deducted from the bills.

### **AGREEMENT**

The successful tenderer has to execute an agreement with the company, in the prescribed format before commencement of the contract. The format of the agreement is attached with the tender and it forms a part of the tender.

### **GENERAL**

1. This Tender Notice is to be read in conjunction with the "**HOCL General Conditions of Contract**" (available on Website-[www.hoclkochi.com](http://www.hoclkochi.com)) and the conditions therein shall be binding on the bidder.
2. All the pages of this Tender Notice are to be signed by the bidder and uploaded with the quotation.
3. Late and incomplete quotations will be rejected.

### **DOCUMENTS TO BE UPLOADED IN THE TECHNICAL BID:**

1. Copy of Work Order & Turnover as per Pre Qualification Criteria handling security of similar organizations.
2. Copy of GSTN Certificate, PAN Card.
3. Details of Office premises including contact person, Address, telephone, etc.
4. Details of EMD and Tender fee.
5. Annexure I, III, IV duly filled and stamped.

### **DEFECT LIABILITY PERIOD**

AS PER GCC

**DUE DATE & TIME:** Due date for submission of tender is (Closing Date) : **24.07.2019** at 02.00 PM.

**OPENING OF BIDS:** The Technical Bids will be opened on **25.07.2019** at 02.00 PM electronically. Technically acceptable bidders will be informed about the date and time of opening of the price bids by email.

### **PRICED BID SUBMISSION- BOQ(Bill of Quantity)**

Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

**RIGHT TO REJECT A BID:** HOCL reserves the right to reject any bid due to any valid reasons.

**SIGNING & SEALING ON ALL PAGES OF BIDS:** The vendor shall sign and seal on all the pages of the bids uploaded, failing which bids are liable to be rejected.

### **Contact Persons (Hindustan Organic Chemicals Limited)**

D.SINDHU  
GENERAL MANAGER (P&A)  
0484-2727363  
Email: [d.sindhu@hoclindia.com](mailto:d.sindhu@hoclindia.com)

BIJU.C.J  
Sr.Admin.Officer  
0484 – 2727294  
Email: [pad.kochi@hoclindia.com](mailto:pad.kochi@hoclindia.com)

**HINDUSTAN ORGANIC CHEMICALS LIMITED**

(A Government of India Enterprise)  
Ambalamugal P.O., Ernakulam District, Kerala - 682 302.

HOCL Tender No.PAD/2019/00002 DTD.10.07.2019

**SECURITY ARRANGEMENTS IN HOC TOWNSHIP**

**TECHNICAL BID (FORM - A)**

**THIS DOCUMENT TO BE SIGNED AND SEALED BY BIDDER ON ALL PAGES AND SUBMITTED  
ALONG WITH THE E-TENDER**

**PRO-FORMA-TECHNICAL BID**

NAME OF WORK: SECURITY ARRANGEMENTS IN HOC TOWNSHIP

HOCL Tender No.PAD/2019/00002 DTD.10.07.2019

**1. Details of current commitments( Copies of work orders to be attached)**

Sl. No.	Name of the Industry	Period of Contract		Work Order Value Rs.
		From	To	



**2. Details of annual financial turnover during the last 3 years.  
(Documentary Proof to be attached)**

Financial Year:

Turnover:

2016-17

2017-18

2018-19

**3. Details of EMD enclosed:**

DD No... .. Dated ..... Amounting to ₹..... Name of the  
Bank : ..... .

**4. Details of Tender Fee enclosed:**

DD No... .. Dated ..... Amounting to ₹..... Name of the  
Bank : ..... .

**5. Service Account Code (SAC) for the service should be mandatory written:**

\_\_\_\_\_

**6. PAN No of the bidder: .....**

**7. GSTIN No of the bidder: .....**

Enclosed the tender documents signed & sealed in all pages (Tender Notice, Scope of Work, Conditions of Contract, EMD etc.)

Signature of the Tenderer :

Name of the Tenderer :

Address :

PLACE :

Seal

DATE :