

(This tender aims for already enlisted contractors for this work with HOCL Kochi Unit.  
Any new contractor who wish to empanel for this type of work may submit their credentials  
so that they will be evaluated and pre-qualified and shall be considered for similar future work).



**HINDUSTAN ORGANIC CHEMICALS LTD**  
**(A Govt. of India Enterprise)**  
**AMBALAMUGAL PO**  
**ERNAKULAM DIST, KERALA, INDIA**

Phone :0484-2720911 ; Email :kochi@hoclindia.com  
Fax :0484-2720893 ; Web :www.hoclindia.com

**REQUEST FOR QUOTATION**

**HOCL**  
**AMBALAMEDU**  
**, Kerala**  
**India-682302**  
Vendor Code : **1003142**

**Service RFQ NO. : 70000042**  
**Tender Type : Limited Tender Service**  
**Due Date/Time : 28-Aug-2020/14.00.00 hrs**  
**Opening date/Time : 28-Aug-2020/15.00.00 hrs**  
**Contact Person : P.K APPU (A.M CIVIL)**  
**Date : 20-8-2020**

**SERVICES REQUIRED AT:**

M/s.HINDUSTAN ORGANIC CHEMICALS LTD

AMBALAMUGAL PO, ERNAKULAM DIST, KERALA, INDIA

**Dear Sirs,**

**Subject: PROVIDING AND LAYING ACID PROOF TILES**

**Sealed quotations in duplicate are invited by Hindustan Organic Chemicals Ltd.,Ambalamugal for the works as detailed below.A set of tender documents is enclosed for submitting your quotation.**

**Name of Work:PROVIDING AND LAYING ACID PROOF TILES. A brief description of the scope of work is given separately which is attached herewith.**

**Last date of receipt of quotations:Tenders will be received at the office of General Manager(P&A), Hindustan Organic Chemicals Ltd.,Ambalamugal on or before 28-Aug-2020/14.00.00 hrs. Bids received after the due date will not be considered.**

**Schedule of Rates,Scope of Work,Terms & Conditions and Other Documents are enclosed**

*Continued...*

Bidders shall go through all documents attached to the quotation and fill in the blank spaces provided for and submit the same duly signed and dated. Quotation should be completed in all respects and in accordance with the various terms and conditions specified in the enquiry documents. Incomplete quotations are liable to be rejected.

**Goods and Service Tax (GST) :**

Goods and Service Tax (GST) applicable shall be paid extra, to those who have GSTIN registration, unless otherwise specified elsewhere.

**Rates :**

The Tenderer should quote the rates in English both in figures as well as in words. Offers received without the rates in figures and in words are liable for rejection. In case of discrepancy exists between the rates quoted in figures and words, the rates quoted in words will prevail.

**ESI, PF, Labour Law, SHE (Safety, Health & Environment) etc. # Requirements :**

Refer Annexure A, B and C attached.

**Validity of Offer :**

The offer shall be valid for a period of 90 days from the last date of submission of tenders. The successful tenders shall sign the 'Form of Rate List' or execute an agreement in non-judicial stamp paper of appropriate value (to be borne by the contractor) within 21 days from the date of issue of letter of acceptance

**Contract Preference :**

Contract / Price Preference or any other concessions applicable for MSME / SSI Units / PSUs will be as per latest Government of India Directives. For availing this benefit, the bidder shall make their claim in the Technical Bid itself and enclose necessary documentary evidence to prove their eligibility.

**Other Terms & Conditions :**

The tenderers have to download the GCC (General Conditions of Contract) from our website [www.hoclkochi.com](http://www.hoclkochi.com) and the same has to be returned along with the technical bid duly signed and stamped in all pages. However those who wish to have a hard copy of the same, can collect from us on request. The request for extension of due date will not be entertained in any case.

In addition to Clause No. 3.7 of our GCC, the tenderers who do not meet the basic requirements ( technical / commercial) as per the tender enquiry document and any other important condition having significant bearing on the cost / utility / performance of the required goods, services, etc. will be treated as unresponsive and the tender will be liable to rejection.

In case you are unable to quote, kindly send the quotation with a regret for our records. Non-receipt of a regret will adversely affect your vendor rating.

Your quotation must be strictly in enclosed envelope indicating Collective RFQ Number, RFQ Number, Due Date and Name of Work.

For all future correspondences, please mention the Service RFQ Number , Contractor Name and Vendor Code.

The tender notice may be read in conjunction with the standard General Conditions of Contract ( available in [www.hoclkochi.com](http://www.hoclkochi.com)), Special Conditions of Contract, Technical Specification, Drawings and other documents forming part of this enquiry.

---

*Continued...*

## Schedule of Rates

Name of vendor:

GSTIN Regn. of vendor: .....

| Item No.   | Service No. Description  | Unit  | RFQ Qty | Unit Rate (INR) Figure / Words | Amount (INR) |
|--|--|-------|---------|--------------------------------|--------------|
| 1  | <b>S4000814</b><br>Providing and laying / Replacing the Acid/Alkali resistant tiles 230X112X38 mm or nearest size including removing the old tiles if required and clean the surface well with water and allow to dry, brush and remove all dust, apply two coats of approved quality bitumen based primer conforming to IS. 1580 and as per manufacture's specification, apply 12 mm thick asphalt membrane with hot melt asphalt free from filler conforming to IS. 1580, then laying acid / alkali resistant tiles / bricks of class II quality conforming to IS. 4860 over a bed of 6 mm thick potassium based silicate cement mortar conforming to IS. 4832 - pt. I & 4441 and joints 5 mm thick, raking the joints to full depth from the top surface, removing the raked out mortar and filling the entire depth of joints with Phenolic base resin cement mortar conforming to IS. 4832 - pt. II including acid washing curing etc. complete as per relevant IS. 4443 specifications and including disposal of debris at places pointed out any where within the company premises etc. | SqMtr | 19.00   |                                |              |
| <b>Service Account Code(SAC) for S4000814 :.....</b> |  |       |         |                                |              |
| <b>Rate of Tax %:</b>                                |  |       |         |                                |              |
| 2  | <b>S4000434</b>  |       |         |                                |              |

*Continued...*

|  |       |       |  |
|--|-------|-------|--|
| Providing and laying / Replacing the Acid/Alkali resistant tiles 230X112X75 mm or nearest size including removing the old tiles if required and clean the surface well with water and allow to dry, brush and remove all dust, apply two coats of approved quality bitumen based primer conforming to IS. 1580 and as per manufacture's specification, apply 12 mm thick asphalt membrane with hot melt asphalt free from filler conforming to IS. 1580, then laying acid / alkali resistant tiles / bricks of class II quality conforming to IS. 4860 over a bed of 6 mm thick potassium based silicate cement mortar conforming to IS. 4832 - pt. I & 4441 and joints 5 mm thick, raking the joints to full depth from the top surface, removing the raked out mortar and filling the entire depth of joints with Phenolic base resin cement mortar conforming to IS. 4832 - pt. II including acid washing curing etc.complete as per relevant IS. 4443 specifications and including disposal of debris at places pointed out any where within the company premises etc. | SqMtr | 35.00 |  |
|--|-------|-------|--|

|   |
|---|
| <b>Service Account Code(SAC) for S400434 :.....</b> |
| <b>Rate of Tax %:</b>                               |

**All fields including Service Account Code and tax rate for all the items to be filled by the vendor /contractor failing which your offer is liable to be rejected.**

**Total Amount Rs:**

**In Words Rupees:.....**

**Date :**

**Signature and Seal of the Contractor**

## NOTES

### 1.SCOPE OF WORK:-

1. The contractor should carry out the work as per the schedule of works.
2. All tools, tackles, required for the work should be brought by the contractor at his cost.
3. HOC will provide water and electricity at one point.
4. The labourers engaged in the work shall use necessary personal protective equipments.
5. All materials that go with the work shall be approved by the Engineer-in-Charge prior to procurement / use.
6. Before quoting for the work, the contractor should visit the site and understood the scope of work. Any clarification in this regard should be cleared from the Engineer-in-charge.
7. a). The quantities given in the schedule are only estimated and tentative and may vary on either side, but the rates quoted shall remain firm without any of escalation on any account during the entire contract period. No claims on account of increase or decrease of quantities under certain items and or over all work will be entertained.
- b). The exact value of contract shall be subject to variations depending upon the actual quantities of work executed at site measured jointly accepted and paid for at the end of the contract.

### 2.SCOPE OF SUPPLY:-

#### a. Contractor's Scope

All the materials required for the work shall be brought by the contractor.

#### b. HOCL's Scope

Nil.

### TOOLS & TACKLES

#### a. Contractor's Scope

All tools and tackles required for the work will be arranged by the contractor.

#### b. HOCL's Scope

Nil.

### 3.TIME OF COMPLETION:-

Time of completion for the work shall be Two Months from the date of start of work.

### 4.PERIOD OF CONTRACT:-

Period of Contract shall be Six months from the date of start of the work.

### 5.PAYMENT TERMS:-

90% Payment shall be made on satisfactory completion of the work, as certified by the Engineer-in-charge. Balance 10% will be made after the defect liability period.

### 6.SECURITY DEPOSIT:-

NIL

### 7.LIQUIDATED DAMAGES:-

Nil.

### 8.EARNEST MONEY DEPOSIT:-

NIL

### 9.DEFECT LIABILITY PERIOD:-

As per GCC.

### 10.COST OF TENDER DOCUMENTS:-

Nil

---

*Continued...*

11.SUBMISSION OF QUOTATIONS - BID SYSTEM TYPE:-

Single Bid System

Bidders shall submit their offer in one sealed envelope duly signed and to superscribe as given below.

Envelope shall contain Earnest Money Deposit (if any, see Note No. 8 above) and shall sign on all pages of the offer, this RFQ and details asked for, including pre-qualification (if any) along with a forwarding letter containing all schemes with all technical details, supporting documents, drawings and technical & commercial deviations (if any), and price details duly signed and sealed on all pages.

Sealed envelope shall be superscribed with Service RFQ No. and Offer for PROVIDING AND LAYING ACID PROOF TILES. Due Date: 28.8.2020 up to 14:00:00 Hrs and shall be submitted to General Manager (P&A), Hindustan Organic Chemicals Limited, Ambalamugal, PIN - 682302, Ernakulam District, Kerala State, India by post or deposited in the Tender Box kept in our Administrative Building. Bidders shall print their addresses on all envelopes. Late quotations will not be entertained.

12.NOTE:-

Kindly fill Annexure E attached with and submit along with the offer.

13.ENGINEER/OFFICER IN CHARGE:-

P K APPU, Asst. Manager (Civil)

Phone No. 0484 2727361

**Thanking You,**

**Yours Faithfully,**

**FOR HINDUSTAN ORGANIC CHEMICALS LTD**

**M JAYASREE**

**CHIEF ENGINEER(CIVIL)**

**Attachments: -**

1. Annexure 'A & B' - ESI, PF, Labour Law Requirements.
2. Annexure 'C' - Safety, Health and Environment (SHE) Conditions.
3. Annexure 'D' - Proforma of declaration of black listing / Holiday listing
4. General Conditions of Contract. ( can be downloaded from HOCL website )
5. Special Conditions of Contract

-----Tear off portion to be pasted on the Envelope containing Offer-----

**Offer for PROVIDING AND LAYING ACID PROOF TILES**

**From : HOCL  
1003142**

RFQ No. : 70000042

**Due Date :28-Aug-2020  
Due Time : 14.00.00 hrs**

**To,  
General Manager(P & A)  
Hindustan Organic Chemicals Limited  
P.O Ambalamugal, Ernakulam - 682302  
Kerala , India**