

50343/21

**HINDUSTAN ORGANIC CHEMICALS LTD
(A Government of India Enterprise)
AMBALAMUGAL, COCHIN – 682 032
Phone: (0484) 2720911, FAX No. (0484) 2720893**

LIMITED E- TENDER NOTICE

22.03.2021

HOCL Invites e Bids under the two bid system for the following item.

Sl.No.	Description of item and Tender No.	Qty(Approx)
1	Supply of 2 Methyl Cyclo Hexyl Acetate HOCL tender ref : MAT/PUR/50343/21	5.70 MT

Tender documents may be downloaded from www.hoclkochi.com or www.eprocure.gov.in

Approved vendors may please get registered with NIC e-procurement portal (URL: <https://eprocure.gov.in/eprocure/app>) to participate in the tender. Tenders submitted other than through online procedure specified will not be accepted. Please visit the above sites regularly for any addendum/ corrigendum/extension before submitting the offers.

EMD Amount:-NIL

**MOINADDIN SHAIK
GENERAL MANAGER (MATERIALS)**

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MAT/PUR/50343/21

22.03.2021

M/s.

Dear Sir,

Hindustan Organic Chemicals Ltd. is a Govt. of India Undertaking manufacturing Phenol, Acetone & Hydrogen Peroxide at its plant at Kochi, Kerala, India. Our installed capacity for Hydrogen Peroxide is 5500 MT (on 100% basis). HOCL invites e-tenders for supply of **5.70 MT of 2MCA** to be used in the H2O2 plant. HOCL has entered into an agreement with M/s NIC for e-procurement through their portal www.eprocure.gov.in. You may please get registered as a vendor with NIC for participating in this tender.

Tender documents are uploaded in HOCL website www.hoclkochi.com and www.eprocure.gov.in

The details of the tender are as shown in **INDEX** enclosed

You may submit your offer on two bid system online before the due date and time specified.

Closing Date of Tender : 05.4.2021, 2.00 PM

Opening Date of Tender : 06.04.2021, 2.00 PM

Thanking you,

Yours faithfully,

For Hindustan Organic Chemicals Ltd.

MOINADDIN SHAIK
GENERAL MANAGER (MATERIALS)

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ANNEXURE- I

GENERAL INSTRUCTIONS TO BIDDERS FOR BID SUBMISSION

Please submit your e-bids conforming to the specifications and the terms and conditions attached as per instructions given below:-

1. HOCL has entered into an Agreement with nic for e procurement through their portal www.eprocure.gov.in. Quotations shall be submitted online on or before the due date and time of closing the tender.
2. Bids shall be opened electronically on specified date and time given in NIT. Bidders can witness the electronic opening of bid.
3. The bid shall contain as integral part of the same the following compliance statement: "We have read, understood and accepted the terms and conditions of purchase and related documents forming part of this enquiry and agree to supply the goods in compliance with the same."
4. The bids shall be neatly typed in English language with pages consecutively numbered and shall be signed on all pages by authorized persons. Bids shall be free from over writing and all corrections shall be duly attested by the bidder.
5. Bidders should carefully study the documents of this enquiry. All terms and conditions set out there in the enquiry shall be binding on the bidders unless conflicting with any terms and conditions expressly stated by HOCL while accepting any bid, in the event of such acceptance.
6. HOCL reserves the right, without assigning any reason whatsoever, to accept or reject any or all bids in part or in full or cancel this enquiry.
7. HOCL reserves the right to extend without giving any reason(s) the closing date/time of the enquiry.
8. Bids shall be valid for a minimum of 60 days from the due date for receipt and opening of the bids.
9. Purchase Preference to Central Public Sector Enterprises of Govt. Of India and MSMEs shall be as per Govt. of India policy in vogue.

ELIGIBILITY CRITERIA FOR PARTICIPATING IN THE BID.

Offers of bidders who satisfy the following Eligibility Criteria only will be considered.

1. Only manufacturers or their authorised dealers having sound financial capability and who can supply 2 MCA as per the specification enclosed should submit the offers. Vendors who have been blacklisted in the past by any PSU shall not submit the bids.
2. Any bidder from a country which shares a land border with India will be eligible to bid, only if the bidder is **registered with the Department for promotion of Industry and Internal Trade (DPIIT)**. Such bidders should submit the valid copy of registration certificate along with tender.
3. Vendors must have executed orders of minimum value of **Rs.44** Lakhs for similar items in the last 3 financial years.
4. Vendor should have executed at least one order of minimum value of Rs.11 lakhs for similar items in the last 3 financial years.
5. Vendor shall submit a solvency certificate of a scheduled bank worth minimum Rs.6.5 lakhs.
6. Vendors who are already registered with HOCL for the supply of 2MCA are not required to furnish credentials against point no 3, 4 and 5

Documentary evidence for all above parameters is to be furnished by the bidder with the technical bid.

ANNEXURE III

SPECIFICATION OF 2-METHYL CYCLOHEXYL-ACETATE

(2-MCA OR SEXTATE)

Appearance	: Clear colourless liquid
2-MCA	: 98% (Min)
Alcohol as Methyl Cyclohexanol	: 0.5% (Max)
Cyclohexyl Acetate	: 1.0% (Max)
Dimethyl Cyclohexyl Acetate	: 1% (Max)
Ketone as MCA	: 0.5% (Max)
Phenolics	: 0.05% (Max)
Unsaturated compounds as MCA	: 0.1% (Max)
Waste	: Less than 0.1%
Residue on evaporation	: Less than 0.1%
Acid value	: 0.1 Mgs.KOH/gm.Max.

NOTE: -IF REQUIRED AND DEMANDED BY HOCL, THE SUCESSFUL BIDDER SHALL FORWARD US A PRE - DISPATCH SAMPLE FROM THE SAME LOT FROM WHICH THEY INTEND TO MAKE THE BULK SUPPLY FOR TESTING AT OUR LABORATORY BEFORE DISPATCHING THE MATERIAL.

ANNEXURE-IV

TERMS AND CONDITIONS FOR SUPPLY OF 2MCA

1) SPECIFICATION: - The product offered should be as per the specification given in Annexure II.

2) PRICE: - The price quoted should be on FOB dispatch Port on per MT basis for foreign suppliers and on FOR Ambalamugal, Kochi for Indian manufacturers.

3) QUANTITY: - **5.70 MT** approximately (nearest packing size)

4) PACKING: - To be in HDPE containers each containing 190 kg approximately. Should be suitable for sea-worthy transportation with necessary marking as per International standards. For domestic suppliers, it should be suitable for road transportation. **You may also offer your product in bulk to be supplied in SS /ISO tankers**

5) DELIVERY PERIOD: - The material is required at Cochin Port within 30 days of placement of order on you. Indian manufacturers may supply directly to HOCL-Kochi within 30 days of placement of Order.

6) PAYMENT TERMS: - 100% payment by irrevocable confirmed Letter of Credit with 30 days interest free credit. The L/C shall not be transferable, divisible and assignable. For Indian manufacturers the payment terms would be 30 days IFC. If anybody offers a different credit period, necessary loading will be done based on the prevailing SBI PLR to make all the offers at par.

7) VALIDITY OF THE OFFER: - Should be **60 days** from the due date.

8) RECEIPT PORT: - The product should be dispatched to Cochin Port, Kerala, India for overseas supply.

9) INSURANCE: - Insurance will be arranged by us. As soon as the material is dispatched please intimate the dispatch details to HOCL.

10) DOCUMENTATION:-

I. Sellers to provide following documents to the Bank within 21 days of B/L date.

(a) Bill of Lading– 1 originals and 2 non-negotiable.

(b) Certificate of analysis/quality – 1 original and 2 copy.

(c) Commercial Invoice showing FOB value

(II) Upon sailing of the vessel, the Seller shall dispatch directly to the Buyer one non-negotiable set of the following documents by e mail so as to reach the buyer at least 4 working days before arrival of vessel at discharge port.

- (a) Bill of Lading
- (b) Certificate of analysis by Manufacturer
- (c) Commercial invoice
- (d) Phytosanitary Certificate

Domestic suppliers may submit relevant documents pertaining to domestic transactions.

11) OPENING OF THE BIDS: - Techno commercial Bids will be opened on **06.04.2021, 2.00 pm** in presence of attending bidders and this can also be viewed electronically by the Participating Vendors. Technically acceptable bidders will be informed about the date and time of opening of the price bids by e mails.

12) For comparison of tenders, the Currency of tendered price will be converted to Indian rupees based on State Bank of India TT selling exchange rates applicable on the close of the previous working day of price bid opening date.

13) LIQUIDATED DAMAGES: In the event of the supplier's failure to deliver the goods by the dates specified in the contract, the purchaser may without prejudice to his any other rights hereunder, recover from the supplier liquidated damages @ 0.5 percent per week of delay of the contract price of the undelivered goods, subject to a maximum of 5 %.

14) EMD:-NIL

15) SECURITY DEPOSIT:- NIL

16) Purchase preference:-Decision regarding the purchase /price Preference or any other concessions applicable for SSI Units /PSUs will be as per latest Government Of India Directives only. **For availing this benefit, the bidder should make their claim in the Technical Bids itself and enclose necessary documentary evidence to prove their eligibility.**

17) Jurisdiction: All questions, disputes or differences arising under or in connection with this contract shall be subject to the exclusive jurisdiction of the courts in Ernakulam, Kerala, India only:

- a) When the contract is with domestic supplier, the applicable arbitration procedure will be as per Indian Arbitration & Conciliation Act, 1996 or any statutory modifications or reenactment thereof and the rules made there under and for the time being in force shall apply to the arbitration proceedings.
- b) When the contract is with foreign supplier, the supplier has the option to choose either Indian arbitration and Conciliation Act, 1996 or arbitration in accordance with the provision of UNCITRAL (United Nations Commission on International Trade Law Arbitration) Arbitration Rules.

वाणिज्यिक अवधि प्रपत्र COMMERCIAL TERM FORMAT

(आपके पत्रशीर्ष एवं मुद्रित कर अपलोड किया जाए)
(To be printed on your letter head & uploaded)

(कृपया अपने पत्रशीर्ष में नीचे दिये गए विवरण भरें और अपनी बोली के साथ अपलोड किया जाए)
(Please fill up the details mentioned below in your letter head and upload along with your bid)

संगठन का नाम और पता

Name and Address of Organization :

फोन और फैक्स सं

Phone & Fax No :

जीएसटी आईएन

GSTIN :

पत्राचार के लिए ईमेल आईडी

E-mail id for correspondence :

संपर्क अधिकारी के नाम और दूरभाष सं

Contact Person Name and Mobile No :

एमएसएमई/एनएसआईसी के साथ पंजीकृत है (यदि हाँ तो दस्तावेज प्रमाण संलग्न करें)

Whether registered with MSME/NSIC (If so pl. enclose documentary proof):

लिस्ट ऑफ ऑर्डर्स एक्सेकुटेड इन इंडिया फॉर 2एअंक्र वीटःसूर्पोअक्रीणग डॉकूएण्ट्स

List of orders executed in India for the **supply of 2MCA** with supporting documents:

कॉऊण्ट्री ऑफ ऑक्रीण ऑफ टःए पृऑडक्ट (2एअंक्र)

Country of origin of the product **(2MCA)** :

दीगयी भुगतान अवधि Payment Term offered :

Terms of delivery offered:

परतावकीवैधता

Validity of offer:

वितरणअवधि

Delivery period required for delivering the cargo at Kochi from the date of purchase order:

लागूकर

Taxes Applicable:

आपूर्तिकेसाथप्रदानप्रमाणपत्र

Certificates provided along with supply:

विनिर्देशनमेंविचलनयदि कोईहो तो

Deviation in specification/ terms and conditions if any:

हस्ताक्षरऔरमोहरSignature and Stamp

(KINDLY FILL THIS SHEET AND SUBMIT IN -COMMERCIAL/TECHNICAL BID)

Name of Bidder:		
Sr. No.	Commercial Clauses	Bidder Confirmation (Please put ✓ in front of your confirmation)
1	Whether bidder (a proprietary concern, Partnership Firm, Company) is currently on holiday list/black list/de-listed or has been put on holiday/blacklisted/de-listed at any PSU/govt. Organization. If so, give details.	<input type="checkbox"/> Yes, We are on holiday List/Black List/De-List <input type="checkbox"/> No
2i	Whether the party is registered under Micro/Small/Medium Enterprises act 2006 (Please furnish the proof)	<input type="checkbox"/> Micro <input type="checkbox"/> Medium <input type="checkbox"/> Small <input type="checkbox"/> No
2-ii	Status of MSE Bidder	<input type="checkbox"/> Manufacturer <input type="checkbox"/> Services <input type="checkbox"/> Not Applicable
2-iii	Whether MSE bidder is offering product manufactured by him/her	<input type="checkbox"/> Yes <input type="checkbox"/> No
3i	All MSE bidders shall register / declare their UAM Number on CPP Portal and copy of this registration / declaration shall be attached with the offer; failing which such bidders will not be able to enjoy benefits as per PP Policy for MSME order, 2012. <u>SSI/MSME/NSIC/UAM /DIC registration certificate</u>	<input type="checkbox"/> Mention UAM Number <input type="checkbox"/> Not Applicable
3-ii	Submitted valid document against clause no 3i	<input type="checkbox"/> Submitted <input type="checkbox"/> Not Applicable
4i	Whether the proprietor of "MSME" enterprise is from SC/ST category (Please attach caste certificate issued by competent authority)	<input type="checkbox"/> Yes <input type="checkbox"/> No
4ii	Whether the proprietor of "MSME" enterprise is woman (i.e. Woman proprietorship, or holding minimum 51% shares in case of Partnership/Private Limited Companies)	<input type="checkbox"/> Yes <input type="checkbox"/> No
4iil	Submitted certificate against clause no 4ii	<input type="checkbox"/> Submitted <input type="checkbox"/> Not Applicable
5	AGREED TO ALL TERMS AND CONDITIONS OF ENQUIRY: It is hereby stated that the quotation/offer submitted is in full compliance with the documents issued against the enquiry and also further confirmed that there is no deviation from all the terms and conditions as per the enquiry. Non-acceptance or deviation to HOCL's standard terms and conditions mentioned in enquiry documents may lead to rejection of offer, no correspondence shall be done for clarifications	<input type="checkbox"/> Agreed <input type="checkbox"/> Not Agreed
DATE: SIGN AND STAMP OF BIDDER		

अनुबंध ANNEXURE V-B

निविदा सं विरुद्ध बोली का संलग्नक

(प्रस्तुत शीट भरें और वाणिज्यिक और तकनीकी बोली के साथ प्रस्तुत करें)

बोलीदाता का नाम Name of Bidder:		
क्रमांक	वाणिज्यिक खंड	बोलीदाता की पुष्टि (आपकी पुष्टि के आगे कृपया ✓ करें)
1	क्या बोलीदाता वर्तमान में अवकाश सूची/काली सूची/डी सूची में है या किसी पीएसयू/सरकारी संगठन द्वारा होलिडे/कालीसूची/डी सूची में रखा गया है। यदि हाँ तो विवरण दें?	<input type="checkbox"/> हाँ हम अवकाश सूची/ काली सूची/डी सूची में हैं <input type="checkbox"/> नहीं
2i	क्या पार्टी ने सूक्ष्म/लघु/मध्यम उद्यम अधिनियम 2006 के विरुद्ध पंजीकृत किया है। (कृपया प्रमाण प्रस्तुत करें)	<input type="checkbox"/> सूक्ष्म <input type="checkbox"/> मध्यम <input type="checkbox"/> लघु <input type="checkbox"/> नहीं
2-ii	एमएसई बोलीदाता की हैसियत	<input type="checkbox"/> विनिर्माता <input type="checkbox"/> सेवाएँ <input type="checkbox"/> लागू नहीं
2-iii	क्या एमएसई बोलीदाता अपने द्वारा विनिर्मित उत्पाद दे रहे है?	<input type="checkbox"/> हाँ <input type="checkbox"/> नहीं
3i	सभी एमएसई बोलीदाताएं अपनी यूएम सं की घोषणा सीपीपी पोर्टल पर किए जाएंगे और पंजीकरण/घोषणा की प्रति प्रस्ताव के साथ रखेंगे, ऐसे बोलीदाताएं जो इस प्रकार करने में असफल होने पर एमएसएमई आदेश 2012 के पीपी पॉलिसी के अनुसार फायदाओं का लाभ नहीं उठायेंगे। <u>एसएसआई/एमएसएमई/एनएसआईसी/ यूएम/ डीआईसी/ पंजीकरण प्रमाणपत्र</u>	<input type="checkbox"/> यूएम सं दें <input type="checkbox"/> लागू नहीं
3-ii	खंड सं 3i के विरुद्ध प्रस्तुत वैद्य प्रमाणपत्र	<input type="checkbox"/> प्रस्तुत <input type="checkbox"/> लागू नहीं
4i	क्या एमएसएमई उद्यम का मालिक एससी/एसटी संवर्ग से हैं? (कृपया सक्षम प्राधिकारी द्वारा जारी जाति प्रमाणपत्र संलग्न करें)	<input type="checkbox"/> हाँ <input type="checkbox"/> नहीं
4ii	क्या एमएसएमई उद्यम का मालिक महिला हैं?(अर्थात महिला मालिकाना, या सांझेदारी /निजी लिमिटेड कंपनीस के मामले में 51% शेयर रखते हैं?)	<input type="checkbox"/> हाँ <input type="checkbox"/> नहीं
4iil	खंड सं 4ii के विरुद्ध प्रस्तुत प्रमाणपत्र	<input type="checkbox"/> प्रस्तुत <input type="checkbox"/> लागू नहीं
5	पूछताछ के सभी निबंधन और शर्तों से सहमत है इसके द्वारा कहा गया है कि प्रस्तुत किया गया कोटेशन/ प्रस्ताव पूछताछ के विरुद्ध जारी किए गए दस्तावेजों के साथ पूर्ण अनुपालन में है और यह भी पुष्टि की गई है कि पूछताछ के अनुसार सभी नियमों और शर्तों में कोई विचलन नहीं है। जांच दस्तावेजों में उल्लिखित एचओसीएल के सभी मानक नियमों और शर्तों से कोई अस्वीकृति या विचलन प्रस्ताव की अस्वीकृति का कारण हो सकता है, स्पष्टीकरण के लिए कोई पत्राचार नहीं किया जाएगा।	<input type="checkbox"/> सहमत है <input type="checkbox"/> सहमत नहीं है
दिनांक: बोलीदाता के हस्ताक्षर और मोहर		

वाणिज्यिकअवधिप्रपत्र COMMERCIAL TERM FORMAT

(For Purchase Order/ Work Order with estimated value more than FIVE Lakhs)

ANNEXURE TO BE SUBMITTED ALONG WITH THE BID AGAINST TENDER NO _____

(KINDLY FILL AND SUBMIT ALONG WITH COMMERCIAL/TECHNICAL BID)

NAME OF BIDDER:

Sr.No.	COMMERCIAL CLAUSES	BIDDER CONFIRMATION (PLEASE PUT V)
1	Please mention whether you are a Class-I/Class II Local supplier.(Please see the definition given below)	Class I Class II
2	Specify the percentage (%) of local content.	_____ %
3	Details of location at which the local value addition is made.	
4	Mention whether the product offered is manufactured in India under a license from a foreign manufacturer who hold intellectual property rights and there is a technology collaboration agreement / Transfer of technology agreement	Yes / No

SELF DECLARATION OF LOCAL CONTENT

We hereby declare that the percentage(%) of local content specified against mentioned against Sr.No.2 is _____%. We also understand that submitting False self-declarations and auditors will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a Bidder or its successors can be debarred for up to Two Years as per the Rule 151 (iii) of the General. Financial Rules along with such other actions as may be permissible under Law.

Definitions

Local Content: - The amount of value added in India(Total value of item procured minus the value of imported content in the item(including all customs duties) as a proportion of total value, in percentage.

Class I Local Supplier: - Supplier or service provider whose goods, services or works offered for procurement has local content equal to or more than 50%.

Class II Local Supplier: - Supplier or service provider whose goods, services or works offered for procurement has local content more than 20% but less than 50 %.

Purchase Preference: -Will be as per the applicable Government order.

DATE

SIGNATURE AND STAMP