



हिंदुस्तान ऑर्गेनिक केमिकल्स लिमिटेड HINDUSTAN ORGANIC CHEMICALS LTD

(भारत सरकार का उद्यम A Government of India Enterprise)

अंबलमुगल, कोची AMBALAMUGAL, COCHIN – 682 302

दूरभाष Phone: (0484) 2720911, फ़ैक्स FAX No. (0484) 2720893

सीमित ई निविदा सूचना LIMITED E- TENDER NOTICE

DATE: 19.07.2022

एचओसीएल निम्नलिखित मदों की आपूर्ति के लिए एकल बोली के अधीन ई बोली आमंत्रित करती है। HOCL Invites e Bids under two bid system for the supply of following item.

क्रमांक Sl.No.	मद के विवरण और निविदा सं Description of item and Tender No.	मात्रा (लगभग) Qty (Approx)
1	Supply of SOLVESSO 150 HOCL Tender Ref : MAT/PUR/50346 B/22	10000 KG

निविदा दस्तावेज़ www.hoclindia.com या www.eprocure.gov.in से डाउनलोड कर सकता है।

Tender documents may be downloaded from www.hoclindia.com or www.eprocure.gov.in

अनुमोदित विक्रेता निविदा में भाग लेने के लिए एनआईसी ई प्रोक्योरमेंट पोर्टल (यूआरएल : <https://eprocure.gov.in/eprocure/app>) में पंजीकृत करें। निर्धारित ऑनलाइन प्रक्रिया से भिन्न अन्य माध्यम से प्रस्तुत निविदाएँ स्वीकार नहीं किया जाएगा। कृपया अपना प्रस्ताव प्रस्तुत करने से पहले किसी जोड़/शुद्धिपत्र/विस्तार के लिए उपरोक्त वेबसाइट नियमित रूप से देखें।

Approved vendors may please get registered with NIC e-procurement portal (URL: <https://eprocure.gov.in/eprocure/app>) to participate in the tender. Tenders submitted other than through online procedure specified will not be accepted. Please visit the above sites regularly for any addendum/ corrigendum/extension before submitting the offers.

निविदा की अंतिम तिथि Closing Date of Tender : 26.07.2022 at 2.00 pm

निविदा खोलने की तिथि Opening Date of Tender : 27.07.2022 at 2.00 pm

बयाना जमा धनराशि EARNEST MONEY DEPOSIT (EMD) - शून्य NIL

धन्यवादThanking you,
भवदीयYours Faithfully,

कृतेहिंदुस्तानऑर्गेनिककेमिकल्सलिमिटेड
For Hindustan Organic Chemicals Limited
(GSTIN: 32AAACH2663P1ZG)

B.BALACHANDRAN
GM (MATERIALS)



हिंदुस्तानऑर्गेनिककेमिकल्सलिमिटेड
HINDUSTAN ORGANIC CHEMICALS LTD
(भारतसरकारकाउद्यम Government of India Enterprise)
अंबलमुगल,कोचीAMBALAMUGAL, COCHIN – 682 302
दूरभाषPhone: (0484) 2720911, फ़ैक्सFAX No. (0484) 2720893

सामग्रीMAT/क्रयPUR/50346 B/22

19.07.2022

सर्वश्रीM/s.

प्रियमहोदयDear Sir,

हिंदुस्तानऑर्गेनिककेमिकल्सलिमिटेडएकसरकारउद्यमहैजोफिनोल,
एसीटोनऔरहाइड्रोजनपेरोक्साइडकाविनिर्माणकार्यकरतीहै।इनकासंयंत्रकोच्चि, केरल,
भारतमेंस्थितहै।एचओसीएलहैएटसॉल्वेसो 150केलिएई-

निविदाएँआमंत्रितकीजातीहै।विस्तृतविवरणसंलग्नआरएफ़क्यूमेंदियागयाहै।

Hindustan Organic Chemicals Ltd. is a Govt. of India Undertaking manufacturing Phenol, Acetone & Hydrogen Peroxide at its plant at Kochi, Kerala, India. HOCL invites e tenders for **SOLVESSO 150**.

निविदादस्तावेज़एचओसीएलनिम्नवेबसाइटोंमेंअपलोडकियागयाहै।

Tender documents are uploaded in HOCL website www.hoclindia.com and www.eprocure.gov.in

निविदाकेविवरणअनुक्रमणिकाकेअनुसारसंलग्नहै

The details of the tender are as shown in **INDEX** enclosed

आपअपनाप्रस्तावदेयतिथिऔरनियतसमयकेपहलेऑनलाइनद्वाराप्रस्तुतकरें।

You may submit your offer online before the due date and time specified

EMD- NIL

निविदाकीअंतिमतिथिClosing Date of Tender : 26.07.2022 at 2.00 pm

निविदाखोलनेकीतिथिOpening Date of Tender : 27.07.2022 at 2.00 pm

धन्यवादThanking you,

भवदीयYours Faithfully,

कृतेहिंदुस्तानऑर्गेनिककेमिकल्सलिमिटेड

For Hindustan Organic Chemicals Limited

(GSTIN: 32AAACH2663P1ZG)

B.BALACHANDRAN

GM (MATERIALS)

अनुक्रमणिका - INDEX - SOLVESSO 150

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ऑनलाइन प्रस्तुतीकरणकेलिएअनुदेशInstructions for Online Submission

बोलीदाताओंकोअपनीबोलियोंकीसॉफ्टप्रतियाँमान्यडिजिटलसिग्नेचरसर्टिफिकेटकाउपयोगकरकेसीपीपीपोर्टलपर इलेक्ट्रॉनिकमाध्यमसेजमाकरनीहै।नीचेदिएगएनिर्देशसीपीपीपोर्टलपरपंजीकरणकरनेमेंबोलीलगानेवालोंकीसहायताकरने, उनकीबोलियोंकोआवश्यकताओंकेअनुसारतैयारकरनेऔरअपनीबोलियोंकोसीपीपीपोर्टलपरऑनलाइनजमाकरनेकेलिएहैं।

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

सीपीपीपोर्टलपरऑनलाइनबोलियांप्रस्तुतकरनेकेलिएउपयोगीजानकारी:

<https://eprocure.gov.in/eprocure/app> परप्राप्तकीजासकतीहै।

information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

पंजीकरणREGISTRATION

- बोलीदाताओंकोसीपीपीपोर्टलपर"ऑनलाइनबोलीनामांकन"लिंकपरक्लिककरकेकेंद्रीयसार्वजनिकखरीदपोर्टलकेई-प्रोक्योरमेंटमॉड्यूल) URL: <https://eprocure.gov.in/eprocure/app> परनामांकनकरनाआवश्यकहैजोनि :शुल्कहै।
Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.
- नामांकनप्रक्रियाकेभागकेरूपमें,
बोलीदाताओंकोएकविशिष्टउपयोगकर्तानामचुननाहोगाऔरउनकेखातोंकेलिएएकपासवर्डनिर्दिष्टकरनाहोगा।
As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- बोलीदाताओंकोसलाहदीजातीहैकिवेपंजीकरणप्रक्रियाकेरूपमेंअपनावैधईमेलपताऔरमोबाइलनंबरपंजीकृतकरें।इनकाउपयोगसीपीपीपोर्टलकेकिसीभीसंचारकेलिएकियाजाएगा।
Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- नामांकनकेबाद, बोलीदाताओंकोअपनेप्रोफाइलकेसाथसीसीएइंडिया(जैसेSify / nCode / eMudhraआदि)

द्वारामान्यताप्राप्तकिसीभीप्रमाणनप्राधिकरणद्वाराजारीकीएगएवैधडिजिटलहस्ताक्षरप्रमाणपत्र (डीएससी) (मुख्यउपयोगपरहस्ताक्षरकरनेकेसाथकक्षाIII प्रमाणपत्र (कोपंजीकृतकरनेकीआवश्यकताहोगी।

Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.

5. बोलीदाताद्वाराकेवलएकवैधडीएससीकोपंजीकृतकरनाचाहिए।कृपयाध्यानदेंकिबोलीदातायहसुनिश्चितकरनेकेलिएज़िम्मेदारहैंकिवेअपनेडीएससीकोदूसरोंकोउधारनदें, जिससेइसकादुरुपयोगहोसकताहै।

Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse

6. बोलीदातातबअपनीयूजरआईडी / पासवर्डऔरडीएससी / ई-टोकनकेपासवर्डकोदर्जकरकेसुरक्षितलॉग-इनकेमाध्यमसेसाइटपरजासकताहै।

Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

निविदादस्तावेजोंकेलिएखोज SEARCHING FOR TENDER DOCUMENTS

- 1 सीपीपीपोर्टलमेंविभिन्नखोजविकल्पबनाएगएहैं, जिससेबोलीदाताओंकोईमापदंडोंद्वारासक्रियनिविदाएंखोजनेमेंसुविधाहो।इनमापदंडोंमेंटेंडरआईडी, संगठनकानाम, स्थान, दिनांक, मूल्यआदिशामिलहोसकतेहैं।निविदाओंकेलिएउन्नतखोजकाएकविकल्पभीहै, जिसमेंबोलीदातासीपीपीपोर्टलपरप्रकाशितनिविदाकेलिएखोजकरनेकेलिएकईखोजमापदंडोंजैसेकिसंगठनकानाम, अनुबंधकाप्रारूप, स्थान,दिनांक, अन्यकीवर्डआदिजोड़सकतेहैं।

There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.

- 2 एकबारबोलीदाताओंनेउननिविदाओंकाचयनकरलियाहैजिनमेंवेरुचिरखतेहैं, वेआवश्यकदस्तावेज / निविदाकार्यक्रमडाउनलोडकरसकतेहैं।इननिविदाओंकोसंबंधित "मइंटेंडर" फ़ोल्डरमेंलेजायाजासकताहै।यहसीपीपीपोर्टलकोएसएमएस / ई-मेलकेमाध्यमसेबोलीलगानेवालोंकोयदिनिविदादस्तावेजमेंकोईभीशुद्धिपत्रजारीकियागया, सूचितकरनेमें सक्षमकरेगा।

Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

- 3 बोलीदाताकोप्रत्येकनिविदाकोसौंपीगईद्वितीयनिविदाआईडीकोनोटकरनाचाहिए, यदिवेहेल्पडेस्कसेकोईस्पष्टीकरण / सहायताप्राप्तकरनाचाहतेहैं।

The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

बोलीकीतैयारीPREPARATION OF BIDS

1. बोलीदाताकोअपनीबोलियांजमाकरनेसेपहलेनिविदादस्तावेजपरप्रकाशितकिसीभीशुद्धिपत्रपरविचारकरनाचाहिए।
Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. बोलीकेसाथप्रस्तुतकिएजानेवालेआवश्यकदस्तावेजोंकोसमझनेकेलिएकृपयानिविदाविज्ञापनऔरनिविदादस्तावेजकोध्यानसेपढ़े।कृपयाउनकवरोंकीसंख्यापरध्यानदेंजिनमेंबोलीदस्तावेजजमाकरनेहैं, दस्तावेजोंकीसंख्या -
प्रत्येकदस्तावेजकेनामऔरसामग्रीसहितजिन्हेंप्रस्तुतकरनेकीआवश्यकताहै।इनमेंसेकिसीभीविचलनसेबोलीकीअस्वीकृतिहोसकतीहै।
Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
3. बोलीदाताको, पहलेहीनिविदादस्तावेज /
अनुसूचीमेंदर्शाएअनुसारप्रस्तुतकिएजानेवालेबोलीदस्तावेजतैयारकरनाचाहिएऔरआमतौरपर,
वेपीडीएफ/एक्सएलएस/आरएआर/डीडब्ल्यूएफ /
जेपीजीप्रारूपोंमेंहोसकतेहैं।बोलीदस्तावेजोंकोकालेऔरसफेदविकल्पकेसाथ100डीपीआईकेसाथस्कैनकियाजासकताहैजोस्कैनकिएगएदस्तावेजकेआकारकोकमकरनेमेंमददकरताहै।
Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
4. मानकदस्तावेजोंजिनकोप्रत्येकबोलीकेसाथप्रस्तुतकरनेकीआवश्यकताहोतीहै,केएकजैसेसेटकोअपलोडकरनेमेंलगनेवालेसमयऔरप्रयाससेबचनेकेलिए, (ऐसेमानकदस्तावेजों) जैसेपैनकार्डप्रति, वार्षिकरिपोर्ट, लेखापरीक्षाप्रमाणपत्रआदि (कोअपलोडकरनेकाप्रावधानबोलीदाताओंकोप्रदानकियागयाहै।बोलीदाताइसतरहकेदस्तावेजअपलोडकरनेकेलिएउनकोउपलब्ध" मेरास्थान "या'अन्यमहत्वपूर्णदस्तावेज' स्थानकाउपयोगकरसकतेहैं।येदस्तावेजसीधेबोलीलगातेसमय" मेरास्थान "सेप्रस्तुतकियाजासकताहै, औरबार- बारअपलोडकरनेकीआवश्यकतानहींहै।इससेबोलीप्रस्तुतकरनेकीप्रक्रियाकेलिएआवश्यकसमयमेंकमीआएगी।
To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such

standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

नोट: मईडोक्यूमेंडस्थानकेवलअपलोडकरनेकीप्रक्रियाकोआसानबनानेकेलिएबोलीदाताओंकोदियागयाएकसंग्रहस्थानहै।यदिबोलीदातानेमईडोक्यूमेंडस्थानमेंअपनेदस्तावेज़अपलोडकिएहैं, तोयहइनदस्तावेज़ोंकोतकनीकीबोलीकेहिस्सेकेरूपमेंस्वयंसुनिश्चितनहींकरसकताहै।

Note: My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.

बोलीकीप्रस्तुतिSUBMISSION OF BIDS

- बोलीदाताकोबोलीजमाकरनेकेलिएपहलेसेसाइटपरलॉगइनकरनाचाहिएताकिवेबोलीसमयपरअपलोडकरसकेंयानिबोलीप्रस्तुतिसमयपरयाउससेपहलेकरसकतेहैं।बोलीदाताअन्यविषयोंकेकारणकिसीभीदेरीकेलिएजिम्मेदारहोगा।
Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- बोलीदाताकोडिजिटलीहस्ताक्षरकरनाहोगाऔरआवश्यकबोलीदस्तावेजोंकोएक-एककरकेअपलोडकरनाहोगाजैसाकिनिविदादस्तावेजमेंदर्शायागयाहै।
The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- बोलीदाताकोयथालागूनिविदाशुल्क / ईएमडीकेभुगतानकेलिए" ऑफ़लाइन " भुगतानविकल्पकाचयनकरनाहैऔरलिखतकेविवरणदर्जकरनाहै।
Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- बोलीदाताकोनिविदादस्तावेजमेंनिर्दिष्टनिर्देशोंकेअनुसारईएमडीतैयारकरनाचाहिए।मूलप्रतिकोबोलीजमाकरनेकीअंतिमतिथितकयानिनिविदादस्तावेजोंमेंनिर्दिष्टअनुसार, डाक /कूरियरद्वारा / संबंधितअधिकारीकोव्यक्तिगतरूपसेदियाजानाचाहिए।भौतिकरूपसेभेजेगएडीडी/किसीभीअन्यस्वीकृत लिखतकाविवरण,
स्कैनकीगयीकॉपीमेंउपलब्धविवरणऔरबोलीजमाकरनेकेसमयदर्जकिएगएडेटाकेसाथमेलखानाचाहिए।अन्यथाअपलोडकीगईबोलीअस्वीकारकरदीजाएगी।
Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.

- 5 बोलीदाताओंसे यह नोट करने का अनुरोध है कि उनको प्रदान की गई प्रारूप में अपनी वित्तीय बोलियां अवश्य रूप से प्रस्तुत करना चाहिए और कोई अन्य प्रारूप स्वीकार्य नहीं है। यदि निविदा बोली के साथ मूल्य बोली को एक मानक बीओक्यू) BoQ) प्रारूप के रूप में दिया गया है, तो वही डाउनलोड किया जाना है और सभी बोलीदाताओं द्वारा भरा जाना है। बोलीदाताओं को बीओक्यू) BoQ) फ़ाइल डाउनलोड करना, उसे खोलना और अपने संबंधित वित्तीय भाव और अन्य विवरणों (जैसे बोलीदाता का नाम (के साथ सफेद रंग) असुरक्षित (स्थानों को पूरा करने की आवश्यकता होती है। किसी भी अन्य स्थानों में बदलाव नहीं करना चाहिए। एक बार विवरण पूरा हो जाने के बाद, बोलीदाता को फ़ाइल सेव करके नाम बदले बिना इसे ऑनलाइन प्रस्तुत करना चाहिए। यदि बीओक्यू) BoQ) फ़ाइल को बोलीदाता द्वारा संशोधित पाया जाता है, तो बोली अस्वीकार कर दी जाएगी।
- Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
- 6 सर्वर समय) जिसे बोलीदाताओं के डैशबोर्ड पर प्रदर्शित किया जाता है (को बोलीदाताओं द्वारा बोलियां प्रस्तुत करने के लिए समय सीमा को संदर्भित करने, बोलियां खोलने आदिके लिए मानक समय माना जाएगा। बोली प्रस्तुतिके दौरान बोलीदाताओं को इस समय का पालन करना चाहिए। The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7 डेटा की गोपनीयता सुनिश्चित करने के लिए बोलीदाताओं द्वारा प्रस्तुत किए गए जार हेस भी दस्तावेजों को पीकेआईक्यूट लेखन) एन्क्रिप्शन (तकनीकों का उपयोग करके क्यूट) एन्क्रिप्ट (किया जाएगा। दर्ज किया गया डेटा अनधिकृत व्यक्तियों द्वारा बोली खोलने के समय तक नहीं देखा जा सकता है। बोलियों की गोपनीयता सुरक्षित सॉकेट लेयर 128 बिट एन्क्रिप्शन प्रौद्योगिकी का उपयोग करके बनाए रखी जाती है। संवेदनशील क्षेत्रों का डेटा संग्रह एन्क्रिप्शन किया जाता है। सर्वर पर अपलोड किए गए कोई भी बोली दस्तावेज सिस्टम द्वारा जनित सममित कुंजी का उपयोग करके सममित एन्क्रिप्शन के अधीन है। इसके अलावा, इस कुंजी को क्रेताओं / बोली खोलने वालों की सार्वजनिक कुंजी का उपयोग करके असममित एन्क्रिप्शन के अधीन किया जाता है। कुलमि लाकर, अपलोड किए गए निविदा दस्तावेज प्राधिकृत बोली खोलने वालों द्वारा निविदा खोलने के बाद ही पठनीय हो जाते हैं।
- All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the

server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

- 8 अपलोड किए गए एटेंडर दस्तावेज अधिकृत बोलीसलामी बल्लेबाजों द्वारा निविदा खोलने के बाद ही पठनीय हो जाते हैं।

The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

- 9 बोलियों के सफल और समय पर प्रस्तुतीकरण) यानी पोर्टल में " फ्रीज बिड सबमिशन " पर क्लिक करने के बाद, पोर्टल एक सफल बोली प्रस्तुत करने का संदेश देगा और बोली संख्या तथा अन्य सभी प्रासंगिक विवरणों के साथ बोली प्रस्तुत करने की तिथि और समय के साथ एक बोली सारांश प्रदर्शित किया जाएगा।

Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

- 10 बोली सारांश का प्रिंट किया जाना है और बोली प्रस्तुत करने की पावती के रूप में रखा जाना है। इस पावती का उपयोग किसी भी बोली खुलाव बैठकों के लिए प्रवेश पास के रूप में किया जा सकता है।

The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

बोली दाताओं को सहायता ASSISTANCE TO BIDDERS

1. निविदा दस्तावेज और उसमें निहित नियमों और शर्तों से संबंधित किसी भी प्रश्न को निविदा के लिए निविदा आमंत्रण प्राधिकरण को या निविदा में उल्लेखित संबंधित संपर्क व्यक्ति को संबोधित किया जाना चाहिए।
Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2. ऑनलाइन बोली प्रस्तुत करने की प्रक्रिया से संबंधित कोई भी प्रश्न या सामान्य रूप से सीपीपी पोर्टल से संबंधित प्रश्न 24x 7 सीपीपी पोर्टल हेल्प डेस्क को निर्देशित किए जा सकते हैं।
Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

अनुबंधAnnexure- II

GENERAL INSTRUCTIONS TO BIDDERS FOR E BID SUBMISSION

Please submit your e-bids under the single bid system conforming to the specifications and the terms and conditions attached as per instructions given below:-

1. HOCL has entered into an Agreement with nic for e procurement through their portal www.eprocure.gov.in. Quotations shall be submitted online on or before the due date and time of closing the tender.
2. Techno commercial bid shall be opened electronically on specified date and time given in NIT. Bidders can witness the electronic opening of bid.
3. The bid shall contain as integral part of the same the following compliance statement: "We have read, understood and accepted the terms and conditions of purchase and related documents forming part of this enquiry and agree to supply the goods in compliance with the same."
4. Bidders should carefully study the documents of this enquiry. All terms and conditions set out there in the enquiry shall be binding on the bidders unless conflicting with any terms and conditions expressly stated by HOCL while accepting any bid, in the event of such acceptance.
5. HOCL reserves the right, without assigning any reason whatsoever, to accept or reject any or all bids in part or in full or cancel this enquiry.
6. HOCL reserves the right to extend without giving any reason(s) the closing date/time of the enquiry.
7. Bids shall be **valid for a minimum of 60 days** from the due date for receipt and opening of the bids.
8. Specification of the Product: Specifications of **SOLVESSO 150** offered shall be uploaded.
9. Purchase Preference to Central Public Sector Enterprises of Govt. Of India and MSMEs shall be as per Govt. of India policy in vogue.



अनुबंधAnnexure-III

GENERAL CONDITIONS OF TENDER FOR THE PROCUREMENT OF SOLVESCO 150**1. PRICES**

- i) **FIRM PRICES**:-Unless otherwise specified in the order, the order prices shall remain FIRM and will not be subject to escalation of any description during pendency of the order, notwithstanding any change in the cost of materials or of labour or any other cost element which may take place while this order is being carried out.
- ii) **TRANSIT INSURANCE**:-Transit Insurance shall be arranged and borne by HOC.
- iii) **TAXES AND DUTIES**:- All taxes and duties shall be shown in the tender separately, in the respective columns provided in the BOQ. Any other charges applicable may please be specified in the unpriced bid format. Purchaser's GSTIN is 32AAACH2663P1ZG.
- iv) **PRICE**: The price quoted shall be for delivery at our factory at Ambalamugal, Ernakulam District, Kerala state, inclusive of freight and all other incidental expenses.

2. **VALIDITY OF OFFER**: The offer given should valid for a period of **60 days** from the due date of the tender.

3. **SUBMISSION OF TENDER**: Bids shall be submitted as per the procedure in Annexure-I

4. **DELIVERY PERIOD**:-The delivery period of the item will be **30days** from the date of purchase order and supply will be as per HOCL delivery schedule given from time to time.

5. **EMD/ SECURITY DEPOSIT:- NIL**

6. **PAYMENT TERMS**:-Payment will be released to you within **30 days** of receipt & acceptance of materials at site. In case anybody offer a lower/higher credit period other than the specified period, their offer will be evaluated after loading /reducing interest @SBI PLR as on date of price bid opening.

7. **QUANTITY: 10000 KG.**

8. **QUALITY**: Must confirm to the specifications given in the tender. Any offer received other than the above specification will be rejected.

9. **Right to Procure from alternate sources**: In the event of non-supply by the vendor on whom purchase order is placed, HOCL reserves the right to procure the item of same quality from an alternative source at the cost and risk of the Vendor.

10. Signing and sealing on all pages of bid: The vendor shall sign and seal on all the pages of the bids submitted failing which bids are liable to be rejected.

11. It is your responsibility to safely deliver the products to our site in sound and fit road carriers.

- 12. Disputes:** In the event of a contract being executed, all cases of disputes between seller and buyer shall be settled through arbitration as per Indian arbitration and Conciliation act 1996 or any amendments from time to time. The decision of the arbitration shall be final and binding on both the parties.
- 13. Purchase/Price Preference:** Purchase/Price Preference or any other concessions applicable for SSI Units /PSUs will be as per latest Government of India Directives. **For availing this benefit, the bidder should make their claim in the Bids itself and enclose necessary documentary evidence to prove their eligibility.**
14. Restriction on procurement from Bidder who shares the land border with India
- a) Any bidder from a country which shares a land border with India will be eligible to bid, only if the bidder is registered with the Department for promotion of Industry and Internal Trade (DPIIT). (Pl. refer office Memorandum no. 6/18/2019-PPD dated 23rd July 2020)Such bidders should submit the valid copy of registration certificate along with tender. However the said requirement of registration will not be applicable to bidders from those country to which Govt. of India has extended lines of credit or in which Govt. of India is engaged in development of projects. Bidders may appraise themselves of the updated lists of such countries available in the website of Ministry of External Affairs.
 - b) All Bidders shall furnish compliance certificate with respect to above clause as per the format in Annexure VIII along with the bid.

अनुबंधAnnexure - IV

ELIGIBILITY CRITERIA FOR PARTICIPATING IN THE BID.**Offers of bidders who satisfy the following Eligibility Criteria only will be considered.**

1. **Only HOCL approved vendors for the supply of Solvesso 150 are eligible to quote and the offer received from any other party will not be considered for evaluation.**
2. Only manufacturers or their authorised dealers having sound financial capability and who can supply Solvesso 150 as per the specification enclosed should submit the offers. Vendors who have been blacklisted in the past by any PSU shall not submit the bids.
3. Vendors must have executed orders of minimum value of Rs.13 Lakhs for similar items in the last 3 financial years.
4. Vendor should have executed at least one order of minimum value of Rs.3.25 lakhs for similar items in the last 3 financial years.
5. Vendor shall submit a solvency certificate of a scheduled bank worth minimum Rs.1.2 lakhs.
6. Vendors who are already registered with HOCL for the supply of Solvesso 150 are not required to furnish credentials against point no 3, 4 and 5.
7. Any bidder from a country which shares a land border with India will be eligible to bid, only if the bidder is registered with the Department for promotion of Industry and Internal Trade (DPIIT). Such bidders should submit the valid copy of registration certificate along with tender.
8. Documentary evidence for all above parameters is to be furnished by all other bidders with the technical bid.

अनुबंधAnnexure-V

SPECIFICATION OF SOLVESSO 150

Product Name	: SOLVESSO 150
Appearance	: Clear, Colourless Liquid
Chemical Family	: Aromatic Hydrocarbon
API gravity 60/60 Deg F	: 25.9
Specific Gravity 60/60 Deg F	: 0.899
Distillation Range	: 183 to 216 Deg C
Aniline Point	: 15.4 Deg C
Copper Corrosion	: None
Sulphur	: 1 ppm (Max)

NOTE: -

1. ANALYSIS CERTIFICATE SHOULD BE PROVIDED ALONG WITH OFFER
2. THE SUCESSFUL BIDDER SHALL FORWARD US A PRE - DISPATCH SAMPLE FROM THE SAME LOT FROM WHICH THEY INTEND TO MAKE THE BULK SUPPLY FOR TESTING AT OUR LABORATORY BEFORE DISPATCHING THE MATERIAL (IF REQUIRED).
3. **Only HOCL approved vendors for the supply of Solvesso 150 are eligible to quote.**

अनुबंधAnnexure VI-A

वाणिज्यिकअवधिप्रपत्रCOMMERCIAL TERM FORMAT-A

(आपकेपत्रशीर्षएवंसुद्विक्तकरअपलोडकियाजाए)

(To be printed on your letter head& uploaded)

(कृपयाअपनेपत्रशीर्षमेंनीचेदियेगएविवरणभरेंऔरअपनीबोलीकेसाथअपलोडकियाजाए)

(Please fill up the details mentioned below in your letter head and upload along with your bid)

संगठनकानामऔरपता

Name and Address of Organization:

फोनPhone No:

जीएसटीआईएनGSTIN :

पत्राचारकेलिएईमेलआईडी

E-mail id for correspondence:

संपर्कअधिकारीकेनामऔरदूरभाषसं

Contact Person Name and Mobile No:

एमएसएमई/एनएसआईसीकेसाथपंजीकृतहै

Whether registered with MSME/NSIC:

(यदिहाँतोदस्तावेजप्रमाणसंलग्नकरें)

(If so pl. enclose documentary proof)

दीगयीभुगतानअवधिPayment Term offered.

परतावकीवैधताValidity of offer:

लागूकरTaxes Applicable:

आपूर्तिकेसाथप्रदानप्रमाणपत्रCertificates provided along with supply.

विनिर्देशनमेंविचलनयदि कोईहोतोDeviation in specification if any.

कृपयापुष्टिकरेंकि क्याआपकीफर्मकोकिसीभीसार्वजनिकउपक्रमद्वाराब्लैकलिस्टकियागयाहै

Please confirm if your firm is blacklisted by any PSU :

हस्ताक्षरऔरमोहरSignature and Stamp

अनुबंधAnnexure VI-B

(KINDLY FILL THIS SHEET AND SUBMIT IN –COMMERCIAL TERM FORMAT-B)

Name of Bidder:		
Sr. No.	Commercial Clauses	Bidder Confirmation (Please put V in front of your confirmation)
1	Whether bidder (a proprietary concern, Partnership Firm, Company) is currently on holiday list/black list/de-listed or has been put on holiday/blacklisted/de-listed at any PSU/govt. Organization. If so, give details.	<input type="checkbox"/> Yes, We are on holiday List/Black List/De-List <input type="checkbox"/> No
2i	Whether the party is registered under Micro/Small/Medium Enterprises act 2006 (Please furnish the proof)	<input type="checkbox"/> Micro <input type="checkbox"/> Medium <input type="checkbox"/> Small <input type="checkbox"/> No
2-ii	Status of MSE Bidder	<input type="checkbox"/> Manufacturer <input type="checkbox"/> Services <input type="checkbox"/> Not Applicable
2-iii	Whether MSE bidder is offering product manufactured by him/her	<input type="checkbox"/> Yes <input type="checkbox"/> No
3i	All MSE bidders shall register / declare their UAM Number on CPP Portal and copy of this registration / declaration shall be attached with the offer; failing which such bidders will not be able to enjoy benefits as per PP Policy for MSME order, 2012. <u>SSI/MSME/NSIC/UAM /DIC registration certificate</u>	<input type="checkbox"/> Mention UAM Number <input type="checkbox"/> Not Applicable
3-ii	Submitted valid document against clause no 3i	<input type="checkbox"/> Submitted <input type="checkbox"/> Not Applicable
4i	Whether the proprietor of "MSME" enterprise is from SC/ST category (Please attach caste certificate issued by competent authority)	<input type="checkbox"/> Yes <input type="checkbox"/> No
4ii	Whether the proprietor of "MSME" enterprise is woman (i.e. Woman proprietorship, or holding minimum 51% shares in case of Partnership/Private Limited Companies)	<input type="checkbox"/> Yes <input type="checkbox"/> No
4iii	Submitted certificate against clause no 4ii	<input type="checkbox"/> Submitted <input type="checkbox"/> Not Applicable
5	AGREED TO ALL TERMS AND CONDITIONS OF ENQUIRY: It is hereby stated that the quotation/offer submitted is in full compliance with the documents issued against the enquiry and also further confirmed that there is no deviation from all the terms and conditions as per the enquiry. Non-acceptance or deviation to HOCL's standard terms and conditions mentioned in enquiry documents may lead to rejection of offer, no correspondence shall be done for clarifications	<input type="checkbox"/> Agreed <input type="checkbox"/> Not Agreed
DATE:SIGN AND STAMP OF BIDDER		

अनुबंधAnnexure – VI-C

वाणिज्यिकअवधिप्रपत्रCOMMERCIAL TERM FORMAT-C

(For Purchase Order/ Work Order with estimated value more thanFIVE Lakhs)

ANNEXURE TO BE SUBMITTED ALONG WITH THE BID AGAINST TENDER NO _____

(KINDLY FILL AND SUBMIT ALONG WITH COMMERCIAL/TECHNICAL BID)

NAME OF BIDDER:

Sr.No.	COMMERCIAL CLAUSES	BIDDER CONFIRMATION (PLEASE PUT V)
1	Please mention whether you are a Class-I/Class II Local supplier.(Please see the definition given below)	Class I Class II
2	Specify thepercentage (%) of local content.	_____ %
3	Details of location at which the local value addition is made.	
4	Mention whether the product offered is manufactured in India under a license from a foreign manufacturer who hold intellectual property rights and there is a technology collaboration agreement / Transfer of technology agreement	Yes / No

SELF DECLARATION OF LOCAL CONTENT

We hereby declare that the percentage(%) of local content specified against mentioned against Sr.No.2 is _____%. We also understand that submitting False self-declarations and auditors will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a Bidder or its successors can be debarred for up to Two Years as per the Rule 151 (iii) of the General. Financial Rules along with such other actions as may be permissible under Law.

Definitions

Local Content: - The amount of value added in India(Total value of item procured minus the value of imported content in the item(including all customs duties) as a proportion of total value, in percentage.

Class I Local Supplier: - Supplier or service provider whose goods, services or works offered for procurement has local content equal to or more than 50%.

Class II Local Supplier: - Supplier or service provider whose goods, services or works offered for procurement has local content more than 20% but less than 50 %.

Purchase Preference: -Will be as per the applicable Government order.

DATE

SIGNATURE AND STAMP

अनुबंधAnnexure-VII

BID SECURITY DECLARATION

ANNEXURE TO BE SUBMITTED ALONG WITH THE BID AGAINST TENDER NO _____

I/We.....hereby declare that:

1. I will not revoke the tender within the stipulated period/ validity period OR increase the quoted rates.
2. I will commence the work on receipt of Purchase Order.
3. I will not withdraw or amend the tender or impair or derogate from the tender in any respect within the period of validity of the tender.
4. I will furnish the required performance security within the specified period.

NAME AND ADDRESS OF THE BIDDER

PLACE:

DATE:

SIGNATURE AND STAMP OF THE BIDDER

अनुबंधAnnexure-VIII

COMPLIANCE TO CLAUSE W.R.T MANADATORY REGISTRATION OF VENDORS FROM COUNTRIES SHARING LAND BORDER WITH INDIA,WITH DPIIT

Date:

TO WHOMSOEVER IT MAY CONCERNS

"I have read The clause titled restrictions on procurement from a bidder of a country which shares a land border with India.

I certify that M/s.....(Name Bidder) is not from such a country

Or .

I hereby certify that M/s.(name of Bidder) is from a country which shares land boarder with India and fulfills all requirements in this regard and is eligible to be considered. Enclosed herewith Valid Registration Certificate

Or

I hereby certify that M/s..... (Name of Bidder) is from such a country which shares land border with India , however the said requirement of registration will not be applicable to bidders as Govt. of India has extended lines of credit or in which Govt. of India is engaged in development of projects. Enclosed herewith documentary evidence in this regards

We confirm that if it is established that we have provided any false information in pursuance to above clause, while competing for this contract then our Bid shall be rejected.

We further confirms that, if it is established that we have not complied with terms of aforesaid clause, during execution of contract, this would be a sufficient ground for immediate termination of the contract as per tender provision and shall be dealt accordingly

Name of the Bidder

Stamp & Signature of the Bidder