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AN ISO 9001 ISO 14001 UNIT



हिन्दुस्तान ऑर्गेनिक केमिकल्स लिमिटेड
(भारत सरकार का उद्यम)
HINDUSTAN ORGANIC CHEMICALS LIMITED
(A Govt. of India Enterprise) CIN: L99999MH1960GOI011895

Form No. MGT 15:

Form for filing Report on Annual General Meeting

Pursuant to section 121(1) of the Companies Act, 2013 and Rule 31(2) of Companies
(Management and Administration) Rules, 2014

1. (a) CIN: L99999MH1960GOI011895
(b) GLN : Not Applicable.
2. (a) Name of the company : Hindustan Organic Chemicals Limited
(b) Registered office address : 401, 402, 403, 4th Floor, V-TIMES SQUARE Plot
No. 3, Sector 15, CBD Belapur Navi Mumbai
Thane MH 400614 IN
(c) E-mail id: cs@hoclindia.com
3. Details of the meeting:
 - (i) day, date, hour of the annual general meeting: **Thursday, the 26th September, 2019, at 2.00 p.m.**
 - (ii) venue of the annual general meeting: The Institute of Engineers (India) Auditorium Hall- 1st Floor, Plot No: 106, Sector-15, CBD Belapur, Navi Mumbai-400614 IN.
 - (iii) whether chairman of the meeting appointed: CHAIRMAN OF THE COMPANY BOARD WAS APPOINTED AS THE CHAIRMAN OF THE MEETING;
 - (iv) number of members attending the meeting: 42 Shareholders holding 39520371 Numbers of shares [of Rs.10/- each.]
 - (v) whether the requisite quorum is present: YES
 - (vi) business transacted at the meeting and result thereof: YES, ALL 5 ITEMS VIZ. , 4 ORDINARY BUSINESS AND 1 SPECIAL BUSINESS WERE PASSED WITH ADEQUATE MAJORITY;

1



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Business of the Meeting

ORDINARY BUSINESS:

1. To consider and to adopt the Standalone & Consolidated Audited Financial Statements comprising the Balance Sheet as at 31st March, 2019, the Profit & Loss Account for the year ended on that, Cash Flow Statement, Schedules and Notes to Accounts attached thereto, together with the Directors' Report and the Auditors' Report along with the Report of the Comptroller & Auditor General of India.:- **ordinary resolution passed with requisite majority.**
2. To appoint a Director or any other Director (as may be appointed by the GOI vide its Order) in place of Shri Samir Kumar Biswas, (DIN: 01664091), J.S., who retires at this AGM.:- **ordinary resolution passed with requisite majority.**
3. To re-appoint Ms. Alka Tiwari, (DIN: 03502306), AS&FA, as per GOI Order, who retires at this AGM and being eligible offers herself for re-appointment.:- **ordinary resolution passed with requisite majority.**
4. To approve the remuneration of Rs.2,00,000/- to be paid as statutory audit fees to M/s.BSJ&Associates, Chartered Accountants, Kochi (Firm Registration Number [SR1972]) appointed as Statutory Auditor by C&AG for the Financial Year 2019-20 and to authorise and to ratify the actions of the Board of Directors of the Company to fix the other fees, if any, payable to the Statutory Auditors of the Company, for the Financial Year 2019-20. :- **ordinary resolution passed with requisite majority.**

SPECIAL BUSINESS

5. To consider and ratify remuneration to be paid to of M/s. BBS& Associates, Cost Accountants, Kochi (Firm Registration No.17045) as Cost Auditors of the company for the FY 2019-20 for audit of Cost Accounts Records of the company and if thought fit to pass the Resolution as an Ordinary Resolution:- **ordinary resolution passed with requisite majority.**

2

निगमित कार्यालय : वी टाइम्स स्क्वेयर, ४थी मंजिल, कार्यालय सं. - ४०१ - ४०३, प्लॉट नं. - ०३, सेक्टर - १५, सी.बी.डी बेलपुर, नवी मुंबई - ४०० ६१४

Corporate Office : V Times Square, 4th Floor, Office No. - 401- 403, Plot No. - 03, Sector - 15, C.B.D Belapur, Navi Mumbai 400 614

दूरभाष Phone : 022-27575268 / 69, CIN NO. - L 99999MH1960GO1011895

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Summary of the Proceedings of the 58th Annual General Meeting of the Company

Ms. Susheela S. Kulkarni, Company Secretary welcomed the Chairman, Managing Director, other Directors of the Company, Shri D.K.Madan, Director, DCPC, the Nominee of the President of India/GOI, and other dignitaries, Shareholders present. In pursuance of Clause 53 of the Articles of Association of the Company, the Chairman of the Board of Directors of the Company, Shri S.B.Bhide, CMD, was invited as Chairman of the 58th Annual General Meeting of the company.

The requisite quorum being present, the Chairman called the meeting to order. The Chairman delivered his speech to the shareholders of the company.

The Chairman informed the members that pursuant to the provisions of section 108 of the companies act 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 , as amended from time to time , the company had provided remote e-voting facility on all resolutions set forth in the notice convening the 58th Annual General Meeting (AGM) of the Company in addition to the physical ballot/poll at the venue of the meeting, in respect of business to be transacted at the Annual General Meeting.

The Chairman informed the members that the company had appointed M/s S. N. Ananthasubramanian & Co., Company Secretaries in Practice, as the scrutinizer for the scrutiny of the votes cast through the remote e-voting platform and by way of ballot forms



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On the invitation of the Chairman, some of the members sought clarifications on the accounts and business of the company, which were clarified by the Chairman and other Directors present. The Chairman thereafter thanked all the members for the participation at the AGM and for their constructive suggestions and comments.

After discussion the items on the agenda were put to vote by poll. The scrutinizers displayed the empty ballot box after which the members cast their votes. After ascertaining that all shareholders present at the AGM had cast their votes, the ballot boxes were sealed.

The Members were informed that the results of the remote e-voting process and the ballot/poll conducted at the Annual General Meeting would be declared within forty-eight hours of the conclusion of the AGM and shall be displayed on the website of the company, also on the website of the Company's RTAs, viz. M/s. Bigshare Services Private Limited, and on the website of the BSE Ltd., the stock exchange.

The Chairman declared the meeting as closed.

Confirmed that the meeting was called, convened, held and conducted as per the provisions of the Companies Act, 2013, the Rules thereto and Secretarial Standards made thereunder.

[S.B.Bhide], CMD, HOCL

Signed and dated by Chairman of the meeting:

Date: 26-09-2019

Place: CBD Belapur

[In case of inability of chairman to sign, by any two directors of the company, one of whom shall be managing director, if there is one and company secretary of the Company.]